

CSM Distance Education Advisory Committee Agenda

Wednesday, April 5, 2023, 12:00 p.m. to 1:00 p.m.

Zoom Meeting Link: <https://smccd.zoom.us/j/87053945769>

Committee Membership:

Diana Bennett, Geri Bodeker, Tarana Chapple, Donna Eyestone, Lena Feinman, Paul Hankamp, Jennifer Howze-Owens, Susan Khan, Joe Mangan, Michelle Mullane, Madeleine Murphy, Hellen Pacheco, Carol Newkirk-Sakaguchi, Erica Reynolds, Mikel Schmidt, Chris Smith (ITS), Student Representative, Lilya Vorobey, Christopher Walker, Laura Woltag

Optional Attendees:

Yoseph Demissie, Julieth Diaz-Benitez, Fauzi Hamadeh, Annette Perot, Marisol Quevedo, Arielle Smith, Elnora Tayag

Tri-Chairs:

Erica Reynolds, Jennifer Howze-Owens, Donna Eyestone

Note-Takers:

Erica Reynolds, Jennifer Howze-Owens

Agenda:

Agenda Item	Description	Time	Person Responsible	Motion
1.	Review and Approve Agenda	1 minutes	Erica	Action
2.	Review and Approve Meeting Summary	1 minutes	Erica	Action
3.	STAC-STARTE <ul style="list-style-type: none">• Software Acquisition	3 minutes	Erica	Information
4.	ACCJC Midterm Report <ul style="list-style-type: none">• Update	5 minutes	Erica	Information

Agenda Item	Description	Time	Person Responsible	Motion
5.	Professional Development <ul style="list-style-type: none"> ● Regular and Substantive Interaction ● Accessibility 	10 minutes	Erica	Discussion
6.	QOTL 2 Spring 2023 Sessions <ul style="list-style-type: none"> ● Session 2 – 4/3-5/14 ● Summer 1 – 6/5-7/16 ● Summer 2 – 6/20-7/30 ● Proposed 2023-24 dates will be approved by District DEAC QOTL 1 Summer <ul style="list-style-type: none"> ● 6/5/23 - 7/16/23 Course Review (Pathway 2) <ul style="list-style-type: none"> ● Summer 	3 minutes	Jennifer	Information
7.	Committee Updates <ul style="list-style-type: none"> ● Identify May Presentations 	15 minutes	Jennifer	Discussion
8.	Resource Sharing <ul style="list-style-type: none"> ● Lena Feinman (Mastery Gradebook) 	5 minutes	Lena	Discussion
9.	Agenda Items for Next/Future Meeting <ul style="list-style-type: none"> ● Planning for 2023-2024 <ul style="list-style-type: none"> ○ DE Addendum ○ DE Plan 2024-2027 ○ DE Faculty Handbook 	1 minute	Jennifer	Discussion
10.	Date of the Next Meeting <ul style="list-style-type: none"> ● Wednesday, May 3, 2023 ● CSM DEAC Zoom Link 2022-2023 	1 minute	Jennifer	Information