

San Mateo College - Finance Committee

October 23, 2024, 2:00-3:00 pm

Building 10 - 421

AGENDA

1. Welcome and Introductions of New [Members](#) (*All*)
2. Opening Remarks (*President Manuel A. Perez*)
3. Review of Prior Meetings and Future Scheduled [Meetings](#) (*Gerardo*)
4. [Finance Committee Reporting Structure to IPC](#) (*David Lau*)
5. Discuss [Purpose and Functions](#) of Finance Committee (*Gerardo and all*)
6. Key Updates from 2024 (*Gerardo*)
7. Discuss Future Agenda Items (*All*)
8. Next Finance Committee [Meeting](#)
November 13, 2024, 2:00-3:00 pm, B18-206)

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ADDENDUM

Key Updates from 2024

Communications (MEMO and E-Mails)

- Feb. 2, 2024 – Resource Request (positions) Announcement (FY2023-24)
From: Richard Storti, CSM Interim President
- July 31, 2024 - Fiscal Year 2023/24 is Closed
From: Nicole Wang, SMCCCD District Controller
- September 4, 2024 - Fall 2023 Resource Requests Approved for FY2024-25
(Attachment: 2024Sept04_IPC_ResourceRequest Approvals MEMO)
From: Gerardo Ramirez Vice President of Administrative Services
- September 11, 2024 - 12.3 Adoption of the District 2024-25 Final Budget
(Attachments: Adopted 2024-25 Adopted Budget Document and Budget Slides)
From: Melissa Moreno, Chancellor
- October 8, 2024 - College of San Mateo Fall 2024 Resource Request Process for Fiscal Year 2025-2026 (Attachment: Resource Request Diagram 2024) [Website](#)
From: CSM President Office, Dr. Manuel Alejandro Perez

Other Updates

- October 2, 2024 – Budget and Resource Request Update
(Attachment: 2024.10.02_IPC_Resource_Request_Presentation)
Danni Redding Lapuz, Acting VP Instruction, and Gerardo Ramirez, VPA
- VPA and Business are currently meeting with each Cabinet Member and Dean to review historical trend in budget and actual spending (*will conduct quarterly reviews*)
- Recruiting Updates (Executive Assistant to VPA, CBO, Admin Assistant)