College of San Mateo – Finance Committee

August 27, 2026 2pm-3pm

Building 10 Room 421

Attendees

Name	Representation/Position	In Attendance
Gerardo Ramirez	Vice President of Administrative Services, Chair	Y
Steven Lehigh	Professor of Economics, Executive Committee Member selected by Academic Senate	N
Makiko Ueda	Personal Counselor, At-Large Faculty Member selected by Academic Senate	Y
Vacant	At-Large Member of IPC	*Vacant*
Edgardo Molina	Administrative Assistant for PRIE, Classified Staff Member selected by Classified Senate (approved by CSEA)	Y
Vacant	*Classified Staff Member selected by Classified Senate (approved by CSEA)*	*Vacant*
Vacant	Student selected by ASCSM	*Vacant*
Vacant	Administrator selected by Management Council	*Vacant*

Non-Voting Attendees

Name	Representation/Position	In Attendance
Dr. Manuel Pérez	College President	N
Victoria Lin	Chief Business Officer	Y
Kim Lantz	Executive Assistant, V.P. of Administrative Services Office	Y

Action Items	Lead Responsible	Due Date
• Remove non-voting members from website membership listing	• Kim Lantz	• 9/21/2026

• Prepare updates for the Committee regarding FTES questions	• Steven Lehigh	• 9/21/2026

Minutes

Committee reviews current gaps in membership, suggesting a call for new membership and any recommendations be sent to CSEA.

Committee reviews bylaws and the California Brown Act as a refresher on committee operations.

Committee does not attain quorum, so minutes approval will be postponed to the September meeting.

General Updates

President's Cabinet has scheduled meetings with Divisions to field questions.

District Resource Allocation Taskforce was formed and going forward will provide updates regarding the Resource Allocation Model.

At the September meeting, Steven Lehigh will be able to give updates on questions to submit regarding FTES.

The Board of Trustees review of District and Campus spending shows the results of cutting certain management and staff positions, and provides Board recommendations and guidelines for future spending, including spending less on adjunct hours, increase instructional productivity, and to not add new net positions. The District will provide $84K per year to support CSM Coastside, and will cover CSM deficit for Fiscal years 2027-2029 as long as CSM continues to make progress toward goal its goal to not outspend the budget. CSM will provide the Chancellor with quarterly updates on the progress toward this goal. Cost of Living Adjustment (COLA) and annual salary step increases were considered in these numbers. The District also set aside unencumbered money after last fiscal year to cover possible retroactive pay increase for AFT contract, which was recently agreed upon.

The finalized FY27 District budget will be released at the September 9th Board of Trustees meeting.

The Committee is encouraged to read over the May minutes before the September meeting. Gerardo asks the committee to think of or reach out to their constituencies for possible topics for future meetings. The main objective for the Committee is to fill gaps in membership before the September meeting so that quorum can be reached.

Presentations & Documents

Board of Trustees Agenda Item 13.21 – Review of District and Campus Resource Spending Presentation