

College of San Mateo

Curriculum Committee

October 26, 2023 (2:15 p.m.)

Building 10, Room 10-468

Zoom Meeting: <https://smccd.zoom.us/j/86045265902>

Meeting ID: 860 4526 5902

Call in using: +1 669 444 9171 US

MINUTES

Members Present

Chair	Jeremy Wallace
Academic Support and Learning Technologies	Lia Thomas
ASCSM Student Representative	Michelle Lopez Grijalva
Business/Technology	Sujata Verma, Lale Yurtseven
Counseling/Articulation Officer	Marsha Ramezane
Creative Arts & Social Science	Judith Hunt, Malathi Iyengar
Kinesiology Division	Shana Young
Language Arts Division	Robbie Baden, Tamara Perkins
Math/Science Division	Christopher Smith
Student Services	Trang Luong

Non-Voting Members

Carla Grandy, Ada Delaplaine,
Tammy Wong

Absent/Excused

Instructional Design	Julieth Benitez
Math/Science Division	Beth LaRochelle
Non-Voting Member	Carla Grandy

Other Attendees

Tarana Chapple, Teresa Morris, Monique
Nakagawa, Hellen Pacheco, Madeline Wiest,
Todd Windisch

Chair, Jeremy Wallace, called the meeting to order at 2:20 p.m. We have a new student representative, Michelle Lopez, Grijalva, and Jeremy welcomed her to the Committee. Members went around the room and introduced themselves: name, position, and division. Motion by Judith Hunt to approve the agenda, seconded by Chris Smith, all members voting "Aye."

Public Comments (2 minutes/person)

Jeremy Wallace: Requested committee members to let us know by the Monday or Tuesday before the committee meeting if they're wanting to pull items from consent to substantive, so that there is enough time to email faculty or whomever needs to join the meeting to discuss the substantive item.

Jeremy Wallace: District Curriculum Committee (DCC) formed a workgroup looking at AB928 (Cal-GETC) and AB1111 (Course Alignment), and they are asking for CSM representation on the working

group. The first meeting was on October 24th from 9-10 a.m. over Zoom, and they are amenable to changing the meeting time if needed. Let Jeremy know if you are interested. CSM can and should send more than one person.

Tamara Perkins: Can part-timers be involved in this working group? (Jeremy will check).

CONSENT AGENDA

Motion by Marsha Ramezane to approve the consent agenda, seconded by Sujata Verma, all members voting "Aye."

- **Approval of minutes from the October 12, 2023 meeting**

- **Course Modification(s)**

DGME	134	Radio and Podcast Production Lab III (2.0) (DE update; 2-year update; changes in title, SLOs, objectives, assignments, and texts)
DGME	135	Radio and Podcast Production Lab IV (2.0) (DE update; 2-year update; changes in title, SLOs, objectives, assignments, and texts)
FITN	336.1	Restorative Yoga I (0.5-1.0) (DE update; 6-year update; changes in description and texts)
FITN	336.2	Restorative Yoga II (0.5-1.0) (DE update; 6-year update; changes in description and texts)
FITN	336.3	Restorative Yoga III (0.5-1.0) (DE update; 6-year update; changes in description and texts)
FITN	336.4	Restorative Yoga IV (0.5-1.0) (DE update; 6-year update; changes in description and texts)
HIST	201	United States History I (3.0) (DE update; 6-year update; changes in description, SLOs, objectives, content, assignments, evaluation, and texts)
HIST	202	United States History II (3.0) (DE update; 6-year update; changes in description, SLOs, objectives, content, assignments, evaluation, and texts)
KINE	202	Yoga Asana Studies (3.0) (2-year update; changes in description and texts)
PLSC	310	California State and Local Government (3.0) (DE update; 6-year update; changes in recommended prep, content, instruction, assignments, evaluation, and texts)

- **Memo(s)**

- FIRE 880MB Discipline Assignment

SUBSTANTIVE AGENDA

Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparations, the full

committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **Course Modification(s)**

