

College of San Mateo

Campus Safety Committee Meeting Summary

September 24, 2020

2:00 -3:00 PM

Via Zoom

Members in Attendance: Gloria D’Ambra, Cindy James, Micaela Ochoa, Viji Raman, Kurt Scholler, Janis Wisherop, Jane Wong

Guests: Vince Garcia, Cheryl Navarrete, Charles Phan, Heidi Pereira, Rene Renard, Yen Tran,

Student Representative: Megha Rai

Micaela called the meeting to order at 3:03 pm and began the meeting by welcoming everyone and reviewing the agenda. The meeting agenda was approved as presented.

The meeting summary from the May 28, 2020 meeting was approved with the following suggested changes by Cindy James:

Under Topics covered by the video: “active shooter on campus” to “active shooter is on campus”

Paragraph 4: “planning to take a revision” to “planning to make and take a revision”

The updated version of the meeting summary will be posted to the committee’s website.

Review Student and Staff Safety Video

On behalf of Ben Zara Minkin, Vince Garcia presented an overview of the Public Safety video that covers information for student and staff.

For students, the video highlights services such as the Wellness Centers, which provide students with health care and support services. The video includes information regarding free health services which include first aid treatment for illness or injuries, over the counter medications, family planning services, hearing and vision testing, blood pressure and blood sugar screenings, and referrals to health or social agencies when needed. Some services, such as physicals, lab work, immunizations, and prescriptions medications, do require a minimal fee. Free personal counseling is also offered to students who are in crisis or need help dealing with stress or personal issues. More information about the Health Center and Personal Counseling is available by contacting <http://csmwellness@smccd.edu>

The student video also points out that the Public Safety Office is the only recognized lost and found location on campus. Any items found on campus should be turned in to the Public Safety Office as soon as possible. Officers are available to pick up items from around campus if needed.

Students and employees may contact the Public Safety Office at 650-738-7000 or visit the public safety office on the first floor of Building 1 at CSM for additional information or if they are in need of assistance.

The staff video includes information about the two safety drills that are conducted each year: The Great California Shakeout in October and a lockdown/barricade in place drill. The Great California Shakeout is part of a statewide drill to be prepared for a devastating earthquake. The lockdown/barricade drill is intended to help prepare for an imminent threat of violence on campus. Training and preparation materials can be found online at: <http://collegeofsanmateo.edu/emergency/>

Vince Garcia reminded the group that it is important to practice safety procedures at all times, not just when something happens. We should always be aware of our surroundings whether in a classroom, or in other public places. Everyone should practice situational awareness, and identify the nearest emergency exits from inside areas.

As a reminder, students and employees can contact the Public Safety Office at 650-738-7000 to request campus escorts. In addition, Public Safety uses AlertMe to send emergency notifications via text message. Currently, enrolled students and employees are automatically registered for AlertMe. Members of the community can sign up at <https://smccd.edu/alertme/>.

Finally, the Office of Emergency Management Office is in the process of updating the emergency evacuation plans. The existing signs are located in buildings to show the exit routes. New signs will also establish where the evacuation chairs are located in the building.

Parking Lot WiFi Update:

Micaela provided an update on the availability of WiFi in campus parking lots. Free WiFi will be available to students on all three campuses starting September 14. At CSM, students will be able to access WiFi in Lot 6 through mid October. Thereafter, it will be provided in Lot 2.

WiFi will be available at CSM Monday through Saturday with the exception of Fridays, due to the Second Harvest food distributions. Cañada College will be open Mondays through Fridays. Skyline College will be open Mondays through Fridays, with the exception of Wednesdays due to the Second Harvest food distributions.

District students may use WiFi at any of the three campuses. Reservations are made for the entire day, from 6 am to 8 pm. Students will need to register ahead of time by visiting <http://www.smccd.edu/wifi>.

The meeting was adjourned at 3:00 p.m.

Next meeting date: Thursday, October 22, 2020, 2PM – 3 PM via Zoom.