Distance Education and Educational Technology Committee
AGENDA
Tuesday, December 6, 12:30 p.m. to 1:30 p.m., Center for Academic Excellence (18-206)

Committee Membership: Tania Beliz, Diana Bennett, Fermin Irigoyen, Steven Lehigh, Trang Luong, Joe Mangan, Theresa Martin, Teresa Morris, Rosemary Nurre, Erica Reynolds, Stephanie Roach, Jasmine Robinson, Chris Smith, Jennifer Taylor-Mendoza, Jing Wu, Amir Farhan Mat Kamal (student representative)

Guests: Ron Andrade, Janet Black, Rupinder Kaur, Carol Newkirk

Optional Guests: Yoseph Demissie, Annette Perot

Co-chairs: Erica Reynolds and Joe Mangan

Note-Taker: TBD

1. Appoint Note-Taker

2. Review Agenda

3. Review Meeting Summary (November 1, 2016)

4. Agenda Items
   a. Proctorio Discussion
      i. Cost of Proctorio or proctoring tools for students
         1. Course Materials Fee or Other Fee
      ii. Proctoring in Online Courses
   b. Strategy for Spring Canvas Course Migration
   c. Course Labels for Online, Hybrid and Web-Assisted Courses

5. Agenda Items for Next Meeting

6. Date of Next Meeting (Tuesday, February 7, 2017)