

## Distance Education and Educational Technology Committee

### Agenda

Wednesday, March 13, 2019, 12:00 p.m. to 1:00 p.m., Center for Academic Excellence (18-206)

#### Committee Membership:

Nuri Ahmad (Student Representative), Tania Beliz, Diana Bennett, Tarana Chapple, Paul Hankamp, Sue Hwang An, Judy Lariviere, Steven Lehigh, Trang Luong, Joe Mangan, Teresa Morris, Carol Newkirk-Sakaguchi, Rosemary Nurre, Anniqua Rana, Erica Reynolds, Jasmine Robinson, Chris Smith (Biology), Elnora Tayag, Jing Wu

#### Optional Guests:

Brian Besnyi, Yoseph Demissie, Donna Eyestone, Fauzi Hamadeh, Alan Miller, Annette Perot, Chris Smith (ITS)

#### Co-Chairs:

Paul Hankamp and Erica Reynolds

#### Note-Takers:

Paul Hankamp and Erica Reynolds

#### Agenda:

Agenda Item	Description	Time	Motion
1.	Review and Approve Agenda	2 minutes	Action
2.	Review and Approve Meeting Summary	2 minutes	Action
3.	Share-out from Committee Members <ul style="list-style-type: none"><li>● DEAC Updates</li><li>● Report from each Division rep<ul style="list-style-type: none"><li>○ Future Flex Day Activities</li></ul></li></ul>	20 minutes	Action
4.	Principles of Online Teaching Update	2 minutes	Information

5.	CaptionSync Demo and Grant Form	4 minutes	Information
6.	DE Plan Updates	5 minutes	Action
7.	ISER Discussion and Feedback <ul style="list-style-type: none"><li>● Program Review DE Trends</li><li>● Student Support Services for DE Students</li></ul>	20 minutes	Action
8.	<b>Agenda Items for Next Meeting</b>	2 minutes	Action
9.	<b>Date of Next Meeting</b> <ul style="list-style-type: none"><li>● Wednesday, April 10, 12:00 - 1:00 PM</li></ul>	1 minute	Information