

In order for a substantive proposal to be reviewed and considered for approval, the writer or the writer's designee must be present at the meeting at which their course or program is presented or the proposal will be tabled. Attendance is not required for consent agenda proposals.

The day before the meeting, faculty submitters should check in CurricUNET for possible last-minute comments from the full committee review. Comments are visible under My Proposals -- CHECK STATUS

College of San Mateo

Curriculum Committee

September 25, 2025 (2:15 p.m.)

Building 10, Room 10-468

Zoom Meeting: <https://smccd.zoom.us/j/89148507277>

Meeting ID: 891 4850 7277

Call in using: +1 669 444 9171 US

AGENDA

I. Call to Order (a quorum is eight voting members)

II. Approval of Agenda

III. Public Comments (2 minutes/person)

Action Items

IV. Consent Agenda

Courses listed on the consent agenda have been reviewed for listed changes. Though courses on the consent agenda have had no changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- Approval of Minutes from the September 11, 2025 meeting
- Course Modifications

BUS	100	Introduction to Business (3.0)
		(DE update; 2-year update; change in objectives, assignments, texts.)
BUS	101	Human Relations At Work (3.0)
		(DE update; 2-year update; change in texts.)
BUS	113	Personal Finance (3.0)
		(DE update; 2-year update; change in objectives, texts.)
BUS	118	Spreadsheets (3.0)
		(DE update; 2-year update; change in methods of instruction, texts.)
BUS	125	International Business (3.0)
		(DE update; 2-year update; change in objectives, assignments, texts.)
BUS	150	Small Business Management (3.0)
		(DE update; 2-year update; change in instruction, evaluation.)

BUS	174	The Business Plan (3.0)
		(DE update; 2-year update; change in instruction, texts.)
BUS	180	Introduction to Marketing (3.0)
		(DE update; 2-year update; change in assignments.)
BUS	205	Business Ethics and Social Responsibility (3.0)
		(DE update; 2-year update; change in assignments.)
BUS	208	Quantitative Business Analysis (3.0)
		(DE update; 2-year update; change in description, SLOs, objectives, content, texts.)
BUS	209	Data Visualization (3.0)
		(DE update; 2-year update; change in texts.)
BUS	230	International Marketing (3.0)
		(DE update; 2-year update)
BUS	232	Sales Management (3.0)
		(DE update; 2-year update; change in evaluation, texts.)
BUS	233	Social Media Marketing (3.0)
		(DE update; 2-year update; change in evaluation, texts.)
CIS	140	Big Data Analytics (4.0)
		(DE update; 2-year update; change in texts.)
CIS	254	Introduction to Object-Oriented Program Design (4.0)
		(DE update; 2-year update; change in texts.)
CIS	256	(CS2) Data Structures: Java (4.0)
		(DE update; 2-year update; change in SLOs, texts.)
CIS	363	Enterprise Database Management (4.0)
		(DE update; 2-year update; change in texts.)
CIS	364	From Data Warehousing to Big Data (4.0)
		(DE update; 2-year update; change in texts.)
CIS	401	Introduction to Machine Learning (4.0)
		(DE update; 2-year update; change in texts.)
CIS	402	Introduction to Artificial Intelligence (4.0)
		(DE update; 2-year update; change in SLOs, texts.)
COSM	732	Cosmetology III (9.5)
		(DE update; 2-year update; change in content.)
DGME	103	Fundamentals of Two-Dimensional Design (3.0)
		(DE update; 2-year update; change in description, assignments, texts.)
DGME	105	Introduction to Digital Media (3.0)
		(DE update; 2-year update; change in assignments,
DGME	216	Intermediate Graphic Design
		(DE update; 2-year update; change in description, assignments, texts.)
FILM	140	Contemporary World Cinema (4.0)
		(DE update; 6-year update; change in texts.)
INDV	251.1	Tennis I
		(DE update; 6-year update)
LCTR	698	Supervised Tutoring/Academic Assistance (0.0)
		(6-year update; change in description, SLOs, content, instruction, evaluation.)

- **Course Deactivations**

CIS	113	Ruby Programming (4.0)
CIS	133	NoSQL Databases (3.0)
ENGL	850	Individual Writing Instruction (0.5-3.0)

V. Substantive Agenda

Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **Course Modification**

BUS	136	Business Finance (3.0)
		(DE update; 2-year update; change in recommended preparation.)

- **Program Modification**

- International Business – AS Degree: changes in outcomes, major requirements.

VI. Open Agenda

- **District Curriculum Software RFP Update**
- **Tech Review: Workflow and Prioritization**