Career Technical Education (CTE) Curriculum Supplement

A new supplement handbook to our existing Curriculum Handbook specifically for Career Technical Education (CTE) programs.

Goals:

1. Support faculty developing new programs within their disciplines
2. Support the college in the development of entirely new disciplines on campus
3. Decrease the turnaround time to create, document, and approve new programs supporting *More and Better CTE* statewide initiative.
4. Document the policies and procedures to secure new program approval at the local, district, regional, and state levels:
    a. Requiring all CTE documentation with all local Curricunet proposals before securing local approval:
        i. Labor Market Information (LMI)
        ii. Advisory board meeting minutes documenting advisory board approval of the proposed new program
        iii. Bay Area Community College Consortium (BACCC) requirements
        iv. Centers of Excellence (COE) data request
5. Document advisory board meeting requirements, such as:
    a. Membership including:
        i. full-time faculty,
        ii. current industry experts working in the field,
        iii. the academic dean, and
        iv. at least one student representative
    b. Requiring a note-taker to document meeting minutes
    c. Storing meeting minutes on the CTE advisory board website

Career Technical Education (CTE) Curriculum Subcommittee

Goal: To provide CTE faculty with support and local approval of the documentation required for state approval of new CTE programs.

Faculty can request a meeting with the CTE Curriculum Subcommittee as faculty members consider new programs.

Responsibilities: The CTE Curriculum Subcommittee will be responsible for reviewing, providing feedback, and approving all new CTE programs as a part of the technical review process.

Proposed Membership:

1. A current Curriculum Committee Division Representative with CTE experience
2. Curriculum Committee Chair
3. CTE Liaison
4. Dean with CTE experience

March 14, 2019: Discussion and action at Academic Senate - voted for approval
March 22, 2019: Discussion and action at Curriculum Committee