

College of San Mateo

Curriculum Committee

May 9, 2024 (2:15 p.m.)

Building 18, Room 18-206 and

Zoom Meeting: <https://smccd.zoom.us/j/86275315828>

Meeting ID: 862 7531 5828

Call in using: +1 669 444 9171 US

MINUTES

Members Present

Chair	Jeremy Wallace
Academic Support and Learning Technologies	Lia Thomas
Business/Technology	Sujata Verma, Lale Yurtseven
Counseling/Articulation Officer	Marsha Ramezane
Creative Arts & Social Science	Jeremy Ball
Instructional Design	Julieth Benitez
Kinesiology Division	Shana Young
Language Arts Division	Robbie Baden, Tamara Perkins
Math/Science Division	Beth LaRochelle, Christopher Smith
Student Services	Trang Luong

Non-Voting Members

Carla Grandy, Ada Delaplaine,
Tammy Wong

Absent/Excused

ASCSM Student Representative	Michelle Lopez Grijalva
Creative Arts & Social Science	Judith Hunt

Other Attendees

Laura Demsetz, Maggie DeVera, Donna Eyestone,
Allie Fasth, Yelena Feinman, David Laderman,
Justin Merritt, Teresa Morris, Kristi Ridgeway,
Arielle Smith, Keira Travis, Selin Uenal, Madeline
Wiest, Chris Walker

Chair, Jeremy Wallace, called the meeting to order at 2:30 p.m. There are two modifications to the agenda: (1) the Art course deactivations on the consent agenda are removed due to their impact on various programs and (2) SOSOC 321 will be added to the substantive agenda to attach a new DE supplement (which has been through tech review) so that the course can be taught online this summer. Motion by Marsha Ramezane to approve the agenda with two modifications, seconded by Shana Young, all members voting "Aye."

Public Comments (2 minutes/person)

Marsha: Goodbye to Ada. In December, I submitted CSM courses for CSU GE, IGETC, and AH&I, but I haven't gotten any responses yet. When I get the results for the submissions, I have permission to put it in the areas. So

we wait for the results, I will send the email out, and the results will be added to the Associate Degree GE, and I will let everyone know.

Robbie Baden: Writer's Ruckus was originally scheduled for May 2nd, but it has been rescheduled for May 16th at 1:30 p.m. on the Bayview Dining Terrace. The event will feature students reading their amazing writing.

Jeramy: The Curriculum Committee is indescribably indebted to Ada for her work. Thank you, Ada.

CONSENT AGENDA

Motion by Jeremy Ball to approve the consent agenda with the removal of Art course deactivations, seconded by Chris Smith, all members voting "Aye."

- **Approval of minutes from the April 25, 2024 meeting**

- **Course Modification(s)**

ELEL	741	Electrical Apprenticeship I (3.5) (2-year update; change in texts)
ELEL	742	Electrical Apprenticeship II (3.5) (2-year update; change in texts)
ELEL	743	Electrical Apprenticeship III (3.5) (2-year update; change in texts)
ELEL	744	Electrical Apprenticeship IV (3.5) (2-year update; change in texts)
ELEL	745	Electrical Apprenticeship V (3.5) (2-year update; change in texts)
ELEL	746	Electrical Apprenticeship VI (3.5) (2-year update; change in texts)
ELEL	747	Electrical Apprenticeship VII (3.5) (2-year update; change in texts)
ELEL	748	Electrical Apprenticeship VIII (3.5) (2-year update; change in texts)
ELEL	749	Electrical Apprenticeship IX (3.5) (2-year update)
ELEL	750	Electrical Apprenticeship X (3.5) (2-year update; change in texts)

- **Course Deactivation(s) – *postponed***

ART	348	Photographic Composition using Handheld Devices
ART	385	Master Portfolio – Digital Photography
ART	388	Master Photography Portfolio
ART	396	Documentary Photography 1
ART	397	Documentary Photography 2
ART	398	Documentary Photography 3
ART	399	Documentary Photography 4

- **Memo(s)**

- Addition of GE Area E4 to TEAM 116
- Deactivation of AS - Engineering Technology: General
- Technical updates to degrees and certificates

SUBSTANTIVE AGENDA

Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparations, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **New Course(s)**

