Distance Education and Educational Technology Committee

Agenda

Tuesday, December 4, 2018, 12:30 p.m. to 1:30 p.m., Center for Academic Excellence (18-206)

Committee Membership:
Nuri Ahmad (Student Representative), Tania Beliz, Diana Bennett, Tarana Chapple, Paul Hankamp, Sue Hwang An, Judy Lariviere, Steven Lehigh, Trang Luong, Joe Mangan, Teresa Morris, Carol Newkirk-Sakaguchi, Rosemary Nurre, Anniqua Rana, Erica Reynolds, Jasmine Robinson, Chris Smith (Biology), Elnora Tayag, Jing Wu

Optional Guests:
Brian Besnyi, Yoseph Demissie, Donna Eyestone, Fauzi Hamadeh, Alan Miller, Annette Perot, Chris Smith (ITS)

Co-Chairs:
Paul Hankamp and Erica Reynolds

Note-Takers:
Paul Hankamp and Erica Reynolds

Agenda:

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Description</th>
<th>Time</th>
<th>Motion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Review and Approve Agenda</td>
<td>2 minutes</td>
<td>Action</td>
</tr>
<tr>
<td>2.</td>
<td>Review and Approve Meeting Summary</td>
<td>2 minutes</td>
<td>Action</td>
</tr>
</tbody>
</table>
| 3.          | Share-out from Committee Members  
  ● DEAC Updates  
  ● Report from each Division rep | 20 minutes | Action |
<p>| 4.          | Recommendation/Requirements for F2F instructors to have some online presence. | 20 minutes | Action |</p>
<table>
<thead>
<tr>
<th></th>
<th>Agenda Items for Next Meeting</th>
<th>7 minutes</th>
<th>Action</th>
</tr>
</thead>
</table>
| 6. | **Date of Next Meeting** TBD in the CAE  
  • Monday or Wednesday?  
  • 12, 1 or 2 PM? | 3 minute | Information |