College of San Mateo
Fire Technology

Pathway to the Firefighter Academy

Checklist
Complete Fire Academy prerequisites in conjunction with applying to the College of San Mateo.

STEP 1. **Submit a College of San Mateo Admission Application.** Apply for Admission Online, (if you have not attended CSM any of the last three terms) Application is through CCCApply: [collegeofsanmateo.edu/apply](http://collegeofsanmateo.edu/apply). Selection of a major is recommended when answering the Educational Goal question. Major Category is **Business Management & Public Service** and the Program of Study is **Fire Technology (Certificate)**.

STEP 2. **Complete College Admission Steps if you are a New Student.**
[Steps for Admission](https://collegeofsanmateo.edu/apply). Registration dates are provided upon completion of steps for admission. For assistance, please contact Counseling services at: (650) 574-6400.

STEP 3. **Review the Fire Academy Information.**
Review Fire Academy’s cost and other related information at: [https://collegeofsanmateo.edu/fire/fireacademy.asp](https://collegeofsanmateo.edu/fire/fireacademy.asp).

STEP 4. **Gather Prerequisites.** Submit documentation showing eligibility requirements: EMT certification or Paramedic licensure, college transcripts, resume, or letter showing written proof of sponsorship by a fire agency. Email documents to the Fire Technology Program Services Coordinator, Arianna Avendaño at: [avendanoa@smccd.edu](mailto:avendanoa@smccd.edu). Please include “Firefighter Academy” in the subject line, when submitting documents.

STEP 5. **Register for the Academy and Pay Fees.** Register for the academy through WebSMART on your registration date. Fees may be delayed if sponsored by a fire agency. **SB 893 waives fees for San Mateo County residents.**
*The Enrollment-Fee Waiver does not apply to international, non-resident, or out-of-state students. Please see website for details. [https://smccd.edu/freecollege/](https://smccd.edu/freecollege/)

STEP 6. **Check email regularly for updates.** For questions or assistance call the CSM Fire Technology office at: (650) 574-6177.