

College of San Mateo
Finance Committee Meeting Minutes
Thursday, March 10, 2022
2:30 PM – 4:00 PM
Via Zoom

Members Present: Linda Allen, Jia Chung, Stephen Heath, Steven Lehigh, Micaela Ochoa and Andreas Wolf

Staff: Jia Chung and Luz Román-Amaro

Micaela called the meeting to order at 2:04PM.

The following members, support staff, and guests were present:

Andreas Wolf	Patrice Reed-Fort
Krystal Duncan	Perla Rumayor
Jia Chung	Stephen Heath
Linda Allen	Steven Lehigh
Luz Román-Amaro	
Micaela Ochoa	

Welcome and Review Agenda

Micaela welcomed committee members and presented the March 10, 2022 agenda for review and approval. The March 10, 2022 agenda was approved as presented.

Review and Approval of February 10, 2022 Minutes

The group reviewed the minutes from the February 10, 2022 meeting. After review, the February 10, 2022 minutes were approved as presented.

HEERF II and III Update

May 2022 Deadline

Micaela communicated that HEERF II and III funds had an expiration of May 22, 2022. CSM was planning to submit a request for an extension, but CSM received a notification of an automatic extension until June 2023. In addition, there is going to be a 4th version of HEERF to which Colleges will need to apply.

Direct Student Aid Update

CSM is planning to continue with the direct student distribution similar to what was allocated in Fall 2021. The funds will be distributed in the next few months to the students that registered in the Spring.

HyFlex Project Update

The timeline for completion of the Hyflex project is Summer 2022.

No further comments, questions or feedback were given on this agenda item.

Resource Request Budget Augmentation Update

Micaela communicated that in the fall we received requests for positions, facilities and budget augmentations. The approved positions and facilities projects that were approved have been communicated. Budget augmentations will be communicated in April.

EOPS/CARE and CalWORKs Presentation

Micaela welcome and introduced Patrice Reed-Fort and Krystal Duncan.

Patrice Reed-Fort presented the overview for the EOPS/CARE and CalWorks presentation.

Program History

Patrice offered an overview of the three different programs:

- The Extended Opportunities Program and Services (EOPS) was born out the social unrest of the civil rights movement. The College of San Mateo played an important role in the establishment of the EOPS program statewide when Julio Bortolazzo created the College Readiness program in 1966 to provide access to higher education and support marginalized students. In 1969, Senate Bill 164, which was modeled after the College Readiness program, was approved. It allowed the establishment of the EOPS program statewide. The purpose of the program is to encourage enrollment, retention and transfer of students with language, social, economic and educational barriers. Some of the services provided are Individualized counseling, priority registration, EOPS Grant, textbook assistance, tutoring, transportation, etc.
- The Cooperative Agencies Resources for Education program (CARE) was established in 1977 by Blanche Goldstein and supports eligible EOPS students who are single parents by offering support services to enhance persistence, retention, and graduation/transfer goals. The program offers meal vouchers, CARE Grant, Childcare referrals and Parenting & Life Skills workshops.
- The California Work Opportunity and Responsibility to Kids program (CalWORKs) was established in 1997 to assist students who are receiving cash aid with a number of coordinated support services to enhance persistence, retention, graduation and transfer goals. Some of the services offered under this program are individualized counseling, Educational Plan Development, textbook, transportation and meal assistance, and assistance with job placement.

EOPS/CARE Program Eligibility

- Must be a California resident of eligible for California Dream Act/AB 540
- Must eligible for CA College Promise Grant
- Must be educationally disadvantaged
- Must be enrolled in a minimum of 12 credits
- Must not have completed more than 70 degree-applicable units
- Must be an EOPS participant and meet additional care requirements

Andreas Wolf shared the article: "From College Readiness to Ready for a Revolution" by Jason Ferreira.

Students Served

Patrice communicated that the number of students served had increased from 415 in Academic Year

2018-2019 to 466 in 2019-2020. Unfortunately, due to the pandemic and the decline in enrollment, the number of students served went down to 339 in 2020-2021 and 223 in 2021-2022. The staff is actively doing outreach.

Success, Challenges and Opportunities

Patrice shared the program's successes, challenges and opportunities:

- A. Successes:
 - Hybrid of virtual and in-person support offerings
 - Re-envisioned methods of engaging students
 - Updated website
 - Partnered with DGME to assist with re-branding
 - Created online application
 - Established Canvas site
 - Extensive Collaboration with Campus Partners
 - Promise, MCCDC, Learning Communities
 - Cohorted Math Sequence
 - Math 120 (Fall)
 - Math 200 (Spring)
- B. Challenges and Opportunities:
 - Decreased budget allocation coupled with increasing:
 - Student need
 - Resources to expand outreach and recruitment effort
 - Challenges in Outreach/Connection
 - Streamline connection to marginalized community groups
 - Re-build Connection to Community Resources
 - Employment Development Department (EDD)
 - Human Services Agency (HSA)

Micaela thanked Patrice and Krystal for an excellent and comprehensive presentation about their programs. She suggested Patrice to share this presentation with so much history at one of the Centennial events.

Andreas asked if the presentation was educational only or if there was also a request for funding.

Micaela communicated that at last year's FC committee meetings they did an in-depth examination of Fund 1 and decided to also do in-depth examination of Fund 3 programs. At each Finance Committee, there will be a presentation from a Fund 3 program (and or programs targeted to address DEI).

Andreas recommended to share the EOPS/CARE/CalWORKs presentation at the ICP meeting.

Steven Lehigh commented that he was alarmed that the economic criteria of the program is not indexed to the cost of living.

Krystal commented that EOPS/CARE/CalWORKs really wants to focus on the students that are struggling to live due to poverty.

Steven Lehigh asked about the possibility of adding an EOPS/CARE/CalWORKs budget augmentation at the local level.

Stephen Heath offered his services as tutor. He also offered to present a lecture on financial literacy to EOPS students and free copies of the Personal Financial Literacy handbook that he wrote for community college students.

Patrice gladly accepted Stephen's offers.

Micaela thanked Patrice and Krystal for their presentation.

No more comments, questions or feedback were offered on this topic.

22-23 Finance Committee Meeting Schedule

Micaela presented the 22-23 Finance Committee meeting schedule for action. The 22-23 Finance Committee schedule was approved as presented without any changes or modifications.

Review Items for April 14, 2022 Meeting

- Middle College and Dual Enrollment Presentation

No additional items were added by the members of the committee.

Micaela adjourned the meeting at 3:22PM
Next meeting date: April 14, 2022