

**PETITION FOR EXEMPTION FROM
STUDENT SUCCESS & SUPPORT PROGRAM ACTIVITY**

Title 5 - 55532. Exemptions. Districts may adopt policies that exempt a student from orientation, assessment, counseling, advising, or student educational plan development if the student:

- Has completed as Associate or higher degree, or
- Is taking classes for personal enrichment only and does not intend to earn a degree or certificate, or
- Has completed these services at another community college within a time period identified by the district;
- Has enrolled at the college solely to take a course that is legally mandated for employment as defined in section 55000 or necessary in response to a significant change in industry or licensure standards, or
- Has enrolled at the college as a special admit student pursuant to Education Code section 76001.

NAME: _____ STUDENT ID# _____

SEMESTER/YEAR _____ DATE _____ TELEPHONE NUMBER _____

I REQUEST AN EXEMPTION FROM THE FOLLOWING STUDENT SUCCESS & SUPPORT PROGRAM ACTIVITY(S) FOR THE REASONS INDICATED. CHECK ACTIVITY BELOW and attach documentation to support your request for exemption to this petition.

_____ ASSESSMENT ACTIVITY (English or ESL and/or Mathematics Placement Test)

You are not required to complete the English and/or math placement test at College of San Mateo if any of the below information applies to you. Do not use this form with any of the following waivers. Use the ALTERNATE PLACEMENT TEST form at www.collegeofsanmateo.edu/prerequisites/

For Placement Into English 100 or 105:

1. EAP English (Early Assessment Program) results allow for eligibility for English 100. However, the student must enroll in English 100 in the summer or fall immediately following completion of the senior year in high school for the EAP results and placement to be valid.
2. IB Language A1/English HL (International Baccalaureate Exam) results with a score of 4 or higher.
3. SAT results with Critical Reading score of 580 or higher or Writing Subject score of 660 or higher.
4. ACT English (Usage/Mechanics, Rhetorical Skills) with score of 23 or higher.
5. CSU English Placement Test with a score of 147 or higher.

For Placement into English 110 or 165:

1. AP Exam, English Language and Composition, with a score of 3 or higher
2. AP Exam, English Literature and Composition, with a score of 3 or higher

For Placement into Math Courses:

1. EAP Math (Early Assessment Program) results allow for placement into MATH 125, 130, 145, 200 or 241. Results cannot be "conditional."
2. AP Math CALC AB* results: with a score of 3 you are eligible for Math 251; with a score of 4 or 5 you are eligible for Math 252 and/or Math 268.
3. AP Math CALC BC* results: with a score of 3 your are eligible for Math 252 and/or Math 268; with a score of 4 or 5 you are eligible for Math 253 and/or Math 270.
4. IB Math HL (International Baccalaureate Exam) results with a score of 4 or higher meet the associate degree math competency requirement and allow placement into Math 125, 130, 145, 200, or 241.

If you have completed a prerequisite course at another college go to this website for more information and use the PREREQUISITE EQUIVALENCY FORM.

_____ I request EXEMPTION from ASSESSMENT (placement tests in math, English or ESL) because _____

_____ ORIENTATION ACTIVITY (College of San Mateo Orientation and Course Selection Workshop - an activity required to have access to counseling services)

_____ You are exempt from the College Orientation requirement and remain eligible to use counseling services if you show evidence of having attended a regionally accredited college or university in United States within the past academic year and attended a college orientation at that location and successfully completed 15 or more degree applicable units at that location. (Attach a copy of official or unofficial transcripts and documentation of orientation completion.)

_____ Other(describe) _____

_____ COUNSELING SERVICES & STUDENT EDUCATIONAL PLANNING

_____ You are exempt from the counseling (and become ineligible to use counseling) if you show evidence of having attended a regionally accredited college or university in the United States within the past academic year and successfully completed 15 or more degree applicable units at that location that meet your educational goals. (Attach a copy of official or unofficial transcripts and documentation). You agree to take full responsibility for your educational planning and do not plan to use counseling services at College of San Mateo.

_____ Other(describe) _____

By applying for this exemption I realize that I am accepting full responsibility for my education and that I am declining to participate in services that are designed to enhance my successful achievement of my educational goals.

SUBMIT FORM AND DOCUMENTATION TO: email - ramezane@smccd.edu or drop off at office - Bldg 10, Room 320

STUDENT SIGNATURE & DATE _____ DEAN SIGNATURE & DATE _____

NOTES: