

In order for a substantive proposal to be reviewed and considered for approval, the writer or the writer's designee must be present at the meeting at which their course or program is presented or the proposal will be tabled. Attendance is not required for consent agenda proposals.

The day before the meeting, faculty submitters should check in CurricUNET for possible last minute comments from the full committee review. Comments are visible under My Proposals -- CHECK STATUS

College of San Mateo

Curriculum Committee

December 9, 2021 (2:15 p.m.)

Zoom Meeting: <https://smccd.zoom.us/j/83504848091?pwd=OWlhZzV0ditydFFycjJmVTVsNUwwdz09>

AGENDA

I. Call to Order (a quorum is eight voting members)

II. Approval of Agenda

Action Items

III. Substantive Agenda

Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

• **New Courses**

- BUS. 123 Business Statistics (3)
(New DE Supplement)
- BUS. 207 Business Analytics Fundamentals (3)
(New DE Supplement)
- BUS. 208 Quantitative Business Analysis (3)
(New DE Supplement)
- BUS. 209 Data Visualization (3)
(New DE Supplement)
- FIRE 721 Fire Academy Preparation (2)
- FIRE 722 Firefighter Academy (17)
- LSKL 850 Assistive Technology Tools for Supporting Use of AudioRecording/Note-taking
Accommodations (.5)
- LSKL 851 The Best of Chrome for Focus and Organization (.5)
- MUS. 222 Live Sound and Streaming (3)
(New DE Supplement)
- MUS. 289 Recording for Musical Applications (3)
(New DE Supplement)
- MUS. 398 New Interfaces for Making Music (4)
(New DE Supplement)

• **Course Modifications**

- BIOL 260 Human Physiology (5)
(DE update; 6-year update; changes in prerequisites, recommended preparation, objectives, content, assignments, evaluation, and texts)

COSM 712 Cosmetology I (10)
(DE update; 2-year update; removal of frequently recommended preparation; changes in title, description, SLOs, objectives, content, and methods of instruction)

- **Course Reactivations**

ESL 825 Writing for Multilingual Students I (5)
(New DE Supplement; changes in title, content, methods of instruction, assignments, evaluation, and texts)

ESL 845 Listening and Speaking I (3)
(New DE Supplement; changes in title, SLOs, content, methods of instruction, evaluation, and texts)

ESL 855 Reading for Multilingual Students I (3)
(New DE Supplement; changes in title, SLOs, content, methods of instruction, assignments, evaluation, and texts)

- **Program Modifications**

- Astronomy – Associate in Science Degree (Change in units; addition of ASTR 210 as a core course)
- Business Administration – Associate in Science Degree (Changes in units, description, core courses, and selective courses)
- Cosmetology – Associate in Arts Degree (Changes in units, description, PLOs, and core courses)
- Cosmetology – Certificate of Achievement (Changes in units, description, PLOs, and core courses)
- Fire Technology – Associate in Science Degree (Changes in units, description, and selective courses)
- Fire Technology – Certificate of Achievement (Changes in units, description, and selective courses)

IV. Consent Agenda

Courses listed on the consent agenda have been reviewed for listed changes. Though courses on the consent agenda have had no changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **Approval of minutes from the meetings on November 11 and 18, 2021**

- **Reaffirmation of the Brown Act resolution in emergency situations**

- **Course Modifications**

BIOL 130 Human Biology (3)
(DE update; 6-year update; changes in frequently recommended preparation, methods of instruction, assignments, evaluation, and texts)

BUS. 136 Business Finance (3)
(DE update; 2-year update; addition of frequently recommended preparation; text update)

CIS 254 Introduction to Object-Oriented Program Design (4)
(Changes in description, content, and texts)

COSM 722 Cosmetology II (10)
(DE update; 2-year update; changes in title, description, SLOs, objectives, content, and methods of instruction)

COSM 732 Cosmetology III (10)
(DE update; 2-year update; changes in title, description, SLOs, objectives, and content)

COSM 742 Cosmetology IV (10)
(DE update; 2-year update; changes in title, description, SLOs, objectives, and content)

COSM 746 Cosmetology V (5)
(DE update; 2-year update; changes in title, description, and SLOs)

COSM 749 Cosmetology VI (5)

