

# College of San Mateo

## Curriculum Committee

February 8, 2024 (2:15 p.m.)

Building 18, Room 18-206 and

Zoom Meeting: <https://smccd.zoom.us/j/81011453530>

Meeting ID: 810 1145 3530

Call in using: +1 669 444 9171 US

## MINUTES

### Members Present

Chair

Jeremy Wallace

Academic Support and Learning Technologies

Lia Thomas

ASCSM Student Representative

Michelle Lopez Grijalva

Business/Technology

Sujata Verma, Lale Yurtseven

Counseling/Articulation Officer

Marsha Ramezane

Creative Arts & Social Science

Jeremy Ball, Judith Hunt

Instructional Design

Julieth Benitez

Kinesiology Division

Shana Young

Language Arts Division

Robbie Baden, Tamara Perkins

Math/Science Division

Beth LaRochelle, Christopher Smith

Student Services

Trang Luong

### Non-Voting Members

Carla Grandy, Ada Delaplaine,

Tammy Wong

### Absent/Excused

Creative Arts & Social Science

Judith Hunt

Math/Science Division

Christopher Smith

### Other Attendees

Donna Eyestone, Justin Merritt, Teresa Morris,

Arielle Smith, Madeline Wiest, Todd Windisch

Chair, Jeremy Wallace, called the meeting to order at 2:23 p.m. Motion by Jeremy Ball to approve the agenda, seconded by Marsha Ramezane, all members voting "Aye."

### **Public Comments (2 minutes/person)**

No public comments.

### **CONSENT AGENDA**

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Motion by Lale Yurtseven to approve the consent agenda, seconded by Beth LaRochelle, all members voting "Aye."

- **Approval of minutes from the January 25, 2024 meeting**

- **Course Modification(s)**

TEAM	171.1	Volleyball I (0.5-1.0) (DE update; 6-year update; changes to assignments)
TEAM	171.2	Volleyball II (0.5-1.0) (DE update; 6-year update)
TEAM	171.3	Volleyball III (0.5-1.0) (DE update; 6-year update; change in description)
TEAM	171.4	Volleyball IV (0.5-1.0) (DE update; 6-year update)

- **Course Deactivation(s)**

ELEC	111	Introduction to Electronics Fundamentals
ELEC	112	Advanced Electronics Fundamentals
ELEC	231	Basic Applied Electronics Mathematics
ELEC	232	Advanced Electronics Mathematics
ELEC	421	Fundamentals of Electric Motor Control
ELEC	422	Introduction to Logic Controllers
ELEC	441	Sensors and Data Transmission Systems
ELEC	445	Industrial Data Communications Systems
ELEC	690	Special Projects

- **Program Modification(s)**

- Kinesiology – AA Degree (removal of FITN 112.1-112.4, FITN 235.1-235.4, and TEAM 148.1-148.4 from options for required selective courses due to banking; addition of TEAM 105 as option for required selective courses)

- **Program Deactivation(s)**

- Electrical Technology: Electrical Power Systems and Instrumentation – Certificate of Achievement (20 units)
- Telecommunications Fundamentals – Certificate of Specialization (8 units)

- **Memo(s)**

- Music and Technology Courses - Discipline Assignments
- Course Number Change – AOD 100 and 101 changes to AOD 700 and 701

## **SUBSTANTIVE AGENDA**

*Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparations, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.*

There are no items for the substantive agenda.

## **OPEN AGENDA**

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- **Title V GE Changes, CalGETC, and Associate Degree for Transfer**

Chair Jeramy Wallace presented on the two major projects that the Curriculum Committee (CC) will undertake in the next 8 months or so: (1) Get CalGETC ready by end of next Fall so updates can be made in catalog to be ready for Fall 2025; and (2) Title V and changes in the local AA GE pattern. For CalGETC, there's a lot of work involved, but the process is straightforward. The Title V and changing the local AA pattern is the bigger conversation right now

For the CalGETC articulation process, Communications is a focus, as CalGETC has an Oral Communication Area, Area 1B, which means that Communications courses will be very popular in Fall 2025 because every transfer student is going to have to take Communications now. Currently, it is just CSU transfer students who need to take Communications like Public Speaking, COMM 110. Lale asked if this requirement would accept Business Communications, and it will not. Only one of the Communications courses is articulated, which means all the others have to be revised and rearticulated.

Marsha clarified that IGETC has two pieces: one for students transferring to CSUs, and one for students transferring to UCs. All Communications courses have just been approved by the CSU, and the UC still needs to review and approve them. If you want to look at the latest [CalGETC standards 1.1](#), it can be found by anyone on the articulation page on the CSM website. Marsha submitted a large batch of courses for articulation approval during the December submissions. ETHN 110 is one class that may not go through.

In terms of the ADT language update for CalGETC, Jeramy did it for English and it was easy. Unless there is a substantial amount of core curriculum updates which would most likely be substantive changes, the majority of the changes can be done via tech memo. The biggest part of the semester is going to be to revising local GE requirements to match Title V. This semester, we will figure out how to deal with Lifelong Learning and P.E. this semester, and then focus on the others the next year.

CalGETC submissions for Communications Studies, CSU-only articulated courses, and courses approved in 2023-24 have a March 1 deadline for course submission through Curricunet. Jeramy confirmed that various members are working on creating the CalGETC areas in Curricunet. These courses should be coming through the CC for our meeting at the end of the month for the CC approval process. Deans will contact faculty who have CSU-only articulation to determine if an update is warranted.

