

CSM Distance Education Advisory Committee Agenda

Wednesday, September 1, 2021, 12:00 p.m. to 1:00 p.m.,
Zoom Meeting Link: <https://smccd.zoom.us/j/88535258713>

Meeting Slides:

Committee Membership:

Sue Hwang An, Diana Bennett, Tarana Chapple, Donna Eystone, Lena Feinman, Paul Hankamp, Judy Lariviere, Joe Mangan, Michelle Mullane, Madeleine Murphy, Carol Newkirk-Sakaguchi, Erica Reynolds, Mikel Schmidt, Elnora Tayag, Lia Thomas, Lilya Vorobey, Christopher Walker, (Student Representative)

Optional Attendees:

Bryan Besnyi, Yoseph Demissie, Fauzi Hamadeh, Soe Hlaing, Mike Holtzclaw, Teresa Morris, Annette Perot, Victor Quintanilla, Arielle Smith, Chris Smith (ITS),

Co-Chairs:

Erica Reynolds and Donna Eystone

Note-Takers:

Erica Reynolds and Donna Eystone

Agenda:

Agenda Item	Description	Time	Motion
1.	Review and Approve Agenda	2 minutes	Action
2.	Review and Approve Meeting Summary from May	3 minutes	Action
3.	Committee Norming Session	10 minute	Information
4.	Introductions and Member Updates <ul style="list-style-type: none">● District DEAC● CSM DE Team● Report from each Division rep● Report from Student Representative	15 minutes	Discussion

5.	<p>Updates on Policies for AY 2021-2022</p> <ul style="list-style-type: none"> ● Policy on Regular and Substantive Interaction <ul style="list-style-type: none"> ○ New Policy in Effect ○ Highlight Changes ○ Regular and Substantive Interaction Course ● Policy on DE Training Requirement 	5 minutes	Information
6.	2020-2021 DE Reflection	15 minute	Discussion
7.	<p>Tools and Resources for 2021-2022</p> <ul style="list-style-type: none"> ● Software Applications, Websites, PD 	3 minute	Information
8.	<p>Agenda Items for Next Meeting</p> <ul style="list-style-type: none"> ● Goal Setting for 2021-2022 <ul style="list-style-type: none"> ○ Survey ○ Please share one potential goal/activity for committee for the year ● OER/ZTC Recommendation ● Early Alert ● Flex Day <ul style="list-style-type: none"> ○ Potential Flex Day DE Presentations 	6 minute	Discussion
9.	<p>Date of the Next Meeting</p> <ul style="list-style-type: none"> ● Wednesday, October 6, 2021 ● Zoom: https://smccd.zoom.us/j/88535258713 	1 minute	Information