

College of San Mateo

Curriculum Committee

September 14, 2023 (2:15 p.m.)

Building 10, Room 10-401 and

Zoom Meeting: <https://smccd.zoom.us/j/89879452364>

Meeting ID: 898 7945 2364

Call in using: 1-669-900-9128 US

MINUTES

Members Present

Chair	Jeremy Wallace
Academic Support and Learning Technologies	Lia Thomas
Business/Technology	Sujata Verma, Lale Yurtseven
Counseling/Articulation Officer	Marsha Ramezane
Creative Arts & Social Science	Judith Hunt, Malathi Iyengar
Instructional Design	Julieth Benitez
Kinesiology Division	Shana Young
Language Arts Division	Tamara Perkins
Math/Science Division	Beth LaRochelle, Christopher Smith
<u>Non-Voting Members</u>	Carla Grandy, Ada Delaplaine, Tammy Wong

Absent/Excused

ASCSM Student Representative	Vacant
Language Arts Division	Robbie Baden
Student Services	Vacant

Other Attendees

Kamran Eftekhari, Monique Nakagawa, Teresa Morris, Madeline Wiest, Todd Windisch

Chair, Jeremy Wallace, called the meeting to order at 2:18 p.m. Motion by Marsha to approve the agenda, seconded by Malathi, all members voting "Aye."

Public Comments (2 minutes/person)

Teresa Morris: Academic Senate sent out an email last Friday seeking seven faculty members to participate in the Redesign for Equity and Accessibility Lab (REAL). This is reaffirmation of what she mentioned in the training meeting regarding equity, diversity, and inclusivity changes to class practices and course outlines.

CONSENT AGENDA

Motion by Marsha to approve the consent agenda, seconded by Lale, all members voting "Aye."

- **Approval of minutes from the May 11, 2023 and August 24, 2023 meetings**

- **Course Modification(s)**

NURS	610	Basic Medication Dosage Calculations for Nurses (1.00) (DE update; 2-year update; change in SLOs, objectives, methods of instruction, assignments, evaluation, and texts)
P.E.	106	Theoretical Analysis of Softball (3.00) (DE update; 6-year update; changes in description, SLOs, objectives, methods of evaluation, and texts)
PHIL	200	Introduction to Logic (3.00) (DE update; 6-year update; changes in content and texts)
TEAM	150	Softball (0.50 - 1.00) (DE update; 6-year update; changes in SLOs, objectives, assignments, evaluation, and texts)

- **Course Deactivation(s)**

P.E.	101	Theory of Baseball
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- **Memo(s)**

- Technical updates to degrees and certificates

SUBSTANTIVE AGENDA

Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparations, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **New Course(s)**

CIS	400	Probability for Computer Scientists (4.00) – approved with minor edit to Lecture Content. Discipline assignment: CIS. Motion by Lale, seconded by Judith, 9 members voting “Aye,” 1 “Nay” (Chris Smith), and 1 abstention (Julieth Benitez). (New DE Supplement; proposed for GE Area C1: Math/Quantitative Reasoning Basic Competency and E2b: Communication and Analytical Thinking) – GE Areas approved. Motion by Marsha, seconded by Lale, 10 members voting “Aye,” 1 “Nay” (Chris Smith), and no abstentions.
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Chris had sent this proposal over to the Math faculty, and they had not completed discussion on whether there was significant overlap or not with Math 200. Teresa recommended Kamran to have a conversation with them, but Kamran stated that he had already gotten approval from Chris Walker when he began writing this course last Spring. Kamran explained that Calculus Discrete Probability is conceptually different from Math, and that as the field of Computer Science is changing, CS students need this particular type of Calculus course. This course will be part of the proposed certificate for AI and Machine Learning. Upon review by the Committee, the SLOs and Lecture Content of Math 200 and CIS 400 are

very different from one another, with Kamran confirming that there is probably only a 20% overlap. When CS students want to complete the AI and Machine Learning certificate, this specific course will be listed for that pathway. Math 200 is a more general, math-based curriculum.

- CIS 401 Introduction to Machine Learning (4.00) – **approved with edits to Objectives.**
Discipline assignment: CIS. Motion by Lale, seconded by Malathi, all members voting “Aye.”
(New DE Supplement; proposed for GE Area ~~C1: Math/Quantitative Reasoning Basic Competency~~ and E2b: Communication and Analytical Thinking) – **GE Area approved.**
Motion by Marsha, seconded by Tamara, all members voting “Aye.”

Discussion on whether courses can be marked as “not appropriate for Dual Enrollment,” as this one would definitely be a course not suitable to be taught at the high schools. Teresa brought up PCAH course limitations and the Academic Senate enrollment limitations as possible resources to answer this question, and she will send these items to Jeramy to explore and document to understand who has purview over which dual enrollment courses are offered, minimum qualifications, and how courses are offered. Courses need to be written without going against state regulations.

Math competency has been removed as it is not necessary to include since this course is part of a sequence, and the first course in the series is approved in this area. According to Madeline, if you are allowed into CIS 401, even as a transfer student, the competency would be built in automatically.

- CIS 402 Introduction to Artificial Intelligence (4.00) – **approved.** *Discipline assignment: CIS. Motion by Lale, seconded by Marsha, all members voting “Aye.”*
(New DE Supplement; proposed for GE Area ~~C1: Math/Quantitative Reasoning Basic Competency~~ and E2b: Communication and Analytical Thinking) - **GE Area approved.**
Motion by Malathi, seconded by Shana, all members voting “Aye.”

Math competency has been removed as it is not necessary to include since this course is part of a sequence, and the first course in the series is approved in this area.

- ETHN 110 Latinx Communities and U.S. Institutions (3.00) – **approved.** *Discipline assignment: Ethnic Studies. Motion by Judith, seconded by Lale, all members voting “Aye.”*
(New DE Supplement; proposed for GE Area E5b: Social Science, ~~E1a: American History and Institutions, and E1b: Ethnic Studies~~) – **GE Area approved.** *Motion by Marsha, seconded by Judith, all members voting “Aye.”*

Initial suggestion to combine SLOs, but Marsha said that Ethnic Studies courses need details to be articulated, so it would be best to leave them as is. Marsha also asked that GE Areas E1a and E1b be approved by CSUs before bringing them to the Committee, so these two areas were removed from the motion.

OPEN AGENDA

- **Proposed Updates for Catalog – AA/AS Degree Requirements – approved.** *Motion by Judith, seconded by Lale, all members voting “Aye.”*

Marsha presented the updates and explained the 2009 Title V change that required courses applied to the major have a grade of C or better. This update would be the removal of a redundant line, and then to add one more thing that states “a cumulative minimum grade point average of 2.0 is required for all degree applicable coursework taken within the San Mateo County Community College District,” as a 2.0 equals a C average.

PAGE 110 – AA/AS Degree Requirements

Graduation from College of San Mateo with the Associate in Arts or Science degree is based upon the completion of 60 units of lower-division college-level work. **A cumulative minimum grade point average of 2.0 is required for all degree applicable coursework taken within the San Mateo County Community College District.** A student pursuing an associate degree must declare a major field of study. The major is comprised of specific courses within a discipline or related discipline as specified by the appropriate division and recorded in the college catalog. A list of College of San Mateo degree programs, with courses and units required for each major, can be found in the catalog. A minimum of 18 units must be completed in a major. Some majors require more than 18 units. Courses applied to the major may also be applied to meet general education requirements. **A grade point average of 2.0 in the major is required.** All classes applied to the major (core and selective) must receive a grade of "C" or better or "pass". Either 12 units or 50% of the units applied to the major, whichever is fewer, must be completed at one or more of the San Mateo County Community Colleges (College of San Mateo, Cañada College, Skyline College). A maximum of 12 units from courses in which the student has elected a Pass/No Pass option may be applied toward an associate degree. An application for the degree must be filed in the Office of Admissions and Records during the last semester of attendance (refer to calendar for the college year for deadline).

DELETE YELLOWED TEXT as it is redundant.

ADD GREENED TEXT

- **Curriculum Handbook Workgroup**

Julieth brought up continuing the workgroup to revise critical parts of the Curriculum Handbook that focused on specific parts of the COR as a guidance for members of the committee and for submitters (e.g. infusing equity lens for reviewers and how they are written). The team was originally Chris Walker, Robbie Baden, and Julieth. The invitation is open to join the workgroup. Jeremy added that this is a possible committee goal for this year. When the revisions are complete, the Handbook would be brought back to the Committee to look at. Judith is interested, Jeremy would take Chris’ spot, and perhaps Teresa would join. Malathi, Tamara, Lia, and Chris Smith are interested. Jeremy will meet with Julieth and Robbie and email those interested. The last version of the Handbook is from 2016.

- **Curriculum Committee 2023-2024 Goals**

- Update Curriculum Handbook
- Update Curriculum Website
- Develop Curricular Policy vis-à-vis Dual Enrollment and Curriculum
- Explore a Noncredit Process/Program

Meeting adjourned at 4:00 p.m.