CSM Distance Education Advisory Committee
Agenda

Wednesday, April 5, 2023, 12:00 p.m. to 1:00 p.m.
Zoom Meeting Link: https://smccd.zoom.us/j/87053945769

Committee Membership:
Diana Bennett, Geri Bodeker, Tarana Chapple, Donna Eyestone, Lena Feinman, Paul Hankamp, Jennifer Howze-Owens, Susan Khan, Joe Mangan, Michelle Mullane, Madeleine Murphy, Hellen Pacheco, Carol Newkirk-Sakaguchi, Erica Reynolds, Mikel Schmidt, Chris Smith (ITS), Student Representative, Lilya Vorobey, Christopher Walker, Laura Woltag

Optional Attendees:
Yoseph Demissie, Julieth Diaz-Benitez, Fauzi Hamadeh, Annette Perot, Marisol Quevedo, Arielle Smith, Elnora Tayag

Tri-Chairs:
Erica Reynolds, Jennifer Howze-Owens, Donna Eyestone

Note-Takers:
Erica Reynolds, Jennifer Howze-Owens

Agenda:

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Description</th>
<th>Time</th>
<th>Person Responsible</th>
<th>Motion</th>
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<tbody>
<tr>
<td>1.</td>
<td>Review and Approve Agenda</td>
<td>1 minutes</td>
<td>Erica</td>
<td>Action</td>
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<td>2.</td>
<td>Review and Approve Meeting Summary</td>
<td>1 minutes</td>
<td>Erica</td>
<td>Action</td>
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<td>3.</td>
<td>STAC-STARTE</td>
<td>3 minutes</td>
<td>Erica</td>
<td>Information</td>
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<td>● Software Acquisition</td>
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<td>4.</td>
<td>ACCJC Midterm Report</td>
<td>5 minutes</td>
<td>Erica</td>
<td>Information</td>
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<td>● Update</td>
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| 5.          | Professional Development  
• Regular and Substantive Interaction  
• Accessibility | 10 minutes | Erica | Discussion |
| 6.          | QOTL 2 Spring 2023 Sessions  
• Session 2 - 4/3-5/14  
• Summer 1 - 6/5-7/16  
• Summer 2 - 6/20-7/30  
• Proposed 2023-24 dates will be approved by District DEAC  
QOTL 1 Summer  
• 6/5/23 - 7/16/23  
Course Review (Pathway 2)  
• Summer | 3 minutes | Jennifer | Information |
| 7.          | Committee Updates  
• Identify May Presentations | 15 minutes | Jennifer | Discussion |
| 8.          | Resource Sharing  
• Lena Feinman (Mastery Gradebook) | 5 minutes | Lena | Discussion |
| 9.          | Agenda Items for Next/Future Meeting  
• Planning for 2023-2024  
  ○ DE Addendum  
  ○ DE Plan 2024-2027  
  ○ DE Faculty Handbook | 1 minute | Jennifer | Discussion |
| 10.         | Date of the Next Meeting  
• Wednesday, May 3, 2023  
• [CSM DEAC Zoom Link 2022-2023](#) | 1 minute | Jennifer | Information |