

In order for a substantive proposal to be reviewed and considered for approval, the writer or the writer's designee must be present at the meeting at which their course or program is presented or the proposal will be tabled. Attendance is not required for consent agenda proposals.

The day before the meeting, faculty submitters should check in CurricUNET for possible last minute comments from the full committee review. Comments are visible under My Proposals -- CHECK STATUS

College of San Mateo

Curriculum Committee

September 23, 2021 (2:15 p.m.)

Zoom Meeting: <https://smccd.zoom.us/j/84649279507?pwd=MklnInRGOHFkaG5CRUzRXGvN1UxUT09>

AGENDA

I. Call to Order (a quorum is eight voting members)

II. Approval of Agenda

Action Items

III. Consent Agenda

Courses listed on the consent agenda have been reviewed for listed changes. Though courses on the consent agenda have had no changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **Approval of Minutes from the meetings from May 13, 2021; August 26, 2021; and September 9, 2021.**

- **Course Modifications**

| | | |
|------|-----|---|
| ADMJ | 100 | Introduction to the Criminal Justice System (3) (DE update; 2-year update; textbook update) |
| ADMJ | 102 | Principles and Procedures of the Criminal Justice System (3) (DE update; 2-year update; change in textbooks) |
| ADMJ | 104 | Concepts of Criminal Law (3) (DE update; 2-year update; textbook update) |
| ADMJ | 106 | Legal Aspects of Evidence (3) (DE update; 2-year update) |
| ADMJ | 108 | Community Relations and the Justice System (3) (DE update; 2-year update; change in textbooks) |
| ADMJ | 120 | Criminal Investigation (3) (DE update; 2-year update) |
| ADMJ | 125 | Juvenile Procedures (3) (DE update; 2-year update) |
| BUS. | 100 | Introduction to Business (3) (DE update; change in assignments) |
| MGMT | 215 | Human Resources Management (3) (DE update; textbook update) |

IV. Substantive Agenda

Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **New Courses**

- MGMT 151 Compensation and Benefits (3)
(New DE Supplement; proposed for E5d Career Exploration and Self-Development)
- MGMT 152 Staffing and Performance (3)
(New DE Supplement; proposed for E5d Career Exploration and Self-Development)
- MGMT 154 Training and Development (3)
(New DE Supplement; proposed for E5d Career Exploration and Self-Development)

- **Course Modification**

- ADMJ 185 Introduction to Forensic Science (3)
(DE update; 2-year update)
- BUS. 174 The Business Plan (3)
(DE update; removal of prerequisite; changes in description, SLOs, objectives, methods of instruction, and evaluation)

- **New Program**

- Management – Certificate of Specialization (15 units)

- **Program Modifications**

- Human Resources Management – Certificate of Specialization: Changes in units, description, and course requirements
- Management – Associate in Arts Degree: Changes in title, units, description, and course requirements)
- Management – Certificate of Achievement: Changes in units, career opportunities, and course requirements
- Project Management – Certificate of Specialization: Changes in units and course requirements

V. Open Agenda

- Discussion on CSM GE Worksheets