

**CSM International Education Committee**

**Thursday, March 1, 2012**

**1:15 – 2:30 p.m.**

**Vice Presidents' Conference Room, Building 10, Room 482B**

**Meeting Summary**

Members Present: Susan Estes, Jennifer Hughes, Yaping Li, Maggie Skaff, Brandon Smith

**Review the Day's Agenda**

The agenda was approved.

**Review Summary Notes from December 1, 2011 and February 2, 2012, Meetings**

The summary notes were approved, with corrections made to meeting dates.

**Student Representative to Committee**

Aaron Schaefer, Coordinator of Students Activities, reported to Jennifer that a new student representative is being sought. Jennifer also informed Aaron that Maggie's student assistant, Vivyan Lam, was interested in serving. Maggie will contact Vivian and one other student who may also be interested. Their names will be forwarded to Aaron for approval by the Associated Students.

**Update on District International Education Committee Meetings**

Jennifer and Susan provided an update on the recent District International Education Committee meeting. Jing Luan provided an update on his visits to several countries and his contact with agents. The Student Support Task Force is continuing to explore housing and transportation options for students. It was suggested that we contact local churches. The Registration Task Force has developed a proposal to allow international students to pre-enroll, while still in their home country, in a specific number of units, to ensure that they will be enrolled full time by the start of the semester, which is required by regulation. The Marketing Task Force continues to work closely with Jing to review all marketing and recruitment materials.

**Updates from Committee Members**

Maggie provided an update on international student enrollment:

Spring 2011    46 applied/14 enrolled

Fall, 2011    67 applied/30 enrolled

Spring, 2012    57 applied/27 enrolled

Currently, we are serving 124 students (27 new) representing 38 countries.

Maggie mentioned that she will be conducting orientation for new students on July 17<sup>th</sup>. It was suggested that Brandon attend the orientation to provide students with information about ESL courses and the importance of students being patient as they transition from ESL to English courses. It was mentioned that students also have difficulty transitioning from ESL speech to native-speaking Speech. There currently is no prerequisite for Communication Studies 100 and 110. The Enrollment Task Force is recommending that new international students enroll in a CRER class as one of their pre-enrollment courses. Maggie mentioned that CSM used to require this course which was very helpful in orienting new international students.

Jennifer indicated that the announcement for the Project Director, International Education should be posted very soon. Martin Bednarek and Maggie Skaff will be serving on the selection committee.

#### **Concerns/Issues to Forward to District International Education Steering Committee**

None at this time.

#### **Other Items**

Faculty and staff with experience providing service learning will be invited to the next committee meeting. Jennifer has confirmed attendance with Tim Maxwell, David Laderman, Daniel Keller, Bev Madden, Eileen O'Brien and Aaron Schaefer.

**Next Meeting: April 12, 1:15 – 2:30 p.m.**