

Honors Project  
Independent Contract  
Proposal Cover Sheet

Date: \_\_\_\_\_ Term: \_\_\_\_\_  
Student name: \_\_\_\_\_ Student email: \_\_\_\_\_  
Instructor name: \_\_\_\_\_ Instructor email: \_\_\_\_\_  
Course name and number: \_\_\_\_\_ Section number: \_\_\_\_\_

Section I

Please attach a 1-2 page summary explaining in detail the honors contract you and your instructor have designed. You must address all questions below. We understand that some of this information may be modified as the project evolves.

1. **Project Goal, Guiding Question, Thesis:** What is the ultimate learning goal of this project? What question guides this project? If possible, provide your current working thesis.
2. **Project Outcome:** What will be the outcome and/or evidence of completion of this project? Be specific about quantity and format. Will this be a research paper? Will it be a series of shorter papers? Will it involve media or other materials/experiments?
3. **Project Quality:** How does this project distinguish itself from the regular assignments for the course? How will it embody a higher academic performance and more advanced scholarly inquiry? Explain how the project's breadth and depth exceed regular course assignments, and any interdisciplinary framework of the project.
4. **Project Outline:** What will be the basic organization and structure of the project? Provide an outline showing the major topics or components.
5. **Sources and Bibliography:** Describe the research you intend to undertake. What kinds of sources will you use? How extensive will your bibliography be? Will you utilize any primary sources? List at least three initial sources you currently plan to explore. Are there any possibilities for field trips or future publication?
6. **Project Process and Timeline:** Please describe the steps you will take to complete your honors project, along with a timeline for each step's completion. Include your scheduled meetings with your instructor, including a mid-semester review of progress and a pre-final presentation meeting, just before the end of the term.

Student signature: \_\_\_\_\_ Date: \_\_\_\_\_

I certify that I have reviewed and approve this honors proposal contract. The academic standards reflected here are of high quality and meet my expectations for honors credit for this course. I will meet with the student regularly to attempt to ensure that the final product fulfills this contract.

Instructor signature: \_\_\_\_\_ Date: \_\_\_\_\_

Section II

The Honors Project coordinator will review and approve progress of this project at three stages: the initial proposal (by week 5), an overview of research, sources and project outline (by week 8), and revisions/preparation for final presentation (by week 14). Please submit work electronically via email to the Honors Project coordinator (with this page); or make an appointment for a brief conference.

1. Proposal

Comments:

Signature:

Date:

2. Research/outline overview

Comments:

Signature:

Date:

3. Revisions/final presentation preparations

Comments:

Signature:

Date: