

College of San Mateo

Curriculum Committee

September 11, 2025 (2:15 p.m.)

Building 10, Room 10-468

Zoom Meeting: <https://smccd.zoom.us/j/89148507277>

Meeting ID: 891 4850 7277

Call in using: +1 669 444 9171 US

MINUTES

Members Present

Chair	Malathi Iyengar
Academic Support and Learning Technologies	David Laderman, Lia Thomas
ASCSM Student Representative	
Business/Technology	Hellen Pacheco, Lale Yurtseven
Counseling/Student Services	Leonardo Cruz, Trang Luong
Counseling/Articulation Officer	Marsha Ramezane
Creative Arts & Social Science	Jeremy Ball, Michelle Mullane
Instructional Design	Julieth Benitez
Kinesiology Division	Shana Young
Language Arts Division	Tamara Perkins, Keira Travis
Math/Science Division	Beth LaRochelle, Chris Smith

Non-Voting Members

Deborah Laulusa, Chris Walker, Niki Castello

Absent/Excused

ASCSM Student Representative

Other Attendees

Justin Merritt, Todd Windisch, Kathy Diamond,
Natalie Alizaga

Chair, Malathi Iyengar, called the meeting to order at 2:15 p.m. Motion by Deb to strike “DE update” and “6-yr change” from CRER 100 on the substantive agenda for course modifications resulting in a “change in CSM-GE” only, seconded by Keira, all member voting “Aye”. Motion by Lia to move CIS 110 from the consent agenda to the substantive agenda (no co-second or vote required).

CONSENT AGENDA

Motion by Jeremy to approve the consent agenda, seconded by Lale, all members voting “Aye.”

- **Approval of Minutes from the May 8, 2025 and August 28, 2025 meetings**

- **Course Modifications**

BUS	127	Fundamentals of International Trade (3.0) (DE update; 2-year update; no changes)
BUS	201	Business Law (3.0) (DE update; 2-year update; change in description, methods of evaluation)
BUS	203	Intercultural Relations in Global Business (3.0) (DE update; 2-year update; no changes)
BUS	206	Operations and Supply Chain Management (3.0) (DE update; 2-year update; change in texts)
CIS	110	Introduction to Computer and Information Science (3.0) (DE update; 2-year update; change in texts)
CIS	129	Frameworks/Server-Side JavaScript (3.0) (DE update; 2-year update; change in texts)
CIS	132	Introduction to Databases (DE update; 2-year update; change in texts)
CIS	255	(CS1) Programming Methods: Java (4.0) (DE update; 2-year update; change in texts)
COUN	120	College and Career Success (3.0) (DE update; 6-year update; change in description, SLOs, objectives, content, instruction, assignments, texts)
DGME	230	Production Design for Print and Screen (DE update; 2-year update; change in description, assignments, texts)
GEOG	110	Cultural Geography (3.0) (DE update; 6-year update; change in content, instruction, assignments, evaluation, texts)
GEOG	150	GEOG 150 World Regional Geography (3.0) (DE update; 6-year update; change in content, instruction, assignments, evaluation, texts)
KINE	203	Yoga Pedagogy Research 1 (6-year update; change in assignments, texts)
TEAM	118	Advanced Basketball (.5-3.0) (DE update; 6-year update; change in objectives)
TEAM	180	Applications in Team Tactics (.5 or 1.0) (DE update; 6-year update; change in SLOs, objectives, texts)
TEAM	182	Individual Volleyball Training (.5 or 1.0) (DE update; 6-year update; change in objectives, texts)

- **Program Modification**

- Yoga Teacher Training - 300 Hour – Certificate of Specialization (changes in program learning outcomes, requirements)

- **Memo**

- Revising Programs and Courses Based on Course Deactivation

SUBSTANTIVE AGENDA

Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparations, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **Course Modifications**

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| BIOL | 230 | Introductory Cell Biology (4.0) – approved with minor update to textbooks.
Motion by Jeremy, seconded by Beth, all members voting “Aye.”
(DE update; 6-year update; change prerequisite, texts)
Marsha requested inclusion of newer textbooks. Chris S. shared information about the latest editions of each text. Kathy agreed and will send the updates to Deb. |
| ESL | 810 | Phonics for Multilingual Speakers (3.0) – approved with deletion of older texts and minor correction under Assignments.
Motion by Jeremy, seconded by Beth, all members voting “Aye.”
(6-year update; change in lecture hours, SLOs, objectives, content, instruction, assignments, texts)
Lia spoke to her comment regarding the accessibility of texts to the instructors, specifically the pre-2000’s titles that are not easily available for purchase. Todd agreed with Lia’s comments and said he is amenable to adding the two newer texts and removing the older texts, except for the American Heritage dictionary. Todd also spoke to another small correction he found under Representative Assignments > Outside Assignments to removing “Reading” from the “Reading & ESL Center” since it hasn’t been called that for a long time. |
| KINE | 204 | Advanced Yoga Pedagogy & Philosophy (3.0) – approved
Motion by David, seconded by Beth, 13 members voting “Aye”, 1 “Nay”, 0 abstentions.
(6-year update; change in preparation, content, texts)
Shana spoke as Denaya’s delegate for this course modification. She addressed Michelle’s comment in Curricunet regarding additional objectives to delineate a pathway to support SLOs. Shana read a response from Denaya that she tried adding more SLOs but wasn’t able to on Curricunet; however, she feels the current SLOs align with the course objectives and with the combination of other advanced yoga teacher training courses, they create a breadth and depth of outcomes. Michelle clarified that she was inquiring about more robust course objectives. Committee discussed the SLO’s, objectives and course content. |
| CRER | 100 | Career Planning and Life Exploration (3.0) – approved
Motion by Beth, seconded by David, all members voting “Aye.”
(DE update; 6-year update; change in CSM-GE) |
| CIS | 110 | Introduction to Computer and Information Science (3.0) - approved
Motion by Jeremy, seconded by Lale, all members voting “Aye.”
(DE update; 2-year update; change in texts)
Lia spoke to the CSM – General Education Requirements: Area 7B: Personal Development criteria. Committee reviewed the Area 7B criteria. Helen found the email where it was initially approved under Area 7B in Fall 2024 and read the email to the committee. Niki posted the excerpt from the minutes from November 21, 2024 where it was initially voted and approved for listing under Area 7B. Lia said Area 7 was new to all at that time and a year later she is |

reviewing it and judging it differently. Committee discussed the intended audience for the class, whether it is for lifelong learning, beginning students or CIS students. Committee members from Business/Technology said it is for all the above. Malathi suggested an update to the information literacy competency requirement in the catalog. Discussion continued. Lia is ok with revisiting in two years since it was already approved for the Area 7B last year. Lia raised another question about the information literacy because the GE handbook says that each course outline needs to have an SLO that addresses each of the six statements of the information literacy graduation requirement. Since the information literacy graduation requirement is being revised, Lia said she is ok to revisit this at a future date.

Meeting adjourned at 3:10 p.m.