

CSM Committee on Teaching and Learning (CTL)

Monday, February 22, 2021, 2:00 p.m. to 4:00 p.m.

This meeting was conducted remotely via Zoom. A video recording of the meeting can be accessed at:
[video for the last CTL mtng.](#)

Present: Liz Schuler, Madeleine Murphy, Michael Vargas, Leo Cruz, LaShonda Kennedy, Marisol Quevedo, Minu Mathur, Elinor Westfold, Jon Kitamura, Allie Fasth, Denaya Dailey, Andrea Morales Beth LaRochelle

Excused: Steve Gonzales, Jeff Flowers

Note-Taker: LaShonda Kennedy

Review and Approve Agenda: Moved by Rachel, Seconded by Elinor, Confirmed by All

Review and Approve Minutes: Moved by Madeleine, Seconded by Minu, Confirmed by All
[Meeting video](#) in Panopto with transcript available in captions

The committee agreed to move forward with action minute with the recording attached for more detail.

Check in/Report out from [CTL Membership](#)

(Time Stamp: 12:12)

Minu: Sharp learning curve regarding Canvas, The technical assistance is awesome Looking for a new Dean

Denaya: All is well, No department updates

Rachel: Last year of the HSI grant trying to purchase equipment, Division discussing new communications tool: Kami

Beth: 2 on campus labs this semester, it is really hard

LaShonda: New Dean, would we like for him to join our meeting? Classified staff hosted another Connection Event for Valentine's day

Michael: Show and tell, new backyard oasis, New CRM is rolling out March 1st, Students can make their own appointments with counselors

Leo: Learned more about Ethnic Studies, 5 new tenure track positions for Promise,

Allie: Kicking off first meeting to discuss student support teams, Bringing new faculty and staff to participate in the work

Elinor: Feeling overwhelmed with the amount of grading, Division had conversation with Lee about regular and substantive contact and prioritizing quality over quantity

Madeleine: Received her first of the two Covid vaccines, English is working on a syllabus and curriculum overhaul--Aligning learning outcomes, Equitable practices and principle.

Heeju: Shared her wellness excel, Planning and Streamlining our work in PRIE

Andrea: 3 events coming up for Black History Month, Soul Food event, Activism event, Movie

and Discussion, ESL Club had 1st meeting cosponsored an event with International student group

Marisol: New faculty gateway overview/demo: info about teaching online, Will be in touch to update our PD websites across campus

Jon: Challenges with students trying to stay connected

Liz: Kitchen remodel, Hard to keep to 15 hours

PD Planning for Spring 2021

(Time Stamp: 38:31)

- **Confirm [PD Roadshow division schedule](#)**

The committee reviewed the schedule, will meet with Cabinet in April

- **Run through and give feedback on the [PD Division presentation](#)**

- **PD Plan in Progress slides-** reviewed the slides with the committee, focus on the changes for PD, PD is everywhere not owned by one group or person, No budget currently, We are living the plan as it is being created
- **Breakout discussion:** Discussion in small groups to get ideas and feedback about questions to ask. Suggestion to do a survey first and possibly sending questions to division beforehand. Committee had robust discussion about the appropriate questions.
 - What was the most useful/impactful PD?
 - What specific workshops or flex day activities would you like to see in the Fall/Spring?
- **Cornerstone demo**

Assessment

(Time Stamp: 1:11:44)

- **SLO Coordinator position discussion**

Had a couple inquiries about the opportunities, Still trying to determine how much release time is required, Anyone on the committee have interest or questions. . .Cricketts

- **Assessment planning & Program Review / brown bag forums** (topics, facilitators, leads?)

TISL Heart workshop has been moved to March 16th

Topics for next Brown Bag, any ideas? Use feedback from Division PD presentations, Looking at best practices, Online equity, Student engagement practices, Collaborate don't duplicate

- **ILO activity - Spring 2021**

Pull together a forum, Madeleine will bring back to the committee in March

April 22 Flex Day planning updates and input

(Time Stamp: 12:24:38)

- **Share and get feedback on planning to date**

March 11th we will put out a proposal for workshops
Let Liz know if you have topics you would like to present
Review the potential district wide schedule for next flex day, More campus specific workshops in the afternoon, Speaker??? District Equity committee will potentially bring in a speaker
Theme: **Finishing Strong for Fall**

CAE redesigned website

(Time Stamp: 1:13:47)

- **Discuss potential additions and revisions**

Shared screen with CAE site design, Originally was proposed as a physical space, now we are planning to make a virtual hub

All of the pages are being updated to be more accurate and responsive

Shared Skyline and Canada sites for reference

Make links available for PD conferences that were recorded and provided to attendees

Flex Day Remix

- **Explore ideas for resources needed**

Hub to house resources

Agenda Items for Next Meeting - 3/22/21

(Time Stamp: 1:46:51)

20 minute discussion on ILO

Reminder of Date of Next Meeting and Schedule Notetakers for spring meetings (4th Mondays)

(Time Stamp: 1:48:01)

- **Monday, March 22, 2021 - Allie**
- Monday, April 26, 2021

Future Topics

(Time Stamp: 1:48:30)

- Panel of folks who are currently on campus

Adjourn : 1:51:10