CSM Distance Education Advisory Committee Summary

Wednesday, October 6, 2021, 12:00 p.m. to 1:00 p.m.,
Zoom Meeting Link: https://smccd.zoom.us/j/88535258713
Meeting Slides for October 6, 2021

Members Present:
July Benitez (ASLT/ID), Diana Bennett (Creative Arts & Social Science), Robbie Baden (Language Arts), Tarana Chapple (ASLT Dean), Donna Eyestone (DE Coordinator), Lena Feinman (Math & Science), Paul Hankamp (Math & Science), Nicole Hong (Student Representative), Judy Lariviere (SSSSP), Michelle Mullane (Creative Arts & Social Science), Carol Newkirk-Sakaguchi (DRC), Hellen Pacheco (Business/Technology), Marisol Quevedo (Instructional Technologist), Erica Reynolds (Instructional Technologist), Liz Schuler (PD Coordinator), Chris Smith (ITS), Elnora Tayag (ASLT/Library), Lia Thomas (ASLT/Library), Lilya Vorobey (Business/Technology), Christopher Walker (Curriculum Chair)

Agenda Items Discussed:

1. Review and Approve Agenda
   ○ Approved
2. Review and Approve Meeting Summary from May
   ○ Approved meeting summary for September 1, 2021
3. Introductions and Member Updates
   ○ District DEAC
     ■ Next meeting 10/18
   ○ ASLT/CSM DE Team
     ■ Erica R.: 2 new Instructional Designers- Julieth and Jennifer
   ○ Report from each Division representative
     ■ ASLT/CSM DE Team
       ● Accessibility Specialist position was re-submitted
     ■ Math Science
       ● Recently received new Title V grant HIS focused on low-income and students of color and retention success in departments. Paul will lead institute
     ■ ITS
       ● Faculty Gateway website will now be managed by District Teaching and Learning committee
     ■ DRC/Counseling
       ● No Updates
- Language Arts/ESL
  - No Updates
- Business/Technology
  - No Updates
- Creative Arts and Social Sciences
  - No Updates
- Library
  - No Updates
- Kinesiology
  - No Representatives or updates.
- Report from Student Representative
  - No updates.
- Curriculum Committee
  - No updates
- PD Committee
  - Flex Day planning is underway. Will be held next week (10/13)

4. Proposed Changes to Academic Senate Bylaws for CSM DEAC
   - Suggestion to eventually change title of committee to better represent the work that is done
   - Suggested changes were voted on and approved unanimously. Proposed changes will be presented to Academic Senate

5. Brainstorming Goal Setting for 2021-2022
   - Break-Out Groups for Emerging Themes Document
   - Please share one potential goal/activity for committee for the year
   - Will add to agenda and continue discussion and refinement of goals next meeting

6. Agenda Items for Next Meeting
   - DE Strategic Plan
   - OER/ZTC Recommendation
   - Early Alert
   - Flex Day
     - Potential Flex Day DE Presentations

Next Meeting:
- Date of the Next Meeting: Wednesday, November 3, 2021, Zoom:
  https://smccd.zoom.us/j/88535258713

Summary Prepared by
- Donna Eyestone, Jennifer Howze-Owens, Erica Reynolds on October 6, 2021