

## CSM Distance Education Advisory Committee Agenda

Wednesday, December 7, 2022, 12:00 p.m. to 1:00 p.m.,  
Zoom Meeting Link: <https://smccd.zoom.us/j/87053945769>

### Committee Membership:

Diana Bennett, Geri Bodeker, Tarana Chapple, Donna Eyestone, Lena Feinman, Paul Hankamp, Jennifer Howze-Owens, Susan Khan, Joe Mangan, Michelle Mullane, Madeleine Murphy, Hellen Pacheco, Carol Newkirk-Sakaguchi, Erica Reynolds, Mikel Schmidt, Chris Smith (ITS), Alex Stonehewer-Bird, Lilya Vorobey, Christopher Walker, Jing Wu

### Optional Attendees:

Bryan Besnyi, Yoseph Demissie, Julieth Diaz-Benitez, Fauzi Hamadeh, Soe Hlaing, Teresa Morris, Annette Perot, Marisol Quevedo, Victor Quintanilla, Arielle Smith, Elnora Tayag, Jeremy Wallace

### Tri-Chairs:

Erica Reynolds, Jennifer Howze-Owens, Donna Eyestone

### Note-Takers:

TBD

### Agenda:

| Agenda Item | Description  | Time      | Person Responsible | Motion |
|-------------|--|-----------|--------------------|--------|
| 1.          | Brown Act <ul style="list-style-type: none"><li>● Resolution: Ongoing proclaimed state of emergency relating to the novel coronavirus causing the disease known as COVID-19.</li><li>● Update <a href="#">AB-361</a> and <a href="#">AB-2449</a></li></ul> | 8 minutes | Erica              | Action |
| 2.          | Review and Approve Agenda  | 1 minutes | Erica              | Action |
| 3.          | Review and Approve Meeting Summary   | 1 minutes | Erica              | Action |

| Agenda Item | Description   | Time      | Person Responsible | Motion      |
|-------------|---|-----------|--------------------|-------------|
| 4.          | CVC-OEI Updates <ul style="list-style-type: none"> <li>POCR</li> <li>Home College</li> </ul>  | 2 minutes | Donna              | Information |
| 5.          | Title V Updates   | 8 minutes | Donna              | Information |
| 6.          | CSM DE Recency Policy and Process <ul style="list-style-type: none"> <li>Timeline (Budget &amp; Messaging)</li> </ul>   | 3 minutes | Jennifer           | Information |
| 7.          | QOTL 2 Spring 2023 Sessions <ul style="list-style-type: none"> <li>Session 1 - 2/13-3/24</li> <li>Session 2 - 4/3-5/14</li> </ul>   | 3 minutes | Jennifer           | Information |
| 8.          | Upgraded Classroom Support and Training <ul style="list-style-type: none"> <li>ITS training available 1/17-27</li> </ul>  | 2 minutes | Jennifer           | Information |
| 9.          | Committee Updates <ul style="list-style-type: none"> <li>Identify Spring Presentations</li> </ul>   | 3 mins    | Erica              | Information |
| 10.         | Resource Sharing <ul style="list-style-type: none"> <li>Adding HTML code/separators (Diana Bennett)</li> </ul>  | 5 mins    | Diana Bennett      | Discussion  |
| 11.         | <b>Agenda Items for Next/Future Meeting</b> <ul style="list-style-type: none"> <li>Resource Sharing - Panopto (Chris Smith)</li> <li>DE Plan 2024-2027 (Draft)</li> </ul> | 1 minute  | Erica              | Discussion  |
| 12.         | <b>Date of the Next Meeting</b> <ul style="list-style-type: none"> <li>Wednesday, February 1, 2023</li> <li><a href="#">CSM DEAC Zoom Link 2022-2023</a></li> </ul>       | 1 minute  | Erica              | Information |