

## CSM Distance Education Advisory Committee

### Agenda

Wednesday, September 2, 2020, 12:00 p.m. to 1:00 p.m., [Zoom Meeting](#) Usual Location:  
Center for Academic Excellence (18-206)

#### Committee Membership:

Jing Wu, Carol Newkirk-Sakaguchi, Bryan Besnyi, Dianna Bennett, Lilya Vorobey, Ron Andrade, Judy Lariviere, Teresa Morris, Lena Feinman, Dianna Benett , Lilya Vorobey, Michelle Mullane, Christopher smith, Tarana Chapple, Andrianna Pellini (student rep), Chris Smith

#### Optional Guests:

**Co-Chairs:** Marisol Quevedo & Tabia Lee

**Note-Takers:** Marisol Quevedo & Tabia Lee

#### Agenda:

| Agenda Item | Description  | Time       | Motion      |
|-------------|--|------------|-------------|
| 1.          | Review and Approve Agenda  | 2 minutes  | Action      |
| 2.          | Introductions and Confirm Committee Membership   | 10 minutes | Action      |
| 3.          | Review and Approve <a href="#">CSM DEAC Committee Goals</a>  | 10 minutes | Action      |
| 4.          | Review <a href="#">CSM DEAC Reporting and Feedback Loop</a>  | 2 minutes  | Information |
| 5.          | Share-out from Committee Members <ul style="list-style-type: none"><li>District DEAC Updates</li></ul> | 15 minutes | Action      |

|    |   |            |             |
|----|---|------------|-------------|
|    | <ul style="list-style-type: none"> <li>● Report from each Division Representative(s)</li> <li>● Report from Student Representative</li> </ul>   |            |             |
| 6. | <p>Fall 2020 Resource Requests</p> <ul style="list-style-type: none"> <li>● Online Proctoring; divisions without articulation agreements please consider <a href="#">Online Proctoring Ethics Resource</a></li> </ul>   | 20 minutes | Information |
| 7. | <p><b>Agenda Items for Next Meeting</b></p> <ul style="list-style-type: none"> <li>● Topics for Spring Flex Days</li> <li>● Quality Online Teaching and Learning</li> <li>● <a href="#">Faculty Handbook for Online and Hybrid Instruction</a></li> <li>● <a href="#">Updated USDE Guidance for Distance Education and Innovation</a></li> <li>● CSM DEAC Objectives for 2020–2021</li> </ul> | 1 minute   | Action      |
| 8. | <p><b>Date of the Next Meeting</b></p> <ul style="list-style-type: none"> <li>● Wednesday, October 7, 12:00 – 1:00 PM</li> <li>● Please complete the <a href="#">ID Needs Assessment Survey</a></li> </ul>  | 1 minute   | Information |