

College of San Mateo

Finance Committee Meeting Minutes

Thursday, April 8, 2021

2:00 PM – 4:00 PM

Via Zoom

Members Present: Arianna Avendano, Anthony Frangos, Steven Lehigh, Micaela Ochoa, Ludmila Prisecar, Jose Rocha, Andreas Wolf

Staff: Stephanie Martinez

Micaela called the meeting to order at 2:05 PM. The following members and support staff were present:

Arianna Avendano
Anthony Frangos
Steven Lehigh
Stephanie Martinez
Micaela Ochoa
Ludmila Prisecar
Jose Rocha
Andreas Wolf

Welcome and Review Agenda

The members present approved the agenda as presented.

Review and Approval of March 11, 2021 Minutes

The group reviewed the minutes from the March 11, 2021 meeting. After review, the March 11, 2021 minutes were approved as presented.

Smartsheet Presentation by PRIE

Hilary Goodkind and Mary Vogt presented the Smartsheet capabilities and how Smartsheets could benefit the Finance Committee.

Facilities Funding Needs

Steven presented the discussion of Capital Funding Needs for CSM.

Ludmila explained that College capital needs were previously covered by the District Office

through approved bond measures, but the District no longer has bond funds; therefore, the expenses for upgrades and needs are now passed to the Colleges. Consistency and clarification are needed for the College to better understand the difference between District and College responsibilities. Micaela explained the need to spend down issued funds based on bond language.

Finance Committee Membership and Recruitment

The committee reviewed upcoming openings and concerns with the 2-year membership time constraints. If membership limits are changed, the committee bylaws for the other IPC committees will need to be reviewed to determine if their time limits can be extended past the current limits.

May 13, 2021 Meeting Agenda Items

- HEERF III
- FY 2021-22 Budget Update
- 2021-22 Finance Committee Meeting Schedule
- Finance Committee Membership and Recruitment Update
- Review Finance Committee Website

Micaela adjourned the meeting at 2:32 p.m.

Next meeting date: Thursday, May 13, 2021