In order for a substantive proposal to be reviewed and considered for approval, the writer or the writer's designee must be present at the meeting at which their course or program is presented or the proposal will be tabled. Attendance is not required for consent agenda proposals.
The day before the meeting, faculty submitters should check in CurricUNET for possible last-minute comments from the full committee review. Comments are visible under My Proposals -- CHECK STATUS

College of San Mateo

Curriculum Committee

December 5, 2024 (2:15 p.m.)
Building 10, Room 10-401
Zoom Meeting: https://smccd.zoom.us/j/89503354464
Meeting ID: 895 0335 4464
Call in using: +1 669 444 9171 US

AGENDA

I.   Call to Order (a quorum is eight voting members)

II.   Approval of Agenda

III.   Public Comments (2 minutes/person)

Action Items_____

IV.   Consent Agenda
Courses listed on the consent agenda have been reviewed for listed changes. Though courses on the consent agenda have had no changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **Approval of Minutes from the November 14, 2024 and November 21, 2024 meeting**

- **Course Modification(s)**

  ACTG   106   Accounting Cycle Survey (1.0)
                (DE update; 2-year update; change in instruction, texts)
  ACTG   107   Time Value of Money Survey (1.0)
                (DE update; 2-year update; change in texts)
  ACTG   108   Financial Statement Analysis Survey (1.0)
                (DE update; 2-year update; change in texts)
  ACTG   118   Personal Investing (3.0)
                (DE update; 2-year update)
  ACTG   119   Personal Financial Planning (3.0)
                (DE update; 2-year update; change in texts)
  ACTG   121   Financial Accounting (4.0)
                (DE update; 2- year update; change in texts)

ACTG   131   Managerial Accounting (4.0)
             (DE update; 2-year update; change in texts)
ACTG   144   Quickbooks: Set-up and Service Business (1.5)
             (DE update; 2-year update; change in description)
ACTG   145   Quickbooks: Payroll and Merchandising Business (1.5)
             (DE update; 2-year update; change in description)
ACTG   161   Intermediate Accounting I (4.0)
             (DE update; 2-year update; change in texts)
ACTG   162   Intermediate Accounting II (4.0)
             (DE update; 2-year update; change in texts)
ACTG   163   Auditing (3.0)
             (DE update; 2-year update; change in texts)
ACTG   164   Governmental & Nonprofit Accounting (3.0)
             (DE update; 2-year update)
ACTG   165   Cost Accounting (3.0)
             (DE update; 2-year update; change in texts)
ACTG   167   Advanced Accounting (4.0)
             (DE update; 2-year update; change in texts)
ACTG   168   Financial Management for Accountants (3.0)
             (DE update; 2-year update; change in texts)
ACTG   169   Accounting Ethics (3.0)
             (DE update; 2-year update)
ACTG   175   Volunteer Income Tax Preparation (2.5)
             (DE update; 2-year update; change in texts)
ACTG   176   Enrolled Agent Exam Preparation (3.0)
             (DE update; 2-year update; change in texts)
ACTG   181   Taxation of Individuals Using Tax Software (4.0)
             (DE update; 2-year update; change in description, assignments, texts)
ACTG   182   Taxation of Business Entities Using Tax Software (4.0)
             (DE update; 2-year update; changes in text)
ACTG   183   Taxation of Trusts, Gifts, and Estates Using Tax Software (4.0)
             (DE update; 2-year update; change in texts)
ACTG   261   Tax Research & IRS Representation (0.5)
             (DE update; 2-year update; change in evaluation)
ACTG   262   Depreciation, Business & Repair (0.5)
             (DE update; 2-year update; change in description)
ACTG   263   Taxation of Small Business (0.5)
             (DE update; 2-year update)
ACTG   264   Lacerte Tax Software Basics (0.5)
             (DE update; 2-year update)
ACTG   265   Taxation of Rental Real Estate (1.0)
             (DE update; 2-year update; changes in description)
ACTG   266   Tackling K-1s and Common Tax Deductions/Credits (0.5)
             (DE update; 2-year update)
ACTG   277   VITA Advanced (1.0)
             (DE update; 2-year update; changes in texts)

BLDG   735   ADA Building Requirements (3.0)
             (DE update; 2-year update; changes in texts)
DENT   701   Dental Science I (3.0)
             (DE update; 2-year update; changes in objectives, texts)
DENT   703   Allied Health Communication (1.0)
             (DE update; 2-year update; changes in texts)
SOSC   310   Special Population Groups in Addiction Studies (3.0)
             (DE update; 2-year update; changes in texts)

- **Course Deactivation(s)**
  DRAF   122   Computer-Aided Drafting II

V.   Substantive Agenda
Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **New Course(s)**

  ART   234   Introduction to Printmaking (3.0)
               (New DE Supplement)
  BIOL   221   Botany (4.0)
               (New DE Supplement; proposed for GE Area E5; existing course
               modification with new course number)
  ESL   835   ESL for Parents of Elementary School Children (2.0)
  MATH   221   Preparation for (B)STEM Math (4.0)
               (New DE Supplement)

- **Course Modification(s)**

  COSM   763   Braiding and Hair Design I (1.5)
               (DE update; 2-year update; change in prerequisite)

- **New Program(s)**

  - Modern Policing – AS Degree (45 units)
  - Sales Professional – Certificate of Specialization (15 units)

- **Program Modification(s)**

  - Broadcast and Electronic Media – AA Degree (Addition of 1 required course, total units increased from 18-21)
  - International Business – Certificate of Achievement (24 units)

VI. Open Agenda
- **Curriculum Handbook**

- **Area 7 Courses**
- **Course Placement for Area 2: Mathematical Concepts and Quantitative Reasoning**
- **Ethnic Studies and AH & I**