

## GP Transformation Team Meeting

9/25/19

2 – 4pm

Facilitators: Allie and Carol

Note Taker: Trang

- Welcome and Review of Pillars (15 min)
  - Introductions
  - Small groups to talk about how our work fits in with the 4 pillars (clarify, access, persist, achieve)
- Dean's Update: staffing, budget
  - Allie is GP interim director
  - Sandra Robles will start with GP next week as office assistant
  - Budget updates:
    - Year 3 now of the 5 year fund – we're through about 40% of the budget. The majority goes to personnel cost, then PD
    - Have not heard back re the HSI grant
- Debrief Inventory Project in Division Meetings/Additional tips for Division Meetings to come
  - CASS:
    - No counselor at the division meeting
    - Had a conversation about pros and cons, questions and concerns about classes
    - Most programs have no pre-reqs and sequential classes – very different than other divisions
  - LAD:
    - Used sticky notes to chart out classes
    - Started with discipline, then incorporated GE's as necessary
    - ENGL program is working on finalizing the map still
    - FILM and COMM worked on maps using template. FILM has one full time faculty
    - ESL faculty were looking for ways to participate and wanted to be involved in the process. 2 ESL faculty went to the Math/SCI division meeting
  - Math/Science
    - Everyone was involved and got a lot done
    - BIOL has submitted a final draft already
    - Nursing and BIOL faculty went to the support workshop last week
    - Was very helpful to have ESL faculty in the room to share the ESL students' experience with science classes and challenges
    - Very helpful to have counseling and other discipline faculty to share perspectives
  - Business/Technology
    - Found it extremely helpful to have feedback/perspectives from counseling, ESL/ENGL, and MATH
    - ADMJ had the map done prior to the division meeting

- There were questions about the need to map certificates – emphasizing the importance of GP work
    - For BUS, it was helpful to have counselors. Was able to talk to ACTG faculty and will reach out to ECON faculty soon. Working on breaking down silos and providing collaboration among different disciplines
  - Athletics
    - Smaller group – about 4 faculty
    - Spent the time diving in the process behind it
    - Faculty worked on a tentative map already prior to the division meeting
    - A lot of helpful conversation about the ideas and processed behind mapping of the programs
    - Faculty had a plan on reaching out to alumni and others in different KINE related career fields to gain more info and to incorporate that into program maps
  - ASLT - pending
- Inventory Project Next Steps
  - Calendaring:
    - See handout for Calendar of Events for workshops and meetings
    - Nov. 15 is the deadline to collect 1-2 maps from divisions. Working on the GP website to create a submit button
    - After Nov. 15, GPS will work on a review process in collaboration with Equity Committee
    - Still needs to determine the next steps after the review process
    - Adjunct faculty leading the maps/areas will be compensated – deans to keep track
    - Smaller programs with only adjuncts (I.e., Real Estate, Building Inspection, etc) - adjuncts can work with full time faculty within the division to create program maps
  - Meta-Majors
    - Hoping to kick off the meta major conversation at fall flex day. Maybe helpful to use a different terminology other than meta majors
    - Goal is to bring in the classified staff to the conversation about meta majors as they work directly with students one on one
- Update on Teams going to PD events:
  - Sept 13 Mission College: 3CSN Weaving communities – biggest takeaway is community and relationship building
  - LFM Oct 24-26 – third convening this year. Has one more spot available.
  - Preparing for LFM 2020 – focus is on student services
  - Student Success Conference: Oct. 9 – 11. There will be a group attending on the post conference on Oct. 11 (Tabitha, Allie, Jane, Kristi)
- Reorganizing sub-committees
  - Planning for Staff-led project roll-out
  - Need to re-establish the sub-committees/work groups: would like to have GP team involvement
    - Flex Day Planning

- Data-Comm: Mounjed, Olivia
- Review Process: Inventory – Rachel, Laura, Mounjed, GPS,
- Flex Day: Oct 9, 10:15 – 11:15 Bayview Dining Room
  - In need of a Flex Day working group (led by Anniqua)
  - Planning Work group: Pete, Kelsey, Kerrigan, Alicia
  - Flex Day participation group: GPS, GP Team
  - Flex Day planning [LINK](#)