CSM Distance Education Advisory Committee
Agenda

Wednesday, September 7, 2022, 12:00 p.m. to 1:00 p.m.,
Zoom Meeting Link: [https://smccd.zoom.us/j/86985899639](https://smccd.zoom.us/j/86985899639)

Committee Membership:
Robbie Baden, Diana Bennett, Geri Bodeker, Tarana Chapple, Donna Eyestone, Lena Feinman, Paul Hankamp, Jennifer Howze-Owens, Susan Khan, Joe Mangan, Michelle Mullane, Madeleine Murphy, Hellen Pacheco, Carol Newkirk-Sakaguchi, Erica Reynolds, Mikel Schmidt, Chris Smith (ITS), Lilya Vorobey, Christopher Walker

Optional Attendees:
Bryan Besnyi, Yoseph Demissie, Julieth Diaz-Benitez, Fauzi Hamadeh, Soe Hlaing, Teresa Morris, Annette Perot, Marisol Quevedo, Victor Quintanilla, Arielle Smith, Elnora Tayag, Jeramy Wallace

Tri-Chairs:
Erica Reynolds, Jennifer Howze-Owens, Donna Eyestone

Note-Takers:
TBD

Agenda:

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<th>Agenda Item</th>
<th>Description</th>
<th>Time</th>
<th>Person Responsible</th>
<th>Motion</th>
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<tbody>
<tr>
<td>1.</td>
<td>Resolution: Brown Act, Ongoing proclaimed state of emergency relating to the novel coronavirus causing the disease known as COVID-19.</td>
<td>3 minutes</td>
<td>Erica</td>
<td>Action</td>
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<td>2.</td>
<td>Review and Approve Agenda</td>
<td>1 minute</td>
<td>Erica</td>
<td>Action</td>
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<td>3.</td>
<td>Review and Approve Meeting Summary from May</td>
<td>1 minute</td>
<td>Erica</td>
<td>Action</td>
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<td>4.</td>
<td>CSM:DEAC Meeting Times for 2022-2023</td>
<td>2 minutes</td>
<td>Jennifer/ Erica</td>
<td>Action</td>
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| 5.          | Summer Training Update  
- QOTL 1, QOTL 2, SIMPL | 5 minutes | Erica | Information |
| 6.          | CVC-OEI Updates  
- POCR  
- Home College | 5 minutes | Donna | Discussion |
| 7.          | CSM DE Plan  
- Goals for 2022-2023 | 15 minutes | Erica, Donna, Jennifer | Discussion |
| 8.          | CSM DE Training Policy | 15 minutes | Jennifer/Donna | Discussion |
| 9.          | Committee Updates and Resource Sharing  
- Updates  
- New Monthly Division Share-Out | 8 mins | Erica | Discussion |
| 10.         | Agenda Items for Next/Future Meeting  
- CSM DE Training Policy Discussion  
  ○ Recency Requirement | 1 minute | Erica | Discussion |
| 11.         | Date of the Next Meeting  
- Wednesday, October 5, 2022  
- Zoom: TBD | 1 minute | Erica | Information |