CSM Distance Education Advisory Committee
Meeting Summary

Wednesday, October 4, 2023, 12:00 p.m. to 1:00 p.m.,
Zoom Meeting Link: https://smccd.zoom.us/j/84235446283
Meeting Slides for October 4, 2023

Members Present: 10 present
Donna Eyestone (ASLT/DE Coordinator), Lena Feinman (Math & Science), Sebrianne Ferguson (ITS), Jennifer Howze-Owens (ASLT/ID), Susan Khan (ASLT/PD Coordinator), Michelle Mullane (Creative Arts & Social Science), Hellen Pacheco (Business/Technology), Erica Reynolds (Instructional Technologist), Lia Thomas (ASLT/Library), Todd Windisch (Academic Senate President)

Not Present: Diana Bennett (Creative Arts & Social Science), (Student Representative), Mike Schmidt (Kinesiology), Laura Woltag (Language Arts), Tarana Chapple (ASLT Dean), Paul Hankamp (Math & Science), Carol Newkirk-Sakaguchi (DSPS), Lilya Vorobey (Business/Technology), Jeramy Wallace (Curriculum Committee).

Agenda Items Discussed:
1. Introductions
2. Review and Approve Agenda
   ○ Approved - moved by Donna and was seconded by Hellen
3. Review and Approve Meeting Summary from Sep 6, 2023
   ○ Approved meeting summary for Sep 6 moved by Hellen and seconded by Lia
4. @One/CVC Update
   ○ @One Grant Update
     ■ @One classes are running for Fall 2023
     ■ POCR certification continues moved under CVC
     ■ Movement from our colleges to continue to making our colleges a Home College
5. Program Review | DE Modalities Share Out
   ○ DE doesn’t see a disaggregated list
   ○ Hellen - Online courses had higher success rates in their department. Thinks that online courses may be less rigorous/less integrity in testing than in-person.
   ○ Shelly - Psychology experiences higher success rates online as well. There are more sections online/hybrid now. Academic integrity is a dominant discussion in
fully online courses that may be skewing the success rate. Success rate not as good in Hybrid.

○ Lena - Math/Science - Hard to type math symbols, so have to handwrite. Specific training on best practices.
  ■ Gradescope
  ■ Labster
  ■ Stats lab new technology classroom
  ■ Complaints about cheating. Proctorio is not working this semester. Taking a lot of time to make it work. New modality for proctored exams for asynchronous courses
  ■ STEM classes online are often not being accepted for transfer
  ■ Retention rate is higher for in-person

○ Susan - College 1 - same curriculum in different modalities. In person had higher success rates than fully online.

6. Faculty Handbook for Online Instruction
   ○ Prefer links to external resources
   ○ Donna will update the document and we can vote to approve after it has been circulated before the next meeting.
   ○ We will vote about the frequency of updates of this document at that time.

7. Committee Updates
   ○ OER
     ■ No Updates
   ○ Academic Senate
     ■ Compensation for adjunct faculty for service time for Academic Senate committees
     ■ Prioritizing goals using Poll Everywhere. Those priorities that relate to DEAC, Jennifer will bring those back to our November meeting
   ○ Division/

8. RSI Practices Sharing
   ○ Helen Pacheco
     ■ shared about how she partner projects using a Canvas survey
     ■ Pair-programming has become popular in computer science and uses this to help students develop this skill.
     ■ Followed by peer evaluation of how the group/partnership worked using Canvas survey. Gives students the choice if they want to work together again.
     ■ Partner work requires a lot of oversight, but there are then half as many projects to grade.
   ○ November - Susan Khan
○ December -
○ February -
○ March -
○ April -
○ May -

9. Agenda Items for Future Meetings
   ○ Planning for 2023-2024
     ■ AS Bylaws Update
     ■ PD Brainstorm/ DE Training & Recency Policy
     ■ QOTL 1 Redesign
     ■ DE Plan 2024-2027
     ■ DE Faculty Handbook

Next Meeting:

• Date of the Next Meeting: Wednesday, November 1, 2023

Summary Prepared by

• Donna Eyestone, Jennifer Howze-Owens and Erica Reynolds on October 4, 2023