

CSM International Education Committee Minutes

Tuesday, November 8, 2016

2:30 – 3:45 pm

10-431 City View B

Present: Danni Redding Lapuz (Chair), Sue An, Janet Black, Sandra Stefani Comerford, Silvana Grima, Jennifer Hughes, Yaping Li, Amir Farhan Mat Kamal (Student Rep), Jan Roecks, Christine Su, Kalina Tabatt, Henry Villareal, Chris Woo

Absent: Kamran Eftekahri, Vera Fainshtein, Ludmila Prisecar

Summary Notes for September meeting

The summary notes from the October meeting were distributed to committee members for review. Committee members will respond with any changes, corrections, etc.

Updates:

Application Update:

Applications for Spring 2017 currently total approximately 352 F-1 applicants, with 162 accepted so far (as of November 6). Based upon past trends, the estimated new international student enrollment for Spring is 194 - 200. This estimated enrollment can be used to plan for ESL and MATH classes (e.g., out of 194, the estimated enrollment for ESL 828 for new students is 68). Application numbers for October 2016 (for Spring 2017 entry) are up 43% compared to October 2015.

Orientation Update:

IEP is planning two large orientation sessions for Spring: one on December 5-7, 2016 and one on January 4-6, 2017. There will undoubtedly have to be a late arrival orientation as well. As in Fall 2016, placement testing times for Spring will be pre-assigned. Of note is that as the current placement tests will be phased out/ended on November 30th, there will be new testing modules. The new test may affect the numbers of students placed into specific levels for ESL and MATH. Following testing, registration will be set up in the computer lab in building 19, so that large numbers of students can be registered simultaneously with the assistance of International Student Ambassadors and IEP staff

International Events:

i. Workshop Series: The workshop series for Fall 2016 has gone well thus far, with workshop evaluations showing that students are benefiting. There is one additional workshop in the Fall: Stress Management. Feedback from the Counseling Services front desk supports the need for such a workshop, as many students have been coming in very stressed out and asking for related help. In addition to referring students to Wellness Services, IEP provided flyers for the desk to hand out to students.

ii. Halloween Party: IEP hosted a Halloween gathering for international students.

iii. World Chat: The Fall 2016 World Chats are nearly complete. The languages highlighted were Cantonese, Patois (Jamaica), Sinhalese (Sri Lanka), Uyghur (northwestern China), Armenian, and Vietnamese. The Vietnamese World Chat is the last remaining, and will be held on November 9. This semester's World Chats have had some of the highest levels of attendance.

iv. World Village: The second annual World Village will be held on November 16 from 10:00am – 2:00pm. Activities/events include WorldView (art and photos), WorldTalk (presentations by faculty and students), WorldTaste (snacks from around the globe), and WorldDo (e.g., Chinese and Arabic calligraphy). Please join us!

v. International Mini Transfer Fair: During International Education Week (November 13-17), there will be a mini transfer fair targeting international students. Participating schools include: Menlo College, Palo Alto University, UC Santa Cruz, San Francisco State University, State University of New York at Albany, and Wesleyan College.

vi. Hot chocolate/Travel signature event: In an attempt to have students come in larger numbers at a set time to have their I-20s signed, a travel signature event was held. To attract students, hot chocolate and cookies were offered. Unfortunately, the majority of students just came and ate cookies and drank the hot chocolate, but did not bring their I-20s with them. The event did not fulfill its purpose. IEP continues to seek ways to try to get students to come during set hours because with the large number of students traveling, the combined time for signing and copying I-20s is substantial.

Admission Analysis:

For Fall 2016 entrants (n=647), business was the top declared major (251), followed by CIS (100) and Engineering (74). These numbers speak to projected needs, suggesting that students will be filling several math classes (especially MATH 222 and MATH 251).

Also of note is that for Fall 2016, agents represented 48.5% of total applications and 57% of total students enrolled. Not all agents are equally productive.

Program Review and Projections:

Enrollment projections:

Spring 2017 = 737 students (543 continuing and 194 new)
Fall 2017 = 921 students (560 continuing and 361 new)
Spring 2018 = 1049 students (773 continuing and 276 new)
Fall 2018 = 1311 students

Global Speaker Series/Global Studies:

For 2016/17, Danni is a Stanford EPIC Fellow in Global Studies. She is creating a CSM Global Speaker Series, which will be piloted in Spring 2017. She has applied for Innovation Grant funds and is working with a team of multidisciplinary faculty to integrate the program into their courses.

Professional Development:

Danni continues to present during FLEX days, offering sessions on internationalizing the classroom. IEP staff have been taking advantage of professional development opportunities; in particular, Silvana and Christine S. participated in the Museum of Tolerance Workshop/Training from October 31-November 2.

It was an excellent session and all staff are encouraged to attend when the opportunity arises again. Chris Woo has been selected for the NAFSA Academy and will participate in a year-long series of trainings and a final project.

Discussion Items:

CSM International Policy Process #1 – English Proficiency Policy:

IEP is developing a Policy and Procedure Manual. As the number of international students grows, having such a manual will prove incredibly helpful, particularly in determining a course of action in what at present are indeterminate/“gray areas.” The first policy that will be developed/reviewed is the *English Proficiency Policy*. A draft will be distributed to IEC members for review and comment.

MISSION discussion:

A copy of the College of San Mateo Mission Statement was distributed for review by the IEC in September 2015. A continued discussion proposed bringing the topic to a larger forum, such as IPC.

District International Education Advisory Committee:

Salesforce Training: Danni, Chris W. and Silvana will have Salesforce training on November 9 and 10. The exact rollout date is still uncertain, as adjustments continue to be made to the platform. They will update the IEC at the next meeting.

Global Beca Process Update: Currently the Global Beca scholarship is for new international students only; however at the last district meeting, there was discussion about extending it to the second year and/or allowing continuing students to apply for it.

International Recruitment: Diane and Eugene continue to work on international recruitment efforts. Mongolia is a possible new market, and we may begin to see more applications from South Africa. Danni will be traveling to Indonesia in February 2017 to continue recruitment efforts in various cities there.

Also noted that the district housing office is focusing solely on homestays – i.e., not on apartments – for international students.

Updates from Committee Members:

There were no updates from committee members.

Next Meeting: January 17, 2017

There will be no December meeting as it falls during final exam week. The next meeting will be in January 2017.