

CSM Distance Education Advisory Committee Agenda

Wednesday, February 2, 2021, 12:00 p.m. to 1:00 p.m.,
Zoom Meeting Link: <https://smccd.zoom.us/j/88535258713>

Committee Membership:

Robbie Baden, Diana Bennett, Tarana Chapple, Donna Eyestone, Lena Feinman, Paul Hankamp, Nicole Hong (Student Representative), Jennifer Howze-Owens, Judy Lariviere, Joe Mangan, Michelle Mullane, Madeleine Murphy, Hellen Pacheco, Liz Schuler, Carol Newkirk-Sakaguchi, Erica Reynolds, Mikel Schmidt, Chris Smith (ITS), Lia Thomas, Lilya Vorobey, Christopher Walker

Optional Attendees:

Bryan Besnyi, Yoseph Demissie, Julieth Diaz-Benitez, Fauzi Hamadeh, Soe Hlaing, Mike Holtzclaw, Teresa Morris, Annette Perot, Marisol Quevedo, Victor Quintanilla, Arielle Smith, Elnora Tayag

Tri-Chairs:

Erica Reynolds, Jennifer Howze-Owens, Donna Eyestone

Note-Takers:

TBD

Agenda:

Agenda Item	Description	Time	Person Responsible	Motion
1.	Resolution: Brown Act, Ongoing proclaimed state of emergency relating to the novel coronavirus causing the disease known as COVID-19.	3 minutes	Erica	Action
2.	Review and Approve Agenda	1 minutes	Erica	Action
3.	Review and Approve Meeting Summary from September	1 minutes	Erica	Action
4.	Member Updates <ul style="list-style-type: none">● District DEAC● CSM DE Team	15 mins	Erica	Discussion

	<ul style="list-style-type: none"> ● Report from each Division rep ● Report from Student Representative 			
5.	Early Alerts	5 minutes	Erica/Marisol	Information
6.	DE Faculty Handbook	5 minutes	Donna	Discussion
7.	Proctorio Listening Tour - Updates	10 minutes	Jennifer	Discussion
8.	Spring 2022 PD Opportunities <ul style="list-style-type: none"> ● QOTL 1 and 2 ● CVC Equitable Online Teaching ● Take a Penny, Leave a Penny ● Office Hours/Open Lab ● Peer Observation 	10 minutes	Erica/Jennifer	Information
9.	Agenda Items for Next/Future Meeting <ul style="list-style-type: none"> ● DE Plan Final Approval ● CVC-OEI Updates 	4 minutes	Donna	Discussion
10.	Date of the Next Meeting <ul style="list-style-type: none"> ● Wednesday, March 2, 2022 ● Zoom: https://smccd.zoom.us/j/88535258713 	1 minute	Donna	Information