

College of San Mateo

Curriculum Committee

February 22, 2024 (2:15 p.m.)

Building 10, Room 10-468

Zoom Meeting: <https://smccd.zoom.us/j/86427362899>

Meeting ID: 864 2736 2899

Call in using: +1 669 444 9171 US

MINUTES

Members Present

Academic Support and Learning Technologies
Business/Technology
Counseling/Articulation Officer
Creative Arts & Social Science
Instructional Design
Kinesiology Division
Language Arts Division
Math/Science Division

Lia Thomas
Sujata Verma, Lale Yurtseven
Marsha Ramezane
Jeremy Ball, Judith Hunt
Julieth Benitez
Shana Young
Robbie Baden, Tamara Perkins
Christopher Smith

Non-Voting Members

Ada Delaplaine, Tammy Wong

Absent/Excused

Chair
ASCSM Student Representative
Math/Science Division
Student Services
Non-Voting Member

Jeremy Wallace
Michelle Lopez Grijalva
Beth LaRochelle
Trang Luong
Carla Grandy

Other Attendees

Katie Goldhahn, Mike Marcial, Teresa Morris,
Monique Nakagawa, Madeline Wiest, Todd
Windisch

Chair, Jeremy Wallace, is out on jury duty, so Shana Young called the meeting to order at 2:18 p.m. The Open Agenda items for today's meeting will be postponed until the next meeting. Motion by Julieth Benitez to approve the revised agenda, seconded by Chris Smith, all members voting "Aye."

Public Comments (2 minutes/person)

Teresa Morris: Jeremy sent out the dates for the forums, and he encourages Curriculum Committee members to attend them. If you expressed interested to be on the GE Committee, he strongly encourages you to attend to hear what campus has to say.

CONSENT AGENDA

Motion by Marsha Ramezane to approve the consent agenda, seconded by Chris, all members voting "Aye."

- **Approval of minutes from the February 8, 2024 meeting**

- **Course Modification(s)**

ADMJ	106	Legal Aspects of Evidence (3.0) (DE update; 2-year update; changes in instruction, evaluation, and texts)
ADMJ	108	Community Relations and the Justice System (3.0) (DE update; 2-year update; changes in instruction, evaluation, and texts)
LIT.	150	Crime and Detective Fiction (3.0) (DE update; 6-year update; changes in description, SLOs, objectives, content, instruction, assignments, evaluation, and texts)
LIT.	151	Shakespeare (3.0) (DE update; 6-year update; changes in description, SLOs, objectives, content, instruction, assignments, evaluation, and texts)
LIT.	232	Survey of English Literature II (3.0) (DE update; 6-year update; changes in description, SLOs, objectives, content, instruction, assignments, evaluation, and texts)
LIT.	835	Shakespeare (3.0) (DE update; 6-year update; changes in description, SLOs, objectives, content, instruction, assignments, evaluation, and texts)
LIT.	838	Survey of English Literature II (3.0) (DE update; 6-year update; changes in description, SLOs, objectives, content, instruction, assignments, and texts)

- **Course Deactivation(s)**

DGME	165	Introduction to Digital Animation
PHYS	126	Teaching Science I: K-5 Classroom Experience and Seminar
PHYS	127	Teaching Science II: Middle School Classroom Experience and Seminar
PHYS	128	Teaching Science III: High School Classroom Experience and Seminar

Program Modification(s)

- Accounting – Certificate of Achievement (changes in description, opportunities and replacement of BUSW 418 with BUS. 118 due to banking)
- Accounting – AA Degree (changes in opportunities and replacement of BUSW 418 with BUS. 118 due to banking)
- Accounting Assistant – Certificate of Specialization (changes in description, opportunities and replacement of BUSW 418 with BUS. 118 due to banking)
- English – AA-T (changes in description; addition and removal of selective course options)
- Tax Preparer I – Certificate of Specialization (changes in opportunities and replacement of BUSW 418 with BUS. 118 due to banking)

SUBSTANTIVE AGENDA

Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparations, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **New Course(s)**

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| TEAM | 192 | <p>Men's Basketball Theory: Defense (1.5-3.0) – approved. <i>Discipline Assignment: Kinesiology or Coaching. Motion by Marsha, seconded by Chris, all members voting "Aye."</i></p> <p>(New DE Supplement)</p> <p>Confirmation that this course is designated to be repeatable. The given discipline assignment of Kinesiology or Coaching is not consistent with other TEAM courses, so Teresa recommends the Department meets to discuss the other courses and whether or not to add Coaching to the discipline assignment.</p> |
| TEAM | 202 | <p>Theory and Application of Intercollegiate Volleyball Skills (2.0-3.0) – approved with changes to representative assignments and DE supplement. <i>Discipline Assignment: Kinesiology or Coaching. Motion by Marsha, seconded by Chris, all members voting "Aye."</i></p> <p>(New DE Supplement)</p> <p>Julieth asked to clarify the types of representative assignments, and the addition of "Instructor-provided handouts with prompts such as" will be included before the prompts listed. The software "Hudl" will be replaced with "District-approved performance analysis software" in the DE supplement.</p> |

- **Course Modification(s)**

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| INDV | 121.1 | <p>Badminton I (0.5-1.0) – approved. <i>Motion by Jeremy, seconded by Tamara, all members voting "Aye."</i></p> <p>(New DE supplement; 6-year update)</p> |
| INDV | 121.2 | <p>Badminton II (0.5-1.0) – approved. <i>Motion by Jeremy, seconded by Tamara, all members voting "Aye."</i></p> <p>(New DE supplement; 6-year update)</p> <p>Discussion of whether or not prerequisites should be included in higher courses when there is a family of courses. Teresa looked at lots of courses with families, and typically, CSM does not have prerequisites in courses within families. Badminton at Cañada has .1 as a prerequisite for their .2 course, but Skyline doesn't, so we are out of alignment either way. The families were created in 2013, and Teresa recommends to approve these courses, and also to go back and have a larger District conversation so that there's consistency moving forward and also see how prerequisites would affect enrollment.</p> <p>Discussion by members of whether families were created for repeatability or to show cumulation of skill. According to the repeatability guidelines, there are no clear rules about prerequisites. Mike Marcial said that he understood that the 1-4 was created to monitor repeatability, and supported however it</p> |

was easier to align. But since Skyline and Cañada are already not aligned, Shana suggested that the Committee approve the course, the CSM Kinesiology Dean talks to the other two campuses' Deans and sorts it out. Teresa mentioned that there will be Area E discussions involving these three Deans, so this can be added to the discussion.

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| INDV | 121.3 | Badminton III (0.5-1.0) – approved . <i>Motion by Jeremy, seconded by Tamara, all members voting "Aye."</i>
(New DE supplement; 6-year update) |
| INDV | 121.4 | Badminton IV (0.5-1.0) – approved . <i>Motion by Jeremy, seconded by Tamara, all members voting "Aye."</i>
(New DE supplement; 6-year update) |

OPEN AGENDA

- **Culturally Responsive Pedagogy and Course Outlines of Record – LIT 151 Shakespeare – *postponed***
- **CalGETC Area 2: Math Quantitative and English and Math Competencies Discussion – *postponed***
- **Area E Campus Forums – *postponed***

Meeting adjourned at 2:42 p.m.