

**College of San Mateo
Campus Safety Committee Meeting Notes
November 4, 2014**

Members in Attendance: Jan Roecks, Gloria D'Ambra, Jane Wong, Annie Mitchell, Caroline Khoury, Sharon Bartels, Maribeck Boosalis-Oler, Jane McAteer, Diana Thomas and Brian Tupper

Absent: Mike Celeste, Chuck La Mere, Michele Rudovsky, John Galloway, Viji Raman and Bryan Gerbig

The meeting began with Jan welcoming everyone to our Campus Safety Meetings.

The committee then reviewed the day's agenda and asking if there were any items to add. The Campus Safety Committee Meeting notes from September 11th. and October 7th. were reviewed and approved.

There was a small discussion regarding the policy on use of E-cigarettes. The school policy is that these are treated the same as regular cigarettes, meaning smoking can only take place in the parking areas.

Dental Waiting Area

Jane McAteer noted that some of her students observed a man in the student lounge remove a table to the reception area. The department notified facilities and the table was returned to the Student Lounge. Diana Thomas noted that reminders were sent to members regarding the use of this area. Diana asked if any considerations were made to add signage or stanchions to prevent usage of the room. She also suggested using retractable straps to close the room or a phantom screen. Jan noted that she will check with Michele about the signage. Brian has agreed to work with Michele on the proper verbiage to use on the signs.

Great California Shake Out Drill

There was some discussion regarding the drill and the announcement system. Some areas were not able to hear the announcement. Brian noted that in 2015, the testing times will be changed to cover day and evening times.

Citations

This discussion led to other concerns such as speeding on campus, not yielding to pedestrians, and cars doing donuts in the parking lot. The members asked about the possibility of ticketing on campus. Brian stated that they do not give out speeding tickets and an arrangement could be made with SM police to have an officer posted at the 4-way stop to check traffic speeds. Brian noted that when the Northgate parking is open, parking patterns will change which may alleviate some of these problems. A flashing lighted crosswalk may be a possibility for the area in front of the pedestrian walkway, when coming from the Olympian parking lot

ADA 504 Monitoring

Jan discussed the addition of ADA 504 monitoring to the Safety Committee. In an effort to monitor violence against women, Jan would like to add several members to the Safety committee, who are involved with monitoring this program, Jennifer Hughes, coordinator of Title 9, Dennis Tordesillas, and Krystal Romero. They would like to also ask Mike Celeste to join the committee.

Our next meeting date, to be determined.

The meeting was then adjourned.