Marsha clarified that CalGETC is very specifically a general ed pattern. In addition to the general ed patterns, we have UC and CSU transferrable courses that may or may not appear on the GE, so nothing changes there with the UC transferability. When CSU GE goes away, the yellow highlighted courses will no longer be part of GE, but still electives. The ones that are going away are the Area E courses. Marsha commented that we are not losing a lot, and Jeramy added that most of our classes are transferrable for both UC and CSU as electives.

UCs and legislation are driving the curriculum. Some course can be submitted for Cal GETC or UC transferability ADT or AA. As a public comment, Marsha wishes Deans had equal concern with workforce development courses. Faculty asked about specific courses and why they did not receive IGETC approval. FILM 153 needed to have ENG 100 prerequisite, and PHIL 150/200 didn't fit neatly into areas. If there is something that can be done with the courses like FILM 153, then these courses can be revised and resubmitted.

Marsha hopes we keep our local GE accessible for those who aren't transferring. If we build everything around transfer students, then we are doing a disservice. Jeremy Ball asked how do we define GE? Is it completing the first two out of four years? What is "GE" supposed to mean? Jeremy mentioned that a typical transfer pathway includes 18 major prep courses, 22 GEs, and around 20 units of electives. Assist.org is a site to see how community college courses articulate in majors to universities. Arielle commented: in terms of alignment, what seems to make the most sense is to include all CalGETC classes in the same local GE areas, then add in additional courses at the local level that we offer that make sense for each area.

For the ADT Language, Jeremy reiterated that he believes we can make the language update changes by memo (e.g., "CSU/IGETC" to "CalGETC"). We are waiting for the State's changes to the transfer model curriculum before moving forward with all the updates.

For CC, Title V GE Revisions will mean aligning our local GE areas to Title V and facilitating discussions around Physical Education and Lifelong Learning. Information competency and AH&I will be discussed next year. For the discussions around PE and Lifelong Learning, it will require town halls and other discussions with the college and impacted disciplines. The plan is to hold campus town halls in February/March with one of them on Flex Day, district town halls in March/April, and finalize decisions in May on PE and lifelong learning, preferably as a district. The District Curriculum Committee wants to keep PE and Lifelong Learning. We don't have to have a new GE in place until Fall 2025. Skyline and Cañada currently has PE and Counseling courses under Self-Development and Lifelong Learning. As an aside, UC caps PE to 4 units.

Area E Options: What do we think students need to know to be a well-rounded student? Do we give students the autonomy to choose or make the path more rigid with milestones they must meet? Jeremy asked CC where are our values? What gates do we want students to get through, as the paper communicates that they have hit a certain threshold. Do we force them to do it or just have an option between local GE and CalGETC?

Sujata asked what the rationale was for the state to take away lifelong learning, and it was discussed that the State wanted everything streamlined, so they took both lists and combined it without extra requirements on students. Teresa said that CalGETC focuses on transfer and not on the education experience as Title V does. At CSM, it is what we think students need to be productive people (e.g., ethnic studies requirement) and what we offer to the community. Lale asked how prescriptive are we versus how many options vs. college and institutional values.

Thoughts related to adding an Area 7:

Marsha: Could include any other 3-unit course from above – flexibility, direction, more choice.

Jeremy: Don't the pathways people tell students have too many choices right now so they get confused?

Arielle: Graduation vs. competency vs. GE areas. For counseling, it is significantly easier to explain GE areas. Graduation requirements muddy the waters.

Jeremy: We could break the area into different areas, 7a and 7b.

Todd: Lale's point about ILOs might actually be the most applicable, since they're so closely tied to learning outcomes and curriculum.

Teresa: CSUs have guiding notes for Area E that could help craft guidance language. ILOs currently about to be reviewed by the CTL committee. ILOs are not very well connected with GEs. This is a good time to align ILOs and GEs.

Jeremy: Are students completing an institution or a GE pattern?

Teresa: What do we want as the student experience and what is available to them.

Jeremy: Looking at the ILOs, is this a set of “ors” or “ands?”

Teresa: I don't think we have ever assessed students for all six.

Beth: A sheet listing out courses offered can be an inspiration for students.

Discussion continued among CC members as Jeremy showed onscreen that Self-development is an institutional value, and Lia shared that CSM GE has language already to support this value. Including courses like financial literacy and counseling was discussed, and how they can be impactful for students.

Jeremy told the CC members to talk with their Division about adding an Area and what is included, and he also reference a memo of pros and cons that was sent out to all faculty from the District. If courses are removed, classes in the future could request to being in there. We should work on a rubric that considers courses placed in Area 7 needing to hit two of the requirements for Self-development, or that course outlines need to be explicit about how it fits in this area. On the [CSM articulation page](#), there is guidance for faculty who review GE courses.

By the end of semester, we want to have a plan as a District: Area 7, graduation plan, or get rid of it altogether? Jeremy has a feeling it's between Area 7 and graduation requirement. When we get that figured out, we clean up GE Self-Development area requirement area, so that we actually are having students take actual self-development classes. Jeremy will email everyone the PowerPoint for them to share with their divisions, and he will work with Carla to schedule some town halls in the mornings and afternoons on different weekdays so that faculty can attend.

**Meeting adjourned at 3:47 p.m.**