

## Diversity in Action Work Group Meeting Notes for 4/24/18

(Revised 6/14/18)

Attended: Patrice Reed-Fort, Gwen Kenny, Kate Motoyama, Tabitha Conaway, Roxana Rugliancich, Jackie Santizo, Arnett Caviel, Andy Gomez and Sylvia Aguirre-Alberto

- Budget Update: The balance is \$5308.98 (which can be awarded through December 2018).
- Reviewed the revised fillable DIAG survey summary form, which was revised by Gwen (many thanks).
- Reviewed revised request for the “International Asian/Pacific Millennial Youth Films” event (sponsor requested that the approved funding of \$250 be used to pay an honorarium for the event speaker, a full-time faculty member). The chair confirmed with the payroll department that this could be done; however, various members expressed concerns that this would set a precedent. The revision was approved (with one abstention) with the conditions that the sponsor market the event widely (such as inviting other classes) and that it be open to the campus community (which would require a large enough classroom). The work group also agreed that this type of request would not be approved in the future. (Note: the sponsor later retracted his request and was able to secure funding for the honorarium through another source).
- Reviewed and approved a revised request for “World Gala 2018” to use a portion of the approved funding for other related costs.
- Tabitha discussed the upcoming approved event “From Incarceration to Higher Education Film Screening/Student Panel” which will include a panel discussion and representatives from UCB Underground Scholars and other programs.
- The work group reviewed and approved the new DIAG request for Puente/Latinx End of the Year Celebration on May 3<sup>rd</sup>, 2018, which will include the Chulita Vinyl Club.
- Discussion regarding the DIAWG planning and funding process.
  - A. Kate presented her research of the events approved for the past three years. Her concerns included repeat sponsors (those sponsors that had requested funding for similar events each year) and that the funding should be provided by the institution for these regularly held events.
  - B. We also discussed the concern about approved events which are primarily for one group rather than being open to the entire campus community. Regarding the Puente/Latinx event, members expressed the importance of supporting Latinx events, especially since CSM is now a Hispanic Serving Institution.
  - C. Another recommendation was made that DIAWG should provide greater advocacy. One suggestion was to offer input into the job description for the Puente Project English instructor. It was also suggested that IPC change their criteria for funding (equity is #4).
  - D. DIAWG forms should make it clear that approved events must be open to all students and should include a recruitment or marketing plan for the campus community.
  - E. Recommendation was made to create a sub-committee to address the development of a calendar of events. Gwen, Jackie and Kate volunteered to participate. This would include developing a master list of diversity-related events to check whether there are any gaps and to encourage the institution to fund events.
- Diversity in Action Work Group members approved Gwen’s appointment as co-chair for 2018-2019.
- Additional recommendations for next year include: work towards diversifying our sponsors and events; clarify process/guidelines for sponsors regarding how to provide honorariums; continue discussion regarding our maximum amount awarded (\$750) which may not be sufficient for events which require insurance; add our DIAG request form to the CSM Forms website; and to update our DIAG (now Diversity in Action Work Group) website.
- The next meeting will be on **Tuesday, September 25, 2018 at 1:15 pm.**