



Pathway to the Firefighter Academy

Checklist

Complete Fire Academy prerequisites in conjunction with applying to the College of San Mateo.

- STEP 1.** **Submit a College of San Mateo Admission Application.** Apply for Admission Online, (if you have not attended CSM any of the last three terms) Application is through CCCApply: collegeofsanmateo.edu/apply. Selection of a major is recommended when answering the Educational Goal question. Major Category is **Business Management & Public Service** and the Program of Study is **Fire Technology (Certificate)**.
- STEP 2.** **Complete College Admission Steps if you are a New Student.** [Steps for Admission](#). Registration dates are provided upon completion of steps for admission. For assistance, please contact Counseling services at: (650) 574-6400.
- STEP 3.** **Review the Fire Academy Information.**
Review Fire Academy's cost and other related information at:
<https://collegeofsanmateo.edu/fire/fireacademy.asp>.
- STEP 4.** **Gather Prerequisites.** Submit documentation showing eligibility requirements: EMT certification or Paramedic licensure, college transcripts, resume, or letter showing written proof of sponsorship by a fire agency. Email documents to the Fire Technology Program Services Coordinator, Arianna Avendaño at: avendanoa@smccd.edu. Please include "Firefighter Academy" in the subject line, when submitting documents.
- STEP 5.** **Register for the Academy and Pay Fees.** Register for the academy through WebSMART on your registration date. Fees may be delayed if sponsored by a fire agency. **SB 893 waives fees for San Mateo County residents.**
*The Enrollment-Fee Waiver does not apply to international, non-resident, or out-of-state students. Please see website for details. <https://smccd.edu/freecollege/>
- STEP 6.** **Check email regularly for updates.** For questions or assistance call the CSM Fire Technology office at: (650) 574-6177.