Distance Education and Educational Technology Committee
AGENDA
Tuesday, February 2, 12:30 p.m. to 1:30 p.m., 18-206

Committee Membership: Tania Beliz, Diana Bennett, Yoseph Demissie, Steven Lehigh, Jaime Marron, Theresa Martin, Jennifer Taylor-Mendoza, Lee Miller, Rosemary Nurre, Annette Perrot, Chris Smith, Jasmine Witham, Jing Wu, Jielin Yu (student representative)

Guests: None

Co-chairs: Jasmine Witham and Jennifer Taylor-Mendoza
Note-Taker: Jasmine Witham

1. Review Agenda

2. Review Meeting Summary (December 1, 2015)

3. Agenda Items
   • DEETC Committee Co-chairs - Jennifer and Jasmine
     o New leadership opportunity
   • Instructional Technologist Position Update - Jennifer
   • District Canvas/OEI Update - Diana
     o District Academic Senate Resolutions
   • Canvas Implementation Team (CSM) - Theresa, Chris, and Jennifer
     o February 9th Train-the-Trainer at Contra Costa College
     o Timeline and work plan (review and approve at March meeting)
   • Faculty Online Tools Survey Results - Jasmine (See Attached)
     o Survey to determine which products faculty members are using.
   • Review Annual Goals for 2015-2016 - All (See Attached)
     o Institutional Planning Committee’s interest in ensuring that the work of all CSM committees aligns with the College’s Mission Statement and Institutional Priorities.
   • Distance Education Plan Update - Jennifer
     o IPC approval of activities and timelines on February 19th
   • Online Student Success Workshops - Tania

4. Agenda Items for Next Meeting

5. Date of Next Meeting