# College of San Mateo
## Faculty Professional Development Program Submission Deadlines
### Academic Year 2020–2021

<table>
<thead>
<tr>
<th>TYPE OF PROJECT</th>
<th>APPLICATION DEADLINE</th>
<th>ACTIVITIES FUNDED</th>
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</thead>
</table>
| Short-Term Projects              | 30 days prior to the conference/activity | - Conference, workshop and seminar registration fees  
- Substitutes to allow conference attendance  
- Travel (capped at $2,000 per person per academic year, providing funds are available) |
| Long-Term Projects               | October 19, 2020      | - Retraining: acquiring, improving, or updating skills  
- Advanced Study  
- Research: original work in one’s field of expertise |
| Starting Spring 2020             |                      |                                                                                                                                                       |
| Extended Leave (sabbatical)      | October 19, 2020      | - Retraining for new assignment  
- Upgrading of skills  
- Improvement of curriculum, personnel or support services  
- Certificate or degree programs  
- Revision of new or existing programs |
| Starting Spring 2020             |                      |                                                                                                                                                       |
| Long-Term Projects               | March 22, 2021        | - Retraining: acquiring, improving, or updating skills  
- Advanced Study  
- Research: original work in one’s field of expertise |
| Starting Fall 2021               |                      |                                                                                                                                                       |
| Extended Leave (sabbatical)      | March 22, 2021        | - Retraining for new assignment  
- Upgrading of skills  
- Improvement of curriculum, personnel or support services  
- Certificate or degree programs  
- Revision of new or existing programs |
| Starting Fall 2021               |                      |                                                                                                                                                       |

*Please submit your completed application via email to Teeka James ([james@smccd.edu](mailto:james@smccd.edu)) and Stephanie Martinez ([martinezst@smccd.edu](mailto:martinezst@smccd.edu)) on or before the above-stated deadlines.*

*Application forms are available online at [https://collegeofsanmateo.edu/professionaldevelopment/faculty.asp](https://collegeofsanmateo.edu/professionaldevelopment/faculty.asp)*