

CSM Distance Education Advisory Committee Summary

Wednesday, October 6, 2021, 12:00 p.m. to 1:00 p.m.,
Zoom Meeting Link: <https://smccd.zoom.us/j/88535258713>
[Meeting Slides for October 6, 2021](#)

Members Present:

July Benitez (ASLT/ID), Diana Bennett (Creative Arts & Social Science), Robbie Baden (Language Arts), Tarana Chapple (ASLT Dean), Donna Eyestone (DE Coordinator), Lena Feinman (Math & Science), Paul Hankamp (Math & Science), Nicole Hong (Student Representative), Judy Lariviere (SSSSP), Michelle Mullane (Creative Arts & Social Science), Carol Newkirk-Sakaguchi (DRC), Hellen Pacheco (Business/Technology), Marisol Quevedo (Instructional Technologist), Erica Reynolds (Instructional Technologist), Liz Schuler (PD Coordinator), Chris Smith (ITS), Elnora Tayag (ASLT/Library), Lia Thomas (ASLT/Library), Lilya Vorobey (Business/Technology), Christopher Walker (Curriculum Chair)

Agenda Items Discussed:

1. Review and Approve Agenda
 - Approved
2. Review and Approve Meeting Summary from May
 - Approved meeting summary for September 1, 2021
3. Introductions and Member Updates
 - District DEAC
 - Next meeting 10/18
 - ASLT/CSM DE Team
 - Erica R.: 2 new Instructional Designers- Julieth and Jennifer
 - Report from each Division representative
 - ASLT/CSM DE Team
 - Accessibility Specialist position was re-submitted
 - Math Science
 - Recently received new Title V grant HIS focused on low-income and students of color and retention success in departments. Paul will lead institute
 - ITS
 - Faculty Gateway website will now be managed by District Teaching and Learning committee
 - DRC/Counseling
 - No Updates

- Language Arts/ESL
 - No Updates
 - Business/Technology
 - No Updates
 - Creative Arts and Social Sciences
 - No Updates
 - Library
 - No Updates
 - Kinesiology
 - No Representatives or updates.
 - Report from Student Representative
 - No updates.
 - Curriculum Committee
 - No updates
 - PD Committee
 - Flex Day planning is underway. Will be held next week (10/13)
4. Proposed Changes to Academic Senate Bylaws for CSM DEAC
- Suggestion to eventually change title of committee to better represent the work that is done
 - Suggested changes were voted on and approved unanimously. Proposed changes will be presented to Academic Senate
5. Brainstorming Goal Setting for 2021-2022
- Break-Out Groups for Emerging Themes [Document](#)
 - Please share one potential goal/activity for committee for the year
 - Will add to agenda and continue discussion and refinement of goals next meeting
6. Agenda Items for Next Meeting
- DE Strategic Plan
 - OER/ZTC Recommendation
 - Early Alert
 - Flex Day
 - Potential Flex Day DE Presentations

Next Meeting:

- Date of the Next Meeting: Wednesday, November 3, 2021, Zoom: <https://smccd.zoom.us/j/88535258713>

Summary Prepared by

- Donna Eyestone, Jennifer Howze-Owens, Erica Reynolds on October 6, 2021