



Meeting Minutes
College of San Mateo
International Education Committee (IEC)
February 12, 2019

<http://collegeofsanmateo.edu//institutionalcommittees/iec.asp>

In Attendance: Jon Kitamura, Ludmila Prisecar, Jan Roecks, Kalina Tabatt, Elinor Westfold, Chris Woo – Chair, Silvana Grima – Note Taker

Absent: Janet Black, Sandra Stefani Comerford, Kim Lopez, Kristi Ridgway, Youn Thu (April),

1. **Call to order**

- Meeting called to order at 2:35 p.m.

2. **Approval of Minutes**

- The committee approved the September 2018 and October 2018 minutes.

3. **Updates:**

Chris Woo reported:

- **Updates –**
 - Spring 2019 Student Data – Handout (both for CSM & District) distributed showing the following:
 - Enrollment numbers – they are steady for CSM
 - Countries represented
 - Male/Female
 - GPA
 - Counseling and Retention
 - Program Extension process change – “length of stay” (28 months on I-20, can extend up to one year)
 - Jon believes 28 months is not long enough
 - This is a district rule and all three schools are the same
 - Jan R. wondered if the District has looked to change this – too much pressure for a student to complete in this time
 - If a student cannot complete and has already extended one year, recommendation is to transfer or other options

- Student Ambassadors are attending COUN 111 – They assist professor
- New Students in 2019 can make counseling appointment in the Center
- Targeted Transfer Counseling (SFSU, SJSU and UC Berkeley) – 2-3x/sem
- SEVP/USCIS Updates
 - Rejection of Myanmar Visa Renewal Application – a trend in many schools
 - Deportation at airport for suspected cheating – CBP will look through your phone in secondary inspection
 - Farmington University sting operation – ICE sent students and agents arrested
- Staff Updates:
 - Possible staffing changes (almost finalized)
 - NAFSA District Conference @ UC Davis on March 18th
 - Mental Health First Aid – Karen is being certified
- **Events–**
 - February/March – Lunar New Year (2/4 and 2/13), World Chat (2/20-Nepali, 2/27-Italian, 3/13-Indonesian, 3/20-Togan)
 - April – International Transfer Fair (4/11), World Gala (4/26)
 - Informational Workshops – Health Insurance, Work on Campus, OPT/CPT, Taxes
- **Collaborations -**
 - Circle of Strengths (Thursdays at 2pm in Meditation Room)
 - World Stories at the CDC (Feb/China, March/Ukraine, April/India, May/Mexico)

4. District International Education Advisory Committee

Chris Woo reported:

- Fee Increase for International Students
- New Summer Bridge Program in collaboration with SVIEP – Skyline only (currently requesting SEVP approval)
- SVIEP 17+ Program
- Spring Newsletter – promoting TOEFL/IELTS placement at Cañada and Skyline
- New International Student Video
- International Distance Ed Initiative – 1st cohort from Singapore at Skyline only

5. FOCUS TOPIC – Word Jam presented by Elinor Westfold

- San Mateo Adult School and CSM work together to provide lower and upper level ESL workshops.
 - Word Jam leads to enrollment to CSM’s ESL – great outreach to community
 - More students from SM Adult School participate vs. CSM students
 - SM Adult School students generally place in lower level ESL
- There is a field trip to Stanford, students are able to explore public transportation, meet other students on campus, create posters and report data at the end of the week, present to class
- Word Jam only happens in the Fall, beginning of August

- Survey: given to all participants, hard to prove improvement in one week, feedback is that students felt happier and met other students
- Cañada: Shorter program (9-12am and 6-9pm)
- Skyline enrolls the students, but students don't want units, they mostly want free

Discussion Items for Word Jam:

Jan Roecks wondered:

- Where there a lot of international students in Math Jam?
- Could we offer Saturday classes?
- Do all international students need to go?
 - **Ludmila Prisecar** responded: Funding sources cannot make it mandatory for international students.
- How do you discern why they should go to Word Jam and not Math Jam?
 - **Chris Woo** responded: Currently, students who attend Word Jam can be placed based on their performance but are not given the option to retake the placement test. Students do have the option to retake the placement test after Math Jam so if students are hoping to improve placement they will generally choose Math Jam. Students who need both are encouraged to attend where it appears the most help is needed base on their placement results.
- Other thoughts related to helping students succeed –
 - Can we have a workshop on Canvas?
 - Could Word Jam be extra credit?

Chris Woo discussed:

- We need a way to assess international students. Can this be incorporated in the process? Can we make it enticing? Eliminate test-based assessment = Enticing
- Could it be a part of orientation? Could Word Jam be an assessment tool?
 - High number of students may not allow for using Word Jam to assess all new students.
- Register the students before they arrive – do not place them in all 12 units, but 10 or 9 units and then units reviewed and final units chosen during initial meeting with academic counselor.
 - Jan R. thought: Too bad we can't give the student 1 unit for Word Jam.
 - Ludmila P. responded: If we make it a unit, we will have to charge.

6. Adjournment

- Meeting adjourned at 3:45 p.m.

NEXT MEETING: Tuesday, March 12, 2019 at 2:30 pm – 3:45 pm.