

DEETC Meeting Summary Notes

Monday, March 30, 2015

**11:00 p.m. to 12:00 p.m.
18-206, Center for Academic Excellence**

Committee Members in attendance: Alexis Alexander, Tami Hom, Theresa Martin, Laura

Skaff, Jennifer Taylor-Mendoza

Absent Committee Members: Yoseph Demissie, Jasmine Witham, Rosemary Nurre, Annette Perot

JTM reported that three college DE deans met, and had conversations about how to move DE forward as a district. There is a further meeting, possibly set for April 13th that Alexis and Theresa will be asked to attend

DEAC met March 18th and had conversations about moving forward as a district supporting colleges. The DEAC committee agreed that there need to be more regular and timely DEAC meetings.

JTM also reported that the DE Plan will go to IPC sometime in May (after showing it to Sandra). TM noted that the professional development of the plan needs to be extracted and developed in a meaningful way.

POCR - OEI review group created the rubric, and got extensive feedback, revised it, and are reviewing 20 more courses. Instructional designers are helping faculty to revise their courses.

Theresa and Alex are going to work together to schedule a webinar on the rubric that can be offered for PD and also archived. An online discussion forum can also be developed to extend the interactivity and follow-up for faculty.

JTM: DE certificate and degrees – the committee needs to research if these are really being offered in a timely fashion. 5 fully available and 11 certificates see substantive change report of 2013, Alexis will follow up with Jasmine to get some data on how often these are being offered.

JTM began a discussion of agreements that CSM has with out of state students ([nc-sara](#)). Our district needs to have agreements with other schools for Students from out of state taking our courses. We are not in compliance. This may be a district issue. JTM will follow up.

There was further general discussion about financial aid implications if teachers do not drop online students who are not attending. This can be constituted as financial aid fraud. Teachers need to follow the guidelines of regular and effective contact.

LS mentioned that online teachers also need to be captioning videos to meet rules and laws about accessibility. JTM asked who is monitoring that at the college, and it seems that this is not being monitored due at least partially to the lack of access to faculty courses. There is money for captioning, ie the DECT grant. The committee suggests that the VPI follow up on informing faculty that they need to meet this standard.

The committee will meet again on April 20th at 11.