

CSM Distance Education Advisory Committee

Agenda

Tuesday, November 10, 2020, 12:00 p.m. to 1:00 p.m., [Zoom Meeting](#) Usual Location: Center for Academic Excellence (18-206). [Meeting Slides](#)

Committee Membership:

Ron Andrade, Elizabeth Schuler, Diana Bennett, Lilya Vorobey, Teresa Morris, Carol Newkirk-Sakaguchi, Elnora Tayag, Tarana Chapple, Robbie Badden, Paul Hankamp, Lena Feinman, Chris Smith, Annie Theodos, Arielle Smith, Lia Thomas, Bryan Besnyi, Judy Lariviere, Michelle Mullane, Jing Wu, Andrianna Pellini (student rep)

Optional Guests:

Co-Chairs: Tabia Lee and Erica Reynolds

Note-Takers: Tabia Lee, Marisol Quevedo and Erica Reynolds

Agenda:

Agenda Item	Description	Time	Motion
1.	Review and Approve September and October Minutes and Agenda	3 minutes	Action
2.	Share-out from Committee Members <ul style="list-style-type: none">● District DEAC Updates● Report from each Division Representative(s)● Report from Student Representative	15 minutes	Action
3.	Chancellor's Office Guidance about Online Class Cameras-On Requirements and Real-time Captioning	5 minutes	Information

4.	ACCJC Follow-Up Report Approval	10 minutes	Action
5.	Report from October Flex Day Sessions	5 minutes	Information
6.	Report from Policy Working Group (Draft: Revised Regular and Substantive Contact Policy)	10 minutes	Information
7.	Report from DE Training Listening Group	5 minutes	Information
8.	Report from Tech Tools for Spring Flex Days Working Group	5 minutes	Information
9.	<p>Agenda Items for Next Meeting</p> <ul style="list-style-type: none"> ● Report from Policy Working Group ● DEAC Approval of updated CSM Regular and Substantive Contact Policy to forward on to Academic Senate for final approval ● Report from DE Training Listening Group ● Report from Tech Tools for Spring Flex Days Working Group ● ID Fall 2020 Needs Assessment Report ● Panopto Discussion ● Concerns about Proctored Exams and Student Privacy (requested by Robbie Baden) ● ID Needs Assessment Survey Report 	1 minute	Action
10.	<p>Date of the Next Meeting</p> <ul style="list-style-type: none"> ● Wednesday, December 2, 12:00 – 1:00 PM ● Please complete the ID Needs Assessment Survey 	1 minute	Information