

CSM Committee on Teaching and Learning (CTL)

Meeting Minutes for Monday, February 28, 2022, 2:00 p.m. to 4:00 p.m.


In attendance: Madeleine Murphy, Liz Schuler, Steve Gonzales, Michael Vargas, Leo Cruz, Tarana Chapple, Marisol Quevedo, Briana Avila, Jon Kitamura, Julieth Diaz Benitez, LaShonda Kennedy, Guillermo Cockrum, Heeju Jang, Lena Feinman

Chair: Madeleine Murphy and Liz Schuler

Note-Taker: Michael Vargas

Agenda:

Agenda Item	Description	Time	Motion
1.	Brown Act declaration resolution	5 min	Action/Poll - Approved 10 of 10 - Unanimous
2.	Review and Approve Agenda	5 min.	Action/Poll - Approved 10 of 10 Unanimous
3.	Review and approve 1/24/2022 minutes and recording	5 min	Action/Poll - Approved 10 of 10 Unanimous see ☰ Jan 24, 2022 Meeting Minutes (CTL)
4.	Quick review of CTL and membership roles and responsibilities Report out from CTL Membership's Divisions <ul style="list-style-type: none"> • Program Review/"The Great Read" questions? 	10 min.	Discussion/Intros - Including Counseling Student Success Link and DegreeWorks. PRIE AB 705 reporting Classified Senate - St Patrick's day event - encourage use of PD funds - incl focus on wellness, etc. ASLT - growing as a division, including search committees. Puente and Voices in Action now ASLT. Hy-Flex training for faculty. Innovation grants coming out soon (April deadline) https://smccd.instructure.com/courses/33809/pages/opening-the-feedback-loop

			<p>Math and Science AB 705 - Centennial planning. Social Science - Minu unable to continue with CTL. Business and Technology moving out of their building. Madeline - no SLO/PD Update.</p> <p>The “Great Read” - multiple members participated. Take aways - learning about programs. What are the patterns - analyze summaries, maintaining equitable mindset, outcomes assessment. The Great Read replaces learning and service area outcomes - focus less on data. Suggestion - create a task force looking at summaries and to identify trends to be presented at opening day or flex day. Program Review may be too much for a single committee? CTL could dedicate a couple of meetings for Program Review and look at/for bigger picture.</p>
<p>5.</p>	<p>Discuss Draft SLO plan</p> <ul style="list-style-type: none"> ● Q1: Instructional and student service outcomes are quite different. Should Student Services have their own SAO coordinator? ● Q2: Right now, there's no clear process for nominating a SLOAC - I was tapped by the ASLT dean at the time. But shouldn't the SLOAC be confirmed by the Senate? It's a Senate position. ● Q3: Throughout, if you notice other constituents that should be involved in achieving a goal, please note it. 	<p>60 min.</p>	<p>Discussion in Breakout rooms Question 1: PRIE proposal Question 2: AS should support, have a say in this. Question 3: include ASCSM Question 4: Timeline? Question 5: Clarify “job description.”</p> <p>(see also Draft SLO Plan notes  Draft SLO Plan for CTL discussion...</p> <p>Helpfulness (or not) of software for creating narratives for accreditation, etc? Can the information be quantified?</p>

	<ul style="list-style-type: none"> ● Q4: What is a realistic timeline? Any thoughts on this are appreciated. ● Q5: Overall: What do you think of these goals? Do they clearly lay out a vision for SLO assessment? Is there anything missing that you feel your faculty or staff want to see included here? 		Madeline will take to AS.
6.	<p>Update on Professional Development Plan Flex Day Recap - IPC Presentation</p>	15 min.	<p>Discussion</p> <p>Liz has developed a narrative. See also Flex Day Recap ppt. Report to IPC - PD workload is multiplying - January was 2 flex days with 2 modalities, engagement was down, Omicron overshadowed everything. Registration numbers are the only ongoing/consistent data point. Feedback more challenging in remote environment, and because it went out later. Request: provide more detail.</p>
7.	<p>Review Spring PD</p> <ul style="list-style-type: none"> ● Discuss gaps and opportunities <ul style="list-style-type: none"> ○ Wellness - Makiko walks ○ Equity - EEC Speaker Series ○ Technology - DE Team workshops and drop ins ● Flex Day themes - Review Flex Day Grid & Feedback <ul style="list-style-type: none"> ○ What's next? ○ Looking Forward and Planning Next Steps ○ Moving Forward, 	15 min	<p>Discussion</p> <p>Building on the last option - Envisioning and Reimagining a compassionate new normal. (Not everybody is back in Spring 2022. Maybe Fall 2022 will be the hard reopening?)</p>

	<p>Getting Better</p> <ul style="list-style-type: none"> ○ Making real progress toward sustainable transformation ○ What's New(-ish)? ○ Envisioning and Creating the New Normal 		
8.	<p>Reminder of Date of Next Meeting and Scheduled Notetaker (4th Mondays)</p> <ul style="list-style-type: none"> ● February 28 - Michael Vargas ● March 28 - Julieth Benitez ● April 25 - Steve Gonzales? ● May 23 - ? 	5 min.	Information
10.	<p>Future Topics</p> <ul style="list-style-type: none"> ● Debrief from Academic Senate Great Read ● Camera use/engagement ● FlyFlex ● Course clarifications 		Adjourn at 3