PHIL 210 Symbolic Logic and Argumentative Writing (3.0) – **approved**. *Discipline assignment: Philosophy. Motion by Marsha, seconded by Julieth Benitez, all members voting “Aye.”*
(New DE Supplement; proposed for GE Area E2b: Communication and Analytical Thinking)
Jeremy Ball shared with CC the changes at the state level and a letter from the C-ID committee member reviewing this course. There are simultaneous moving targets to encourage updates to this course while changing C-ID and the possibility of double-counting with Cal-GETC. This same course was put forth at Skyline and approved last week. Faculty decided to create new course that will probably replace PHIL 210 with the way things are changing. If approved, four classes would be meeting the Cal-GETC 1B category. This course to include the same reading and writing assignments verbiage as was added to PHIL 103.

- **Course Modification(s)**

ENGL 100 Reading and Composition (3.0) – **approved**. *Motion by Jeremy, seconded by Chris, all members voting “Aye.”*
(Change in title)
This is not a 6-year review. Title change to align with other two colleges in the District. Faculty from all three colleges met together to come up with this title that clarifies the relationship between English 100 and 105. New title makes it obvious that the content is the same. Jeremy reminded folks that we should avoid student-deficit language that sometimes comes out of discussions on alignment and title changes.

ENGL 105 Reading and Composition with Support (5.0) – **approved**. *Motion by Jeremy, seconded by Chris, all members voting “Aye.”*
(Change in title, texts)
This is not a 6-year review. See ENG 100 details.

ESL 848 Listening and Speaking IV for Multilingual Students: Advanced (3.0) – **approved**. *Motion by Shana, seconded by Robbie, all members voting “Aye.”*

(DE update; 6-year update; changes in title, hours, description, SLOs, objectives, content, instruction, assignments, and texts)

CC discussion over appropriateness of asynchronous modality for this course.

Kristi Ridgeway provided examples of course activities, and while this modality could be a concern, there are ways to mitigate that through skills in implementing different activities and strategies. In an online learning survey, some students thrive and need that flexibility of modality. ESL 848 has both options for modality, and students can decide which works best for them. ESL faculty actively involved in discussions with Dean regarding modalities every semester. This course is advanced level with students who are tech savvy and have other skills, and this modality is another option to provide access for students. The adjustments in the hours are the TBA deleted and added to the homework hours.

FILM	200	<p>Women and Film (4.0) – approved. Motion by Jeremy, seconded by Robbie, all members voting “Aye.”</p> <p>(DE update; 6-year update; changes in title, description, SLOs, objectives, content, assignments, evaluation, and texts)</p> <p>There is a commitment to this topic, and faculty are making it a staple of Film Studies curriculum. Marsha will resubmit for IGETC Area 3.</p>
MATH	251	<p>Calculus with Analytic Geometry I (5.0) – approved. Motion by Jeremy, seconded by Shana, all members voting “Aye.”</p> <p>(DE update; 6-year update; changes in prerequisite, descriptions, instruction, assignments, and texts)</p> <p>C-ID approvers want SLO and objectives the same and that’s why they are the same.</p>
PHIL	103	<p>Critical Thinking and Argumentative Writing (3.0) – approved. Motion by Marsha, seconded by Chris, all members voting “Aye.”</p> <p>(DE update; 6-year update; change in title, prerequisite, recommended prep, description, SLOs, objectives, content, instruction, assignments, evaluation, and texts.)</p> <p>English and Philosophy faculty had a chat and Jeremy Ball shared the Cal-GETC standard and context for the Philosophy courses. The information in the course outline is straight from the Cal-GETC 1B standard with an assist from the English department to increase the reading and writing assignment language. The new verbiage captures the spirit and is close to the language of ENG 165 and also strengthens the overall class for Marsha’s submission.</p>
SOSC	321	<p>Adolescent/Youth Substance Use Prevention, Interventions and Treatment (3.0) – approved with change in QOTL portion of DE addendum. Motion by Jeremy, seconded by Robbie, all members voting “Aye.”</p> <p>(New DE Supplement)</p> <p>This is not a 6-year update; the 6-year update will take place in the Fall. According to Maggie DeVera, this course has not been offered, but it is a highly requested course even though it is not part of the regular curriculum to complete. With students requesting this course, faculty thought it would be good to offer it online for the summer, so the course needs a new DE supplement.</p>

Questions related to Maggie's completion of QOTL training. Maggie is slated for the summer 2024 to complete this training because she did not fully finish her 2020 training due to personal reasons. Donna Eyestone, DE Coordinator, stated that she only approved DE for this course because of the inclusion of QOTL years listed, which she understood as "completed." There was confusion over the phrasing and the way the QOTL entry is listed.

