



Meeting Minutes
College of San Mateo
International Education Committee (IEC)
October 16, 2018

<http://collegeofsanmateo.edu//institutionalcommittees/iec.asp>

In Attendance: Kim Lopez, Kalina Tabatt, Youn Thu (April), Elinor Westfold, Chris Woo – Chair, Silvana Grima – Note Taker

Absent: Janet Black, Sandra Stefani Comerford, Jon Kitamura, Ludmila Prisecar, Kristi Ridgway, Jan Roecks

1. **Call to order**

- Meeting called to order at 2:35 p.m.

2. **Approval of Minutes**

- The quorum was not large enough to approve the September 2018 minutes.

3. **Updates:**

Chris Woo reported:

- **Updates –**
 - SEVIS Recertification was approved. Certification will expire on 2/26/2021.
 - SEVP Field Representative meeting went well. Main topics discussed were:
 - Focus on length of stay – Students must be making “Normal Progress”
 - Project Campus Sentinel – SEVP Field Rep outreach visits to campuses with a Homeland Security Investigations agent. Will not visit classrooms.
 - Accrual of Unlawful Stay – change in regulations.
 - Prior to August 9, 2018 – The day after DHS denied the request of an immigration benefit or court orders exclusion, deportation or removal.
 - After August 9, 2018 - The day after the F nonimmigrant no longer pursues the course of study or the day after he or she engages in an unauthorized activity, completes their course of study (including grace period), receives court ordered exclusion, deportation or removal.
 - Coming soon – Automatic termination of students on post completion OPT work authorization, after 90 days of unemployment.
 - Program review in process.
 - Staff Updates: Possible staffing changes and current staff attending Museum of Tolerance and NAFSA Regional Conference.
 - International Admissions Update – Visas requests appear to be receiving more careful review which may impact new student enrollment numbers.
 - International Student Retention and Counseling
 - Retention report

- Ongoing Counseling Appointments with new students and those on probation and dismissal – SEPs were due on October 26, 2018
 - New reinstatement process
- Transfer Counseling
 - UCB Appointments – full list, great success! Over 20 students attended
 - UC Riverside tabling
 - SF State Appointments and Tabling
- **Events–**
 - Halloween
 - World Village – November 5, 2018
 - Theme – World Talk, World Do, World Taste, World View
 - Nepali Club Dashain Festival
 - Ongoing Events –
 - World Chat (4 weeks – Greek, Farsi, Punjabi, German)
 - World Stories collaboration with the Child Development Center
 - Health & Wellness Weekly Meditation Collaboration
 - Global Explorers Club
 - Informational Workshops: New Health Insurance, Work On Campus, OPT/CPT,
 - Transfer Events for International Students - UCB Personal Statement Workshop
- **Other Collaborations -**
 - Study Abroad and Global Internship Workshops and office hours in the center

4. District International Education Advisory Committee

Chris Woo reported:

- Partner Newsletter – Pictures and Testimonial posters
- Transfer Pathway Partnerships – CSU San Bernadino Visit
- Asia Recruiting
 - Visitors from Cambodia & Laos
 - Student data for all current students from Myanmar
- Reviewing TOEFL & IELTS admission score requirement
 - District possibly changing TOEFL score or raising them for admission
 - Skyline places students based on TOEFL scores and no one is placed below ESL 828

Kim Lopez: What is their success rate?
Elinor Westfold: What are other community colleges doing with placement?
- Language School Recruiting

5. Committee Member Updates – Plagiarism Policy presented by Elinor Westfold

- Expectations regarding “Honesty is the Best Policy” handout was given to those present.
- Elinor will ask for plagiarism module for students not in ESL 400.
- Why should professors reach out to us? How plagiarizing can cause a student to fail and affect their immigration status.
- Plagiarism reported to VP of Student Services
 - 1st time: Student sent a warning
 - 2nd time: VP will meet with student.

6. Discussion Item:

Kim Lopez wondered:

Are other community colleges experiencing a decrease in enrollment? What are they planning?

Chris Woo brings up:

Some professors feel like students are not ready for their classes and/or ESL levels.

Elinor Westfold responded:

Ways to support the student:

1. Know about curriculum
2. Ask students in class for comprehension check
3. Make slides available
4. Use more visuals
5. Outline
6. Reduce speed

7. Adjournment

- Meeting adjourned at 3:46 p.m.

NEXT MEETING: Tuesday, February 12, 2018 at 2:30 pm – 3:45 pm.