CSM Distance Education Advisory Committee (DEAC)

Meeting Summary

Wednesday, May 8, 2019, 12:00 p.m. to 1:00 p.m., Center for Academic Excellence (18-206)

Members Present:

Nuri Ahmad (Student Representative), Brian Besnyi, Diana Bennett, Paul Hankamp, Sue Hwang An, Judy Lariviere, Trang Luong, Rosemary Nurre, Erica Reynolds

Action on Agenda:

Approved meeting agenda.

Action on Meeting Summary:

Approved previous meeting summary.

Issues Discussed:

- DE Plan Revision
  - Committee approved the revised plan.
- Approve CSM DEAC Meeting Time for Fall 2019
  - Approved meeting time of the first Tuesday of the month from Noon to 1:00 pm.
- Share-out from Committee Members
  - DEAC Updates
    - No updates because the April District DEAC meeting was canceled.
  - Report from each Division rep about DE updates and Future Flex Day Activities
    - Math Science
      - No Updates
    - ITS
      - Will flip the switch for OneLogin on June 4th.
      - Student tutorial page on how to login is available at https://smccd.edu/studenttutorials/onelogin_tutorial.php.
      - Faculty may need to update Canvas login pages or videos if they include them in their course.
    - DRC
      - Judy has been attending some epub webinars and learning that most publishers are moving away from pdf files and producing epub files instead. About 80% of higher ed content is available as an epub file and the accessibility of epubs is pretty good.
    - Counseling
      - No Updates
    - Language Arts/ESL
      - No Updates

- - Business/Technology
    - Laura Demsetz wrote a CVC Improving Online CTE Pathways proposal. The proposal included money for Proctorio, money for online-specific counselors, and student incentives similar to those used in the Promise Scholars program.
    - Diana B. recommended that Judy L., reach out to Laura Demsetz to see if DRC has any needs, feedback for the proposal.
  - Creative Arts and Social Sciences
    - No Updates
  - Library
    - No Updates
  - Kinesiology
    - No Updates
  - Report from Student Representative
    - No Updates
- Show New CSM DEAC Website
  - Paul navigated to the CSM DEAC website. The content has not changed from the previous DEETC page, but the URL is different to reflect the new committee name.
- Online Proctoring
  - Rosemary states that some CSUs are requiring proctored exams for Accounting and some Business courses. Who will pay $10 fee? Cannot be a materials fee. Can the money we save in facility costs cover the cost for Proctorio?
- CVC Online Update
  - ITS was able to produce a script that takes all our data from Webschedule into a CSV file. Currently, cvc.edu is only showing consortium schools, so College of San Mateo is still not included in the search. However, CVC ITS team is working on configuring to show non-consortium schools.
  - Trang mentions that counselors use cvc.edu a lot to help students in their final semester find courses they need.
- Agenda Items for Next Meeting
  - Invite Mike Holtzclaw to discuss online proctoring need.
  - CSM DEAC Website
    - Revisit mission and goals to see if language around technology needs to be revised in lieu of the Technology Advisory Committee.
  - Fall 2019 Resource Requests
    - Accessibility Specialist and Resources
    - Data from the Accessibility Cohort
    - Erica will attend Academic Senate on May 14.

Next Meeting:

- Next meeting date: Tuesday, September 3, 2019 12:00 - 1:00 PM

Summary Prepared by
Erica Reynolds on May 8, 2019