

CSM Distance Education Advisory Committee (DEAC)

Meeting Summary

Tuesday, October 1, 2019, 12:00 p.m. to 1:00 p.m., Building 10, Room 468

Members Present:

Sue Hwang An, Brian Besnyi, Diana Bennett, Lena Feinman, Paul Hankamp, Judy Lariviere, Teresa Morris, Michelle Mullane, Erica Reynolds, Elnora Tayag, Jing Wu

Action on Agenda:

Approved meeting agenda.

Action on Meeting Summary:

- Move to approve the meeting summary next meeting (2 meeting summaries will be approved at once so all have time to read through this)
- Next meeting summary will come out within the next couple of weeks

Issues Discussed:

- Share-out from Committee Members
 - DEAC Updates
 - District DEAC is canceled permanently (chair was Aaron McVean); unknown who new co-chair is for this year; this was a good collaboration across campuses; was good to have formal time to meet to discuss common issues and push policies forward
 - Suggestion to request that Academic Senate wants this back which can then go to District Senate – the additional confirmation may be helpful (recommendation by T. Morris)
 - Next flex day will have a ZoomPro workshop from 1-3:30
 - Math Science
 - Was not able to discuss Fall Resource Request at last Division due to guided pathways workgroups, but will speak with divisions about asking for accessibility support position and for resource requests for online proctoring on Oct 11 meeting
 - For Biology department, included a request for online proctoring and IAS.
 - For Math department online proctoring and IAS.
 - ITS
 - Students can now access ZoomPro and can login and have meetings with faculty as well as with one another for group work
 - When login with Onelogin, it'll show up as a tile and looks more integrated (not just for Canvas) – Canvas, Salesforce,

WebSchedule, WebSmart, Zoom (go to smccd.onelogin.com) – this address is on onelogin’s website and should stay static for the duration of the contract (note it’s not .edu but is .com)

Good landing page from the student perspective – can get reset password link through their cellphones if enter cell phone (during set up, they may be asked for phone number)

- First login they do security questions – IF they select “phone” icon on there, they can enter phone number and then if need to reset password, it can go to their phone

Faculty can add personal cellphone (email will stay as smccd.edu)

- Jaz is leaving us – new position at Netflix – reach out to him with questions
- Through CCC Confer, was a captioning solution – now working with some 3rd party vendors to see what will be used now – they are working on solutions for live captioning (as well as post-recorded items).
- Access to 3C Media for captions for your own media
- Automatic sync for youtube and vimeo if part of grant group
- CCC Confer – if you had live captioning for live lectures – when moved to ZoomPro lost this – need to find out how many instructors are using live cast for lectures and then may need to get someone in there to transcribe and then upload to 3CM for transcript
- Remote captioning may also be an option through Google-hangout – cheaper alternative than in-person captioning
- In Zoom (closed captioning tab, copy the link and send for captioning)
- Don’t want to take functionality away by adding own site license
- DRC
 - Has not gotten to counseling division yet because of their intense focus on Guided Pathways. Will check in with department prior to the Oct 25 date
 - Pearson was doing a good job last year, but their online textbooks don’t work well with their Kurzweil now – online books through Pearson – NOT HELPFUL
 - McGraw Hill reader has been “ok” but sometimes skipping material
 - Cengage is working well but still moving target
 - Meeting next week for timelines for instructional material for getting compliant materials
 - Openstacks – working well
 - PDFs in Canvas shells –
 - Bad photocopies of things still come through and is hard for conversion
 - May come down to not purchasing Pearson if they don’t change soon
 - Look for publishers other than Pearson if using online textbooks – they are NOT accessible with assisted technology
 - Would message from VPI to Pearson help?
 - If instructors choose a book through VitalSource for regular history text, etc. and link to the online version of the textbook, then it doesn’t need to be converted. Might cost more money, but would work and help identify students struggling with reading

- **Course Design Rubric:** Diana and Judy
- **Support Services and Resources:** Bryan, Ellie

- Agenda Items for Next Meeting
 - None discussed

Next Meeting:

- Tuesday, November 5, 12:00 - 1:00 PM

Summary Prepared by

Shelly Mullane on October 1, 2019