

## GPS Meeting Summary Notes

Oct. 30, 2019, 2 – 4 pm

By Kristi

Attendees: Alex, Anniqua, Kristi, Jane, Yvette, Carol, Allie, Tabitha

Warm Up: Appreciation cards

Vicki, LFM Coach shared the RASIC model:

Responsible party

Approves

Supporters

Informed

Consulted

LFM summary: data coaching, consultancy protocol (review process for mapping project)

Workgroup Leads:

**Data/Comm:** Allie. Need to timeline Spring, data requests

**Tech/Website redesign:** Pete

**off campus PD arrangements** (LFM, SSSC, etc): Carol volunteered

**GP Flex Day activities** (lead: Jane)

**Inquiry Group:** Rene, Yvette

**Inventory Project:** Allie

**Clusters:** Alex, Anniqua

**Staff-led project:** Kelsey, Anniqua (spring)

**SEM:** Kristi, Allie

FYI: March Flex Day is at Skyline

### FLEX DAYS

Instead of hosting a workshop, the group agreed to try and do a retreat activity on the January Flex Day in order to have dedicated block of time to work on GP.

### TIMELINE DISCUSSION

LFM attendees drafted a timeline based on information gathered at the conference and from other colleges across the state:

- Faculty provide final approvals for inventories/maps, but Steering Committee provides structure and tools to get there. See handout: Inventory Project Timeline - Draft v1.
- Equity meeting in November will discuss how this can close equity gaps, including the Design Principles. December initial feedback on inventories to help with next steps.
- It was suggested that we note the potential role of support staff as part of the maps to help facilitate these conversations later.

Allie shared which programs have already submitted degree and certificate maps.

- Maps can be updated as curriculum changes.
- Reminder: iterative process, so let's be clear in our communications that is a process that doesn't end.
- Allie will add a Step 8 to institutionalize, include Curriculum committee/process.
- Flow of review process will also integrate Academic Senate.

- Wed., April 8 for newly proposed due date for inventories with a support workshop for some kind during the March Flex Days.

March Flex Day Plenary - two breakout sessions, one hour each, one in AM, one in PM. Will find out more from Jeramy. See e-mail from DAS and Classified Senate.

Workgroup needed to help draft a work plan for Guided Pathways — how our work is connected to the EMP. Needs to have group input. Wed., Nov. 6, 3-4 pm come to provide input.

#### Campus-wide communication

Allie gathered input from the group for final thoughts before sending out (e-mail letter was discussed at last meeting as well).

Guided Pathways communication going out to campus soon, so timeline will be included.

#### CLUSTERS

Want to start with our students: Connect with student groups this semester to run sorting exercise. Start with a smaller group now (November is all that's left this semester) and expand in the spring:

- Working on connecting with Learning Communities, Multicultural and Dream Center, Fauzi
- Can carve out time during regular meeting times for students during their club or committee meetings
  - Students can get service hours by participating
- Ask faculty to come into their classes
- Also should capture students at night, online, not just students involved in clubs
- Make online option available
  - Can be part of a college counseling assignment? COUN 120 online (Alex), could work for mid-Nov; next semester: Career Assessment & Exploration an opportunity (Alex - online in Sp20)
- What about using the activity within PEP?

By end of semester: first draft from students

Next semester: at large at campus for faculty, staff involvement, too

Tools (Alex) - using best practices, meta major analysis document by RP Group provides overlap course analysis and metamajor suggestions

- have students use the RP Potential approaches:
- 3 potential approaches: Traditional card sorting activity, Backwards map idea - how students envision their own major; Give a few different groupings - which fits best?

Faculty and Staff involvement

- Cluster activity in the Divisions in spring for faculty (and staff)?
- Need to finalize process of how to: Flip charts with names? Or enter straight into database to help capture the data?