

# CSM Distance Education Advisory Committee Agenda

Wednesday, February 7, 2024, 12:00 p.m. to 1:00 p.m.

Zoom Meeting Link: <https://smccd.zoom.us/j/84235446283>

## Committee Membership:

Diana Bennett, Tarana Chapple, Donna Eyestone, Lena Feinman, Atheena Haniff Martinez, Paul Hankamp, Jennifer Howze-Owens, Susan Khan, Michelle Mullane, Madeleine Murphy, Hellen Pacheco, Carol Newkirk-Sakaguchi, Erica Reynolds, Mikel Schmidt, Chris Smith (ITS), Lia Thomas, Student Representative, Jennifer Van Sijll, Lilya Vorobey, Jeremy Wallace, Doug Williams, Laura Woltag

## Optional Attendees:

Yoseph Demissie, Julieth Diaz-Benitez, Fauzi Hamadeh, Annette Perot, Marisol Quevedo, Tasia Scott, Ingrid Schulz, Todd Windisch, Elnora Tayag

## Tri-Chairs:

Erica Reynolds, Jennifer Howze-Owens, Donna Eyestone

## Note-Takers:

Erica Reynolds, Jennifer Howze-Owens, Donna Eyestone

## Agenda:

Agenda Item	Description	Time	Person Responsible	Motion
1.	Review and Approve Agenda	1 minutes	Erica	Action
2.	Review and Approve Meeting Summary	1 minutes	Erica	Action
3.	Local POCR process update	5 minutes	Donna	Information
4.	Academic Senate ByLaws Update	3 minutes	Erica	Information
5.	Ed Tech Updates <ul style="list-style-type: none"><li>• Turnitin AI Detection</li></ul>	5 minutes	Erica	Information

Agenda Item	Description	Time	Person Responsible	Motion
6.	Professional Development and Training Update <ul style="list-style-type: none"> <li>● ZTC Summer Trainings</li> <li>● Copyright Microcourse</li> </ul>	5 minutes	Jennifer	Information
7.	DE Modalities and Regular and Substantive Interaction	20 minutes	Jennifer	Discussion
8.	Committee Updates / Spring PD Updates <ul style="list-style-type: none"> <li>● Division Updates</li> <li>● Academic Senate</li> <li>● OER Week</li> <li>● District DEAC</li> </ul>	15 minutes	Jennifer	Discussion
9.	<b>Agenda Items for Future Meetings</b> <ul style="list-style-type: none"> <li>● Planning for 2024               <ul style="list-style-type: none"> <li>○ REAL update (May)</li> <li>○ DE Addendum</li> <li>○ DE Plan 2024-2027</li> <li>○ Training Recency policy</li> </ul> </li> </ul>	2 minute	Erica	Discussion
10.	<b>Date of the Next Meeting</b> <ul style="list-style-type: none"> <li>● Wednesday, March 6, 2024</li> <li>● <a href="#">Zoom Link</a></li> </ul>	1 minute	Erica	Information