CSM Distance Education Advisory Committee
Summary

Wednesday, November 3, 2021, 12:00 p.m. to 1:00 p.m.,
Zoom Meeting Link: https://smccd.zoom.us/j/88535258713
Meeting Slides for November 3, 2021

Members Present:
July Benitez (ASLT/ID), Diana Bennett (Creative Arts & Social Science), Robbie Baden (Language Arts), Tarana Chapple (ASLT Dean), Donna Eyestone (DE Coordinator), Lena Feinman (Math & Science), Nicole Hong (Student Representative), Jennifer Howze-Owens (ASLT/ID), Judy Lariviere (SSSSP), Michelle Mullane (Creative Arts & Social Science), Hellen Pacheco (Business/Technology), Marisol Quevedo (Instructional Technologist), Erica Reynolds (Instructional Technologist), Liz Schuler (PD Coordinator), Chris Smith (ITS), Lia Thomas (ASLT/Library), Christopher Walker (Curriculum Chair)

Agenda Items Discussed:

   ○ Resolution Approved

2. Review and Approve Agenda
   ○ Approved

3. Review and Approve Meeting Summary from May
   ○ Approved meeting summary for October 6, 2021

4. Nominations and Vote for Faculty Co-Chair(s)
   ○ Chris Walker Nominated Donna Eyestone
   ○ Jennifer Howze-Owens self-nominated herself to split Co-Chair position with Donna
   ○ Faculty members voted unanimously for Jennifer Howze-Owens and Donna Eyestone as CSM DEAC Co-Chair(s)

5. Brainstorming Goal Setting for DE Strategic Plan
   ○ Break-Out Groups for each Goal
   ○ Discuss subgoals, timelines, and stakeholders
     ■ Goal to have solid draft by Mid-November
     ■ Some of the long term goals may be too ambitious and we may want to consider having less goals as a body

6. Introductions and Member Updates
   ○ District DEAC
     ■ Meetings
ASLT/CSM DE Team
   - Erica R.: 2 new Instructional Designers- Julieth and Jennifer

Report from each Division representative
   - ASLT/CSM DE Team
     - ??
   - Math Science
     - No Updates
   - ITS
     - No Updates
   - DRC/Counseling
     - No Updates
   - Language Arts/ESL
     - No Updates
   - Business/Technology
     - ??
   - Creative Arts and Social Sciences
     - No Updates
   - Library
     - ??
   - Kinesiology
     - No Representatives or updates.
   - Report from Student Representative
     - No updates
   - Curriculum Committee
     - No Updates
   - PD Committee
     - ??

7. Agenda Items for Next Meeting
   - DE Strategic Plan - Assessments & Measures
   - OER/ZTC Recommendation
   - Early Alert
   - Flex Day
     - Potential Flex Day DE Presentations

Next Meeting:
   - Date of the Next Meeting: Wednesday, December 1, 2021
   - Zoom: https://smccd.zoom.us/j/88535258713

Summary Prepared by
   - Jennifer Howze-Owens, Marisol Quevedo, and Erica Reynolds on November 3, 2021