		(DE update; 2-year update; changes in title, description, and SLOs)
COSM	757	Supplemental Cosmetology VII (5) (DE update; 2-year update; changes in title, description, SLOs, and content)
COSM	766	Salon Business Entrepreneur (3) (2-year update; removal of frequently recommended preparation; change in SLOs)
COUN	240	College and Academic Success (3) (6-year update; changes in content and text)
DANC	167.1	Swing Dance I (.5-1) (2-year update)
DANC	167.2	Swing Dance II (.5-1) (2-year update)
DANC	167.3	Swing Dance III (.5-1) (2-year update)
DANC	167.4	Swing Dance IV (.5-1) (2-year update)
DENT	749	Preclinical Dental Science Laboratory (1) (2-year update; textbook update)
DENT	751	Dental Clinic (1.5) (2-year update; textbook update)
DENT	770	Dental Office Procedures (2.5) (2-year update)
DGME	101	Writing for Mass Media (3) (DE update; 2-year update; change in texts)
DGME	103	Fundamentals of Two-Dimensional Design (3) (2-year update; change in texts)
DGME	104	Digital Media Career Pathways (3) (DE update; 2-year update; removal of frequently recommended preparation; change in text)
DGME	105	Introduction to Digital Media (3) (DE update; 2-year update; removal of frequently recommended preparation; typo corrections in methods of instruction; change in text)
DGME	110	Photoshop Fundamentals (.5) (Change in text)
DGME	113	Digital Video Production (3) (2-year update; changes in texts)
DGME	211	Introduction to Graphic Design (3) (Change in texts)
DGME	220	Typography (3) (Change in texts)
DGME	250	Internship (3) (2-year update; change in texts)
ELEC	111	Introduction to Electronics Fundamentals (3) (2-year update; change in content; increase in material fees)
FITN	225	Athletic Conditioning (.5-2) (6-year update)
FITN	332.1	Stretching and Flexibility I (.5-1) (DE update; 6-year update; text update)
FITN	332.2	Stretching and Flexibility II (.5-1) (DE update; 6-year update; text update)
FITN	332.3	Stretching and Flexibility III (.5-1) (DE update; 6-year update; text update)
FITN	332.4	Stretching and Flexibility IV (.5-1)

		(DE update; 6-year update; text update)
FITN	336.1	Restorative Yoga I (.5-1) (Change in texts)
FITN	336.2	Restorative Yoga II (.5-1) (Change in texts)
FITN	336.3	Restorative Yoga III (.5-1) (Change in texts)
FITN	336.4	Restorative Yoga IV (.5-1) (Change in texts)
KINE	119	First Aid/Adult & Pediatric CPR (3) (DE update; 6-year update; change in evaluation; text update)
MGMT	100	Introduction to Management (3) (DE update; 2-year update; changes in frequently recommended preparation and text)
MGMT	220	Organizational Behavior (3) (DE update; 2-year update; change in frequently recommended preparation)
MGMT	235	Leadership and Supervision (3) (DE update; 2-year update; changes in frequently recommended preparation and text)
MGMT	265	Project Management (3) (DE update; 2-year update; change in frequently recommended preparation)
MGMT	306	Essentials of Facility Management (3) (DE update; 2-year update; change in frequently recommended preparation; text update)
MGMT	307	Sustainable Facility Management (3) (DE update; 2-year update; changes in frequently recommended preparation and objectives)
NURS	212	Concepts of Homeostasis in Nursing (4.5) (2-year update; changes in methods of instruction, evaluation, and texts)
NURS	241	Advanced Medical/Surgical Nursing (5) (Changes in SLOs, objectives, methods of instruction, assignments, and texts)
NURS	620	Bridge Course for Advanced Entry Students (2) (DE update; 2-year update)
PSYC	105	Experimental Psychology (3) (6-year update; change in texts)
R.E.	100	Real Estate Principles (3) (DE update; 2-year update; change in text)
R.E.	105	Real Estate Investment (3) (DE update; 2-year update; text update)
R.E.	110	Real Estate Practice (3) (DE update; 2-year update; removal of frequently recommended preparation; text update)
R.E.	121	Legal Aspects of Real Estate (3) (DE update; 2-year update; removal of frequently recommended preparation; change in text)
R.E.	131	Real Estate Finance (3) (DE update; 2-year update; removal of frequently recommended preparation)
R.E.	141	Real Estate Appraisal: Basic (3) (DE update; 2-year update; removal of frequently recommended preparation)
R.E.	200	Real Estate Economics (3) (DE update; 2-year update; removal of frequently recommended preparation; change in texts)
R.E.	215	Commercial and Investment Property (3) (DE update; 2-year update; removal of frequently recommended preparation; change in text)
R.E.	220	Real Estate Property Management (3)

TEAM	105	(DE update; 2-year update; removal of frequently recommended preparation) Advanced Baseball (.5-4)
VARS	160	(DE update; 6-year update; changes in evaluation and texts) Varsity Swim (3)
VARS	340	(6-year update; text update) Varsity Volleyball: Women (3)
		(6-year update; changes in content and methods of instruction)

- **Course Deactivations**

ASTR	200	Introduction to Astrophysics
ASTR	203	Astroimaging Techniques
ASTR	204	Application of Astroimaging Techniques
COUN	112	Introduction to Choosing a College Major
MATH	111	Elementary Algebra I
PHYS	101	Conceptual Physics Lab

- **Program Modification**

- Small Business Management – Certificate of Specialization (Change in description; addition of BUS. 232 as a selective course)

V. Open Agenda