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| CIS | 124 | Foundations of Data Science (4.0) – approved with minor changes to SLOs. Motion by Chris, seconded by Lale, all members voting “Aye.” (DE update; 2-year update; change in prerequisites, recommended prep, description, assignments, and texts; proposed for GE Area C1: Math/Quantitative Reasoning Basic Competency) – GE area approved. Clarification of the Jupyter Notebook by faculty Hellen Pacheco. Students have access to Jupyter Hub, which is a portal where they log in and do not need any software to install on their computer. Discussion to remove SLO D and F as they are repeated in the SIOs, so SLO D and F will be removed. This course meets GE requirements as it introduces students to basic stats concepts like BUS. 123 and PSYC 121, so the faculty member updated this course with GE requirements. CIS is now wanting to use their own course, CIS 124, as an option to select from their required core courses for their Data Science program. CSM approved math competency here, now the course needs to be taken to Skyline and Canada for reciprocity of GE Area C1. |
| ETHN | 300 | Introduction to La Raza Studies (3.0) – approved. Motion by Shana Young, seconded by Marsha, all members voting “Aye.” (DE update; 6-year update; changes in description, SLOs, content, assignments, evaluation, and texts) Malathi Iyengar spoke on behalf of this course modification: she referenced the SLOs and stated that when Area F was instituted, there was a list of standard/objectives, which she was told to include three at verbatim. They were copied into both the SLO and SIO sections to ensure they met this requirement of having them listed on the course outline to get the class for Area F. This class has never been submitted for Area F. The texts are for 2024 titles which the contributing faculty member was looking ahead to put the proper texts in preparation for the Fall 2024 catalog. |

OPEN AGENDA

- **Approve Defense Language Proficiency Test (DLPT) SMCCD Policy – Marianne Beck Teresa Morris – approved.** Motion by Tamara, seconded by Judith, 10 members voting “Aye”, 0 “Nay”, and 1 Abstention (Chris Smith).
Jeremy showed the slides from the previous meeting. Chris asked if the test was just listening and if the test expired. Teresa (presenting in place of Marianne Beck) said there is reading and listening, and CSU accepts either if you received the score equivalent to 3 units. There is no expiration date, and Lale compared it to having taken Spanish in high school, then you get credit for having taken it, as the credits are for GEs, not for someone who is majoring in the language.

Teresa pointed out that CSU accepts this for their transfer students, and SMCCD wants to do the same with our local GE general humanities area. This is not proposed for a language course to course; that will be considered in two years, where subject matter experts in the disciplines would

decide equivalency course to course. Approving this policy would help students get on with their educational paths and would positively help those with GI Bills, too.

Committee asked about impact of Cal-GETC on this in 2025, and if it will be accepted. Teresa said that the community colleges can't certify for the UCs, but the UC can determine DLPT proficiency for their students.

This is not only a military test; even non-military can take it and get credit for it if meeting the ACE recommendation score of 1, which is equivalent to 3 units. SMCCCD policy proposal is to do the same. CSU doesn't do partial credit to fulfill, so neither will SMCCCD – it is 3 units or none for GE Humanities to be satisfied.

- **Curriculum Handbook Content Discussion**

Committee discussed the following topics related to the Curriculum Handbook:

- SLO vs. SIO (differences and explanations)
- Audience - committee? faculty are discipline experts and know what need to be included in COR, or do they need additional guidance on student-centered, equity-minded, culturally-relevant curriculum and Curriculumet technical processes in a separate document for course authors?
- C-ID alignment
- CE accrediting bodies and curriculum (resource list for curriculum committee members)
- The "why" of collaboration
- District alignment - prefixes, numbers, titles, etc.

- **AB928 and AB1111 Update**

Jeremy presented a spreadsheet created by the District Curriculum Chair on all the courses in the District and their current state of alignment. The District needs to get working on getting everything on that document aligned. The CC chairs are reaching out to all departments, and some work was accomplished at last spring's Flex Day. Jeremy is going to work on the backend to get Deans and the VPI involved to complete all the requirements of AB1111. Jeremy asked division reps to go back to their division meetings and tell their colleagues that this is coming down the pipeline.

AB928: There are new Title V regulations around General Education in Section 55060, in which the Chancellor's office has aligned general education requirements to Cal-GETC, so CSM needs to redo its local GE pattern to align with the CSU GE pattern, which will require us to go back and reaffirm everything. This needs to be ready for the 2025-2026 Catalog.

Meeting adjourned at 4:00 p.m.