CC discussed separating putting DE on the course and figuring out the training piece (as there's currently no budget for QOTL training). Suggestion by Donna to swap out course author with faculty whose QOTL completion date matches what is listed. SOSC adjunct faculty Walter Schulze will be placed into the DE supplement. Assignment of online courses are ultimately the Dean's right of assignment, and Maggie also clarified that in the Fall, she will work with her Dean to update all courses with the AOD prefix.

- **New Program(s)**

- Interdisciplinary Studies: Arts and Media – Associate in Arts Degree (18 units) – **approved**. *Motion by Marsha, seconded by Jeremy, all members voting "Aye."*
After State approves, the two approved IDST programs can get into the Fall 2025 Catalog.
- Interdisciplinary Studies: Business and Public Service - Associate in Arts Degree (18 units) – **postponed**
Allie Fasth wrote in support and gratitude for work done on IDST programs as part of the Guided Pathways work. Arielle Smith presented on Interdisciplinary Degrees' revision with faculty input conducted by Yvette Butterworth and with faculty support. Concerns raised by Business faculty Lale Yurtseven and Sujata Verma about lack of consultation with Business faculty and that this program is too close to the new degree program in Public Administration, and that CTE courses are too broad to put together into an exploratory degree.

Questions and discussion among CC members regarding the purpose of IDST degrees. IDST are general degrees affiliated with each Academic & Career Community (ACC) and their subject disciplines. Currently, the local degrees are very focused and specific. For students who are exploring cobbled interests, the current IDST doesn't serve its purpose. Additionally, in order to receive financial aid, a student must have an approved program of study, and students who are in the process of deciding on a path and transfer focus don't have correlating degrees. IDST fills these gaps.

- Interdisciplinary Studies: Language Arts and Social Sciences – Associate in Arts Degree (18-20 units) – **approved**. *Motion by Marsha, seconded by Jeremy, all members voting "Aye."*
- Interdisciplinary Studies: Health and Wellness – Associate in Arts Degree (18-20 units) – **postponed**
- Interdisciplinary Studies: Science and Engineering - Associate in Arts Degree (18-20 units) – **postponed**
Chris Smith suggests interdisciplinary science and engineering degrees should have separate areas for students to explore different fields and said that faculty wondered about a lab component. He brought up a previous discussion of what interdisciplinary means that was discussed for an Honor's Project Humanities and STEM transcript designation a few years back, and based on that definition, he feels these programs do not fulfill that idea.

Chris Walker, former CC Chair who worked on IDST, explained the intentional omission of certain courses in degree requirements due to the unit values. Think of it as a buffet of courses, interdisciplinary within a set of disciplines. He said that initially, this list was broken up into List A/Bm but they were advised to get rid of the lists. Multiple community colleges in the State have these IDST in place and this is how they're structured. At Skyline, IDST degrees are very popular, flexible, and useful. With an 18-unit program requirement, students can still take extra units in areas that are more of their interest. They will get credit for completing courses.

Lale wants to see the data related to IDST courses and students, and Arielle suggested looking at comparative data with Skyline.

OPEN AGENDA

- **Area 7 District Curriculum Committee Proposal – *approved.* Motion by Jeremy, seconded by Chris, all members voting "Aye."**
Some CC members still have some conflicting feelings of telling students what they "ought to" take. One change from the last time CC reviewed this proposal is that students may choose 3 units of activity for self-development, down from 5 units. So students get 2 units back for electives to choose on their own.
- **Area 7 CSM Rubric – *approved.* Motion by Jeremy, seconded by Chris, all members voting "Aye."**
Next Fall, CC will take current self-development courses and place them in Area 7 if they meet these just-approved standards. This rubric can also change in the future; this is a first draft, and Jeremy hopes that departments will create courses specifically for this Area.
- **2023-2024 Curriculum Committee Goals – *postponed.***
Carla thanked everyone on the CC for their hard work and service this past year.

Meeting adjourned at 3:58 p.m.