CSM Distance Education Advisory Committee
Meeting Summary

Wednesday, February 7, 2024 12:00 p.m. to 1:00 p.m.,
Zoom Meeting Link: https://smccd.zoom.us/j/84235446283
Meeting Slides for February 7, 2024

Members Present: 14
Donna Eyestone (ASLT/DE Coordinator), Lena Feinman (Math & Science), Atheena Haniff-Martinez (Counseling), Paul Hankamp (Math & Science), Jennifer Howze-Owens (ASLT/ID), Susan Khan (ASLT/PD Coordinator), Michelle Mullane (Creative Arts & Social Science), Hellen Pacheco (Business/Technology), Erica Reynolds (Instructional Technologist), Lia Thomas (ASLT/Library), Jennifer Van Sijll (Language Arts), Lilya Vorobey (Business/Technology), Doug Williams (Kinesiology), Jeramy Wallace (Curriculum Committee)

Not Present: Diana Bennett (Creative Arts & Social Science), Sebrianne Ferguson (ITS), (Student Representative), Mike Schmidt (Kinesiology), Carol Newkirk-Sakaguchi (DSPS), Laura Woltag (Language Arts)

Guests Present: 3
David Lau (Language Arts, Dean), Ingrid Schulz (Language Arts), Todd Windisch (Academic Senate, President)

Agenda Items Discussed:
1. Review and Approve Agenda
   ○ Approved by Lia and was seconded by Hellen
2. Review and Approve Meeting Summary from Dec 6, 2023
   ○ Approved meeting summary for Dec 6, 2023 moved by Lia and seconded by Donna
3. Home College and POCR Updates
   ○ Upcoming meetings for becoming a Home College and working on BIOL100 POCR review and review process.
4. Academic Senate ByLaws Update
   ○ Approved
   ○ Integrated into Academic Senate ByLaws Site under Distance Education Advisory Committee
   ○ Linked onto the CSM: DEAC Site under Committee Plans and Resources Committee Structure
5. Ed Tech Updates -
   ○ Turnitin AI Detection Tool
     ■ Integrated into the Originality Report
     ■ Enabled on January 19, 2024. We have this tool through June 2024
     ■ Set-Up is the same for Turnitin assignment
     ■ Only visible to Instructors
     ■ Erica showed a demo
     ■ Please share back data if you use this tool.
     ■ Susan asked about how the tool detects which content is AI.
   ■ Resources
     ● Create a Turnitin Assignment
     ● AI Writing Detection Guide
     ● Turnitin AI Writing Detection Capabilities FAQs
     ● Video: Turnitin’s AI Writing Detection: An introduction for educators and administrators
     ● Turnitin Professional Learning Resources | Academic Integrity in the Age of AI

6. Professional Development and Training Update
   ○ ZTC Summer Trainings
     ■ We do have funding for this training. Info is forthcoming (March). ESL really wants to explore ZTC as a group. Please share this with your divisions.
   ○ Copyright Microcourse
     ■ Being developed now between Library (Lia) and IDs (July). Pilot should be available by Flex Day. Self-paced 1.5-2 hour online training.
   ○ QOTL 1 and 2
     ■ Funding hasn’t been obtained so we are not facilitating these courses and not having faculty enroll at this time. We hope to have something further to report by April
   ○ RSI training
     ■ Still being funded with a $300 stipend.

7. DE Modalities and Regular and Substantive Interaction
   ○ RSI in courses is our focus this year. As modalities change
     ■ How do you reconsider RSI in a new teaching modality?
     ■ For asynchronous online courses, where are specific strategies for faculty:student interactions
       ● Office hours
       ● Comment on assignments
       ● Opportunities for engagement/conversation that are not “live”
       ● Presenting yourself in different ways
• Infographic what is Substantive Interaction (this might be nice in the RSI course)
  • You can offer virtual office to hours for asynchronous courses that fit their schedules and it isn’t a violation of
    ○ As long as it is not a mandatory set-time

■ What Canvas tools do you use for RSI
  • Pronto
    ○ Lena using Pronto. Asking student if they can’t solve problem then ask question in Pronto and student can take picture and post solution.
    ○ Is there a way to write on a whiteboard in Pronto.
  • Discussions
  • Canvas messaging (Inbox)
  • Chat
  • Peer Reviews
  • Group work
  • Announcements

■ How did we change our interactions as we changed our modalities - changing the kind of contact with students
  • Synchronous Online Modality - Ask students to give 5 minute presentations

8. Feedback & Reflections on the AI conference
  ○ Susan Khan can get feedback to the right people
  ○ District may continue these focused Flex Day topics
  ○ Shelly found it interesting and engaging, geared more toward more of the creative uses. Craving more discussion on the concerns.
  ○ Here is an interesting presentation from Flex - https://docs.google.com/presentation/d/1wBjmb0rL7BnulkRDTOyuijxDlyX7IKKq/edit?pli=1#slide=id.g2ae14eadd01_2_0
  ○ Teaching Critical AI Literacy and Using AI for Learning

9. Committee Updates
  ○ OER/ZTC
    ■ March 4-8, 2024 is OER Week, OER and social justice. There will be a speaker coming. Info will be shared out in the weekly Academic Senate emails.
  ○ District DEAC
    ■ District DEAC as DAS Subcommittee
      • Questions around confirming membership and release time for faculty chair tabled until Fall 2024.
      • Creation of ByLaws or Handbook
• Develop/propose Communication Plan between District DEAC and local DEAC committees.
  ■ Updates to QOTL 1 and QOTL 2
   • Create a QOTL 0 that will be self-paced
   • QOTL 0 may impact QOTL 1
   • QOTL 2 modifications for Summer 2024 cohorts to use labor contract

10. RSI Practices Sharing
   ○ March - Jennifer Van Sijll (RSI in Canvas)
   ○ April -
   ○ May -

11. Agenda Items for Future Meetings
   ○ Planning for 2024
     ■ PD Brainstorm/ DE Training & Recency Policy
     ■ QOTL 1 Redesign
     ■ DE Plan 2024-2027
     ■ DE Faculty Handbook

Next Meeting:
• Date of the Next Meeting: Wednesday, March 6, 2024

Summary Prepared by
• Donna Eyestone, Jennifer Howze-Owens and Erica Reynolds on February 7, 2024.