Guided Pathways Steering Committee Meeting

November 13, 2019

College of San Mateo

18-206

<mark>2-4 (3:55) pm</mark>

Outcomes

- Complete Initial Review of Submitted Inventories
- Prepare for end of semester presentations

Agenda

Facilitator: Allie

Note-taker: Anniqua

- Welcome & Updates (15 minutes)
- *Favorite holiday food and drink : Anniqua likes stuffing. Kelsey is not a big fan of Turkey, but she loves cranberries. Carol loves the whole meal for its cohesion (mashed potatoes and so on, but Turkey is all right) Alex likes left-overs (sandwiches, real cranberry sauce) Mounjed, Easter was favorite (drinking wine before 10 year old) the stuffing of a lamb, rice, nuts and roasted almond, and green cracked wheat (coarse not fine) Mix tabouli last minute, never before. Allie's dad makes Tamales for Christmas (as well as gumbo). Jane likes Easter, she's not a Thanksgiving fan. The honey baked ham with German potato salad, a light meal, not a big deal. Great left-overs. Sunny-My father-in-law makes crab on Thanksgiving.*
  - Dean Update (Kristi)
    - *Need to submit re assignment forms in mid to end of February. Kristi and Allie will work with the team to quantify the schedules Fall 2020-Spring 2021.*
    - *What other involvement do we need? As a team, we need to dedicate time and people to the efforts. Do you need a retreat? Or a multi-hour meeting? Place holders on the schedule rather than wedging it in later. Allie will follow up on this and reaching out to us.*
  - Cluster Work group (Alex & Anniqua)
    - *IPC update: Clustering activity went really well. Showed recommendations from RP group. 30 minutes was enough time. Feedback included discussion points that have already been discussed. Allie shared the timeline to explain how the clusters would crafted. Conversations about how they would enroll. IPC is aware of the process and is supportive. They understand the background knowledge.*
    - *A batch of Meta-majors of colleges were presented and they were asked to respond to them. What they like and what they do not like. Then provided clusters that the RP group provided. Each cluster was printed in a package to*

respond to what works, what does not, and what names to consider. Some completed the activity, but others discussed the information. Allie will provide the feedback they provided. Allie is looking for an on-line platform to collect the information. We will use those items.

- *Skyline, Canada, and CSM met to discuss the process and Skyline mentioned that we should use information that can be responded to and questions that students can respond to. Make the sorting process accessible for the students.*

- *Discussion about the sorting process. Maybe there is more overlap than is represented. For example STEM could be STEAM or BSTEAM. Could we re-think about what we have to connect the ideas in a different way to help students with exploration? Can we create an easier flow? …RP group provided natural patterns that come of our group. We might consider comparing our divisions with what the RP group provides.*

- Reports: IPC Work Plan (due 12/4)
  - *A group met to discuss how to connect the GP plan with the EMP Plan and incorporate Equity. IPC oversees the EMP and are looking to see how the plans all connect and overlap. Workforce, Equity, and GP are working to integrate all the plans with the EMP.*

- & Scale of Adoption Self-Assessment (due March 1)

- *For the State chancellor's office an update. Needs to go through the governing groups and the board before submitting to the state.* Guided Pathways Essential Practices: Scale of Adoption Self-assessment - Revised April 29th 2019

- Inventory Project (Allie)
  - *Initial Inventory Reviews and Assessment Discussion (45 minutes) Recap of Review Process for Inventory Project*
  - *Submissions to date*
  - *End of year focus*

- *DISCUSSION: Kine AAT*
  - *Number of units*
  - *Math and/or English suggestion for having them in the semester might be a challenge.*
  - *Consider human element*
  - *Least specific we are the better*
  - *Consider the two year option*
  - *In some Ed Plans the English and Math are broken into sessions. But it can be very complicated when considering the transfer expectations.*
  - *Notes are helpful. Break out the information.*
  - *Question about certain area for GE – and then provide the details of the options*
  - *The discipline expert might or might not have been considered whether there is a reason*
  - *If you put something down, consider why and include the information on the inventory.*
  - *To help with scheduling, consider including the information about recommended courses*

- ▪ *Consider the golden four in the first year*
- Future Meeting Preparation (20 minutes)
  - Equity Committee (11/19) Equity Plan: https://collegeofsanmateo.edu/equity/docs/CSM_SEP.pdf
    - ▪ *What do you want to share with the Equity committee and what do you want to learn from them? 3:00-3:45*
    - ▪ *Re-orient the meeting to a conversation about the GP effort and how Equity Committee can help with understanding how to apply.*
    - ▪ *Share out*
      - *Design Principles*
      - *2018-19 goals and accomplishments*
      - *2019-2020 goals*
      - *Communication plan with Divisions, Communication, etc.*
      - *Show them an inventory: what is the input, feedback//Cluster examples*
        - ◦ *What is input, feedback*
      - *How to keep at equity @center*
      - *How to align with EEC goals*
      - *Counselor partnership*
      - *Student voice*
    - ▪ Learn about/ask
      - How can we integrate better with EEC?
      - How can we collaborate with E3T2S? Who has gone through training?
      - How can we improve or communication with them and campus
      - How to make messaging aligned + collaborative form all 3 groups?
      - Goal and work plan alignment
      - Why it matters for students?
    - ▪ *The purpose is to have a deeper conversation with the Equity committee.*
  - Academic Senate (11/26)
    - ▪ 5 to 10 minutes- accept the invite (3:00 O'clock hour)

Upcoming Meetings/Events:

- ◦ **FINAL SUPPORT WORKSHOP: Thursday, Nov 14th (2:00-3:00pm, 18-206)**
- ◦ **INVENTORY SUBMISSIONS DUE ONLINE: Friday, Nov 15th via GP website**
- ◦ **Joint Meeting: EEC & GPS Nov 19th 2-4pm (18-206)**
- ◦ **Academic Senate Presentation Nov 26th 3-4pm (18-206)**
- Consider ending the meeting